



THE DIOCESE OF CENTRAL PENNSYLVANIA

JOURNAL

2020



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The
EPISCOPAL CHURCH *in*
CENTRAL PENNSYLVANIA

The Diocese of Central Pennsylvania Episcopal Church



Journal of Proceedings 2020

of the

One Hundred Fiftieth Annual Convention

held online via Zoom
Harrisburg, Pennsylvania
October 17, 2020

The 151st Annual Convention of the Church of the Diocese of Central
Pennsylvania will be held on October 22-23, 2021

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I, Tyrone Powell, Esquire, Secretary of the Convention of the Diocese of Central Pennsylvania, do hereby certify this to be the Journal of the Proceedings and the Minutes of the 150th Convention of the Diocese.

Dated : _____

(signed) : _____
Tyrone Powell, Esquire



Diocesan Office

Office: 101 Pine Street, Harrisburg, PA 17101
Mailing: PO Box 11937, Harrisburg, PA 17108-1937
(717) 236-5959 or 1-888-236-5959 (toll free within the Diocese) Fax (717) 236-6448

OFFICERS OF THE DIOCESE

Bishop and President
The Right Reverend Audrey C. Scanlan
Secretary
Mr. Tyrone Powell, Esq.
4701 Great Oak Lane, Harrisburg, PA 17110-3247
Treasurer
(Position Open)
Chancellor
Mr. Charles G. Banks
21 Kitzell Drive, Carlisle, PA 17015
Vice Chancellors
Mr. Thomas Schmidt, Esq.
Pepper Hamilton, Ste 200, 100 Market St., Harrisburg, PA
Mrs. Barbara McLemore, Esq.
323 North 27th Street, Camp Hill, PA 17011-3629
Registrar
Ms. Debbie Robelen
101 Pine Street, Harrisburg, PA 17101

CONVENERS AND ASSISTANT CONVENERS OF THE CONVOCATIONS

ALTOONA

Ms. Marilyn Pyeatt
The Rev. John Harwood

HARRISBURG

Mr. Anthony Alexander
The Rev. Rebecca Myers

LANCASTER

Ms. Elaine Austin
The Rev. Richard Bauer

NORTHERN TIER

The Rev. Janis Yskamp

SOUTHERN

The Rev. Grant Ambrose

SUSQUEHANNA

The Rev. Sarah Weedon

Ms. Sandy Elion

WEST BRANCH

The Rev. Kyle Murphy
Mr. Brian Hess

Elected Committees and Boards

Standing Committee 2019-2020

Ms. Drew Dorgan, President
The Rev. Jeffrey Packard, Vice President
The Rev. Michael Nailor, Secretary
Mr. Anthony C. Alexander
The Rev. Veronica Chappell
Ms. Kathy Hettinga
Ms. Susan Landin
Ms. Nicolette Norris
The Rev. Patrick Pierce
The Rev. Jim Strader-Sasser
The Rev. Greg Welin
Mr. John Wolgemuth

Council of Trustees 2019-2020

(*ex officio* members entitled to vote)

The Rt. Rev. Audrey Scanlan, Bishop
Charles Banks, Esq., Chancellor
Thomas Schmidt, Esq., Vice Chancellor
Tyrone Powell, Esq., Secretary
Deborah Robelen, Registrar
Ms. Drew Dorgan, President Standing Committee
Ms. Cindy Mohr, President Episcopal Church Women
Canon Chad Linder, Canon for Finance & Operations
(Standing Committee Appointments - March 2020 for 3 year term)

Ms. Amy Swiernik
Mr. Don Baldwin

(Elected by Diocesan Convention)

Ms. Shannon Berndt
Ms. Allison Carnahan
Mr. Thomas Hinton
Ms. Linda Hoover
The Rev. James Jenkins
The Rev. Jennifer Mattson
The Very Rev. Amy Welin

(Elected by Convocation)

ALTOONA: Ms. Marilyn Pyeatt, The Rev. John Harwood
HARRISBURG: Mr. Anthony Alexander, The Rev. Rebecca Myers
LANCASTER: Ms. Elaine Austin, The Rev. Richard Bauer
NORTHERN TIER: The Rev. Janis Yskamp
SOUTHERN: The Rev. Grant Ambrose
SUSQUEHANNA: The Rev. Sarah Weedon, Ms. Sandy Elion
WEST BRANCH: The Rev. Kyle Murphy, Mr. Brian Hess

Disciplinary Board

The Rev. Canon Ken Wagner-Pizza, President
Mr. Sanford Schwartz
Ms. Karn Love
The Rev. Canon Ken Wagner-Pizza
The Rev. Dr. Kim Brooks
Mr. Kevin Barron
Mr. Robert Davis, Jr.
The Rev. Canon Nelson Baliira

Finance Committee

(established by Council of Trustees)

Mr. Ward C. Linder, ex officio
The Rev. David Peck
The Rev. Herb Sprouse
Mr. David Poch
Mr. Ken Dotson
Mr. John Wogelmuth (Standing Committee representative)

Parochial Directory

St. Luke's Episcopal Church, Altoona (Founded 1851) Altoona Convocation
Address: 806 13th St Altoona, PA 16602-2422
Office Phone: 814-942-1372 Fax: 814-942-0756 Email: info@stlukesaltoona.org
Lay Pastor: Mr. Kevin Barron

Calvary Chapel, Beartown (Founded 1896) Southern Convocation
Church Address: 13318 Mentzer Gap Road Beartown, PA
Mailing Address: P.O. Box B Blue Ridge Summit, PA 17214-0922
Office Phone: 717-794-2229 Fax: Email: transcal@icloud.com
Lay Pastor: Ms. Donna ("Jody") Barthle

St. James' Episcopal Church, Bedford (Founded 1861) Altoona Convocation
Address: 309 S Richard St Bedford, PA 15522
Office Phone: 814-623-8822 Fax: Email: stjamesbedford@earthlink.net
Priest-in-Charge: The Rev. Jeffrey Bassette

St. John's Episcopal Church, Bellefonte (Founded 1837) Altoona Convocation
Address: 120 W Lamb St Bellefonte, PA 16823-1609
Office Phone: 814-355-0497 Fax: 814-355-3981 Email: cvpyles@aol.com
Rector: The Rev. Carlos De La Torre, Deacon: The Rev. Alex Dyakiw

Christ Church, Berwick (Founded 1904) Susquehanna Convocation
Address: 712 E 16th St Berwick, PA 18603-2302
Office Phone: 570-752-6205 Fax: Email: mekisner@gmail.com

St. Paul's Episcopal Church, Bloomsburg (Founded 1792) Susquehanna Convocation
Church Address: 101 Main Street (at Iron) Bloomsburg, PA 17815
Mailing Address: P.O. Box 764 Bloomsburg, PA 17815-0764
Office Phone: 570-784-3316 Fax: 570-784-7502 Email: stpaulbb@verizon.net
Interim Rector: The Rev. James Robinson Deacon: The Rev. Jim Jenkins

Church of the Transfiguration, Blue Ridge Summit (Founded 1892) Southern Conv.
Church Address: 13646 Summit Avenue Blue Ridge Summit, PA 17214
Mailing Address: P.O. Box B Blue Ridge Summit, PA 17214-0922
Office Phone: 717-794-2229 Fax: 717-794-1401 Email: transcal@icloud.com
Lay Pastor: Ms. Donna ("Jody") Barthle

All Saints' Episcopal Church, Brookland (Founded 1863) Northern Tier Convocation
Church Address: 1568 Fox Hill Road Ulysses, PA 16948
Mailing Address: P.O. Box 52 Coudersport, PA 16915-0052
Office Phone: 814-274-8391 Fax: Email: jyskamp@gmail.com

Mount Calvary Episcopal Church, Camp Hill (Founded 1908) Harrisburg Convocation
Address: 125 N 25th St Camp Hill, PA 17011-3609
Office Phone: 717-737-9834 Fax: 717-737-3764 Email: mtcalvary@mtcp.org
Priest in Charge: The Rev. Greg Welin

St. John's Episcopal Church, Carlisle (Founded 1751) Harrisburg Convocation
Church Address: 1-A Hanover St Carlisle, PA 17013
Mailing Address: P.O. Box 612 Carlisle, PA 17013-0612
Office Phone: 717-243-4220 Fax: 717-243-7745 Email: info@stjohnscarlisle.org
Rector: The Rev. Adam Kradel, Associate Rector: The Rev. Melissa Wilcox

Trinity Episcopal Church, Chambersburg (Founded 1870) Harrisburg Convocation
Address: 58 S 2nd St Chambersburg, PA 17201-2207
Office Phone: 717-264-6351 Email: trinityepiscopalchurch@embarqmail.com
Rector: The Rev. Patricia Dickson

Bangor Episcopal Church, Churchtown (Founded 1722) Lancaster Convocation
Address: 2099 Main St Narvon, PA 17555-9521
Office Phone: 717-445-0253 Email: canonwfm@comcast.net
Rector: The Rev. Canon Mark Scheneman

St. Paul's Episcopal Church, Columbia (Founded 1849) Lancaster Convocation
Church Address: 340 Locust St Columbia, PA 17512 Mailing Address: P.O. Box 96 Columbia, PA 17512
Office Phone: 717-684-8496 Email: stpaulepchurchcolumbia@earthlink.net
Rector: The Rev. J. Patrick Peters

Christ Episcopal Church, Coudersport (Founded 1843) Northern Tier Convocation
Church Address: 601 North Main St. Coudersport, Mailing Address: P.O. Box 52 Coudersport, PA 16915
Office Phone: 814-274-8391 Email: jyskamp@gmail.com

Christ Memorial Episcopal Church, Danville (Founded 1828) Susquehanna Convocation
Church Address: 120 E. Market St. Danville, Mailing Address: P.O. Box 363 Danville, PA 17821-0363
Office Phone: 570-275-3903 Fax: Email: CMECDanville@ptd.net
Rector: The Rev. Jim Strader-Sasser

St. John In The Wilderness, Eagles Mere (Founded 1877) West Branch Convocation
Church Address: (Summer Chapel) 50 Jones Ave, Eagles Mere, PA 17331
Primary Contact: Mrs. Caroline Estey-King

St. James' Episcopal Church, Exchange (Founded 1848) West Branch Convocation
Church Address: Route 44 Exchange, Mailing Address: 1261 White Hall Rd Turbotville, PA 17772-9103
Office Phone: 570-437-2696 Fax: Email: dculbertsonrector@windstream.net
Primary Contact: Mr. Brad Schuyler, Senior Warden

Prince Of Peace Episcopal Church, Gettysburg (Founded 1878) Southern Convocation
Meeting Address: 20 West High Street Gettysburg, Mailing: P.O. Box 3005 Gettysburg, PA 17325-0005
Office Phone: 717-334-6463 Fax: 717-334-0908 Email: secretary@GettysburgEpiscopal.org
Rector: The Rev. Herbert Sprouse

All Saints' Episcopal Church, Hanover (Founded 1951) Southern Convocation
Address: 890 Mccosh St Hanover, PA 17331-1800
Office Phone: 717-637-5772 Fax: Email: allsaintsepiscopalhanover@juno.com
Rector: The Rev. Carenda Baker

St. Andrew's in the City Episcopal Church, Harrisburg (Founded 1905) Harrisburg Convocation
Address: 1854 Market St., Harrisburg 17103, Phone: 717-234-8815
Primary Contact: Mr. Charles DeBrunner charliedebrunner@gmail.com

St. Andrew's in the Valley Episcopal Church, Harrisburg Harrisburg Convocation
Address: 4620 Linglestown Rd Harrisburg, PA 17112
Office Phone: 717-234-8815 Fax: 717-233-7121 Email: standrewhbg1@verizon.net
Rector: The Rev. Canon Nelson Kuule Baliira

St. Paul's Episcopal Church, Harrisburg (Founded 1859) Harrisburg Convocation
Address: 248 Seneca St Harrisburg, PA 17110-1840
Office Phone: 717-233-2175 Fax: 717-233-8143 Email: stpaulsepiscopalchurch@comcast.net
Rector: The Rev. Canon Katherine Harrigan

St. Stephen's Episcopal Cathedral, Harrisburg (Founded 1826) Harrisburg Conv
Address: 221 N Front St Harrisburg, PA 17101-1407
Office Phone: 717-236-4059 Fax: 717-236-0906 Email: info@ststep.org
Acting Dean: The Rev. Amy Welin, Curate: The Rev. Shayna Watson, Deacon: The Rev. Michael Nailor

Chapel of the Good Shepherd, Hawk Run (Founded 1885) Altoona Convocation
Church Address: 270 Whitman Street Hawk Run, Mailing Address: P.O. Box 23 Hawk Run, PA 16840
Office Phone: 570-433-3823 Fax: Email: caj.2@verizon.net
Rector: The Rev. Clifford Johnston

All Saints' Episcopal Church, Hershey (Founded 1938) Harrisburg Convocation
Address: 310 Elm Ave Hershey, PA 17033
Office Phone: 717-533-2454 Fax: 717-533-1771 Email: all-saints@live.com
Interim Rector: The Rev. Canon Stephen Casey, Deacon: The Rev. Hank Morrow

Holy Trinity Episcopal Church, Hollidaysburg (Founded 1907) Altoona Convocation
Address: 315 Jones St Hollidaysburg, PA 16648-2007
Office Phone: 814-695-7751 Fax: Email: holyepisc@aol.com
Rector: The Rev. Jeanne Jacobson

St. John's Episcopal Church, Huntingdon (Founded 1820) Altoona Convocation
Address: 212 Penn St Huntingdon, PA 16652-1444
Office Phone: 814-643-4732 Fax: Email: stjohnspahuntpa@gmail.com
Rector: The Rev. Gene Tucker, Deacon: The Rev. Charles Cruikshank

Trinity Episcopal Church, Jersey Shore (Founded 1903) West Branch Convocation
Church Address: 174 Mt Pleasant Ave Jersey Shore, Mailing Address: 176 Mt Pleasant Ave Jersey Shore, PA 17740 Office Phone: 570-398-4007 Fax: Email: trinityjs@verizon.net

St. Edward's Episcopal Church, Lancaster (Founded 1981) Lancaster Convocation
Address: 2453 Harrisburg Pike Lancaster, PA 17601-1719
Office Phone: 717-898-6276 Fax: 717-898-2480 Email: stedsoffice@comcast.net
Rector: The Rev. Richard Bauer

St. James' Episcopal Church, Lancaster (Founded 1744) Lancaster Convocation
Address: 119 N Duke St Lancaster, PA 17602-2815
Office Phone: 717-397-4858 Fax: 717-397-7548 Email: office@saintjameslanaster.org
Rector: The Rev. David Peck, Assoc. Rector: The Rev. Shayna Watson, Asstg Priest: The Rev. Ron Janes

St. John's Episcopal Church, Lancaster (Founded 1853) Lancaster Convocation
Address: 321 W Chestnut St Lancaster, PA 17603-3509
Office Phone: 717-299-1188 Fax: 717-399-3806 Email: stjohn@stjohns-lancaster.org
Rector: The Rev. Amanda Knouse, Associate: The Rev. Matthew MacDougall

St. Thomas Episcopal Church, Lancaster (Founded 1958) Lancaster Convocation
Address: 301 Saint Thomas Rd Lancaster, PA 17601-4832
Office Phone: 717-569-3241 Fax: 717-569-9563 Email: saintthomaschurch@comcast.net
Rector: The Rev. Jennifer Mattson, Deacon: The Ven. Jane Miron, Archdeacon

St. Andrew's Episcopal Church, Lewisburg (Founded 1946) Susquehanna Conv
Address: 255 S Derr Dr Lewisburg, PA 17837-1722
Office Phone: 570-524-2061 Fax: Email: standrews@dejazzd.com
Rector: The Rev. Sarah Weedon

St. Mark's Episcopal Church, Lewistown (Founded 1823) Altoona Convocation
Address: 21 S Main St Lewistown, PA 17044-2116
Office Phone: 717-248-8327 Fax: Email: info@stmark-lewistown.org
Rector: The Rev. John Harwood

St. Paul's Episcopal Church, Lock Haven (Founded 1856) West Branch Convocation
Church Address: 112 E Main St Lock Haven, Mailing Address: P.O. Box 206 Lock Haven, PA 17745
Office Phone: 570-748-2440 Fax: Email: brynnlune@msn.com
Priest in Charge: The Ven. Canon Daniel Selvage

St. Paul's Episcopal Church, Manheim (Founded 1869) Lancaster Convocation
Address: 90 S Charlotte St Manheim, PA 17545-1802
Office Phone: 717-665-6584 Fax: 717-664-7698 Email: stpaulmhm@dejazzd.com
Interim Priest: The Rev. Barbara Seras

St. James' Episcopal Church, Mansfield (Founded 1839) Northern Tier Convocation
Church Address: 18 St. James Street Mansfield, Mailing: 30 E Wellsboro St Mansfield, PA 16933-1121
Office Phone: 570-662-2003 Fax: 570-662-3267 Email: stjamesmansfield@epix.net
Rector: The Rev. Rowena MacGregor

St. John's Episcopal Church, Marietta (Founded 1849) Lancaster Convocation
Church Address: Chestnut & Market Streets Marietta, Mailing: P.O. Box 98 Marietta, PA 17547-0098
Office Phone: 717-426-3041 Email: stjohnsmarietta@embarqmail.com
Priest in Charge: The Rev. Regina Bautista

St. Luke's Episcopal Church, Mechanicsburg (Founded 1880) Harrisburg Convocation
Meeting Address: 8 E Keller St Mechanicsburg, Mailing: 8 E Keller St Mechanicsburg, PA 17055-3826
Office Phone: 717-766-5182 Fax: 717-766-5274 Email: stlukemech@pa.net
Interim Rector: The Rev. David Harper, Deacon: The Rev. Eric Henry

Christ Episcopal Church, Milton (Founded 1794) Susquehanna Convocation
Address: 21 Upper Market Street Milton, PA 17847
Office Phone: 570-742-8871 Email: cecmilton@yahoo.com
Rector: The Rev. Robert Van Deusen

Church of Our Savior, Montoursville (Founded 1868) West Branch Convocation (GLEAM)
Address: 31 N Loyalsock Ave Montoursville, PA 17754-1703
Office Phone: 570-368-1860 Email: laurikerr@hotmail.com
Missioner: The Rev. Lauri Kerr

Resurrection Mission, Mt Carmel (Founded 2017) Susquehanna Conv
Church Address: Fourth & Maple Streets Mt Carmel, Mailing: P.O. Box 353 Mount Carmel, PA 17851
Office Phone: 570-339-1307 Email: hapha@verizon.net
Primary Contact: Mr. William Hazzard williamhazzard@gmail.com

Hope Episcopal Church, Mount Hope (Founded 1849) Lancaster Convocation
Address: 2425 Mountain Rd Manheim, PA 17545-8793
Office Phone: 717-665-6311 Email: hopechurchmanheim@gmail.com

St. Luke's Episcopal Church, Mount Joy (Founded 1908) Lancaster Convocation
Address: 209 S. Market St Mount Joy, PA 17552-0146
Office Phone: 717-653-4977 Email: stlukesmountjoy@embarqmail.com
Priest in Charge: The Rev. Ingrid Andersen

St. James' Episcopal Church, Muncy (Founded 1797) West Branch Convocation
Church Address: 215 S Main Street, Muncy, Mailing Address: P.O. Box 95 Muncy, PA 17756-0095
Office Phone: 570-546-6470 Email: stjameschurchmuncy@windstream.net
Primary Contact: Mr. Steve Young, Senior Warden

Nativity & St. Stephen's, Newport & Thompsontown (Founded 1825) Hbg Conv.
Church Address: 157 S 2nd Street Newport, Mailing Address: 159 S 2nd St Newport, PA 17074-1407
Office Phone: 717-567-6514 717-567-2227 Email: chnatss@pa.net
Rector: The Rev. Rebecca Myers

St. Mark's Episcopal Church, Northumberland (Founded 1847) Susquehanna Conv.
Address: 187 King St Northumberland, PA 17857-1653
Office Phone: 570-473-3220 Email: stmarknorry@verizon.net
Rector: The Rev. Robert Van Deusen

St. Paul's Episcopal Church, Philipsburg (Founded 1827) Altoona Convocation
Church Address: 4th & Prequeisle St Philipsburg, Mailing: P.O. Box 170 Philipsburg, PA 16866-0170
Office Phone: 814-342-3180 814-342-3180
Primary Contact: Mr. John Small, Sr. Warden

All Saints' Episcopal Church, Selinsgrove (Founded 1899) Susquehanna Convocation
Church Address: 129 N Market St Selinsgrove, Mailing Address: PO Box 119 Selinsgrove, PA 17870
Office Phone: 570-374-8289 Fax: Email: allsaints@ptd.net
Priest in Charge: The Rev. Canon Paul Donecker

St. Andrew's Episcopal Church, Shippensburg (Founded 1903) Harrisburg Conv
Address: 206 E Burd St Shippensburg, PA 17257-1402
Office Phone: 717-532-8089 Email: standrewepiscopal@comcast.net
Rector: The Rev. Barbara Hutchinson

St. Andrew's Episcopal Church, State College (Founded 1911) Altoona Convocation
Address: 208 W Foster Ave State College, PA 16801-4822
Office Phone: 814-237-7659 Fax: 814-867-7959 Email: office@standewsc.org
Rector: The Rev. Jeffrey Packard, Deacon: The Rev. Joe DeLauter

St. Matthew's Episcopal Church, Sunbury (Founded 1827) Susquehanna Convocation
Mailing Address: 32 N Front St Sunbury, PA 17801-2140
Office Phone: 570-286-7002 Email: stmatthewsunbury@verizon.net
Rector: The Rev. Robin Jarrell

St. Andrew's Episcopal Church, Tioga (Founded 1840) Northern Tier Convocation
Church Address: Main Street Tioga, PA Mailing Address: P.O. Box 386 Tioga, PA 16946-0386
Office Phone: 570-662-7600 Email: flavancher@stny.orr.com
Primary Contact / Sr. Warden: Fred LaVancher flavancher@stny.rr.com

Trinity Episcopal Church, Tyrone (Founded 1865) Altoona Convocation
Address: 830 Washington Ave Tyrone, PA 16686-1345
Office Phone: 814-684-3100 Fax: Email: revjj2000@yahoo.com
Deacon: The Rev. Jack Lee Hoffer

Church of the Good Shepherd, Upper Fairfield (Founded 1875) West Branch Conv. (GLEAM)
Address: 827 Good Shepherd Rd Montoursville, PA 17754-7532
Office Phone: 570-433-3823 Email: laurikerr@hotmail.com

Missioner: The Rev. Lauri Kerr

St. Mary's Episcopal Church, Waynesboro (Founded 1898) Southern Convocation

Address: 112 E 2nd St Waynesboro, PA 17268-1603

Office Phone: 717-762-1930 Fax: 717-762-1930 Email: office@stmaryswayneboro.org

Rector: The Rev. Linda Watkins

St. Paul's Episcopal Church, Wellsboro (Founded 1838) Northern Tier Convocation

Church Address: 29 Charles St Wellsboro, Mailing Address: P.O. Box 701 Wellsboro, PA 16901-0701

Office Phone: 570-724-4771 Email: stpauls@ptd.net

Interim Rector: The Rev. David Perkins

St. John's Episcopal Church, Westfield (Founded 1882) Northern Tier Convocation

Address: 205 Elm St Westfield, PA 16950-1507

Office Phone: 814-367-2245 Email: stjohnswestfield@verizon.net

Primary Contact: Mr. T. James Davis, Sr. Warden dj_davis@verizon.net

All Saints' Episcopal Church, Williamsport (Founded 1901) West Branch Convocation (GLEAM)

Address: 1656 Scott St Williamsport, PA 17701-4459

Office Phone: 570-326-0191 Email: allsaints@comcast.net

Missioner: The Rev. Lauri Kerr

Christ Episcopal Church, Williamsport (Founded 1840) West Branch Convocation

Address: 426 Mulberry St Williamsport, PA 17701-6312

Office Phone: 570-322-8160 Fax: 570-323-3664 Email:

Rector: The Rev. Kyle Murphy

Trinity Episcopal Pro Cathedral, Williamsport (Founded 1866) W. Branch Conv.

Address: 844 W 4th St Williamsport, PA 17701-5824

Office Phone: 570-322-0126 Fax: 570-322-6508 Email: trinitychurchpa@comcast.net

Rector: The Rev. Canon Kenneth Wagner-Pizza

St. Andrew's Episcopal Church, York (Founded 1917) Southern Convocation

Address: 1502 4th Ave York, PA 17403-2623

Office Phone: 717-843-3868 Fax: 717-848-1778 Email: secretary@standrewsyork.org

Rector: The Rev. Grant Ambrose

St. John the Baptist Episcopal Church, York (Founded 1755) Southern Convocation

Address: 140 N Beaver St York, PA 17403-5324

Office Phone: 717-848-1862 Fax: 717-854-5102 Email: yorkjohn@aol.com

Rector: The Rev. Eric Hillegas

MINUTES
DIOCESE OF CENTRAL PENNSYLVANIA
150th Annual Convention
October 17, 2020
Conducted via Zoom Webinar, Harrisburg PA

At 10:07 am, The Rt. Reverend Dr. Audrey Scanlan, Bishop of Central Pennsylvania, opened the 150th Annual Convention with a prayer. The Secretary confirmed that a quorum was present. The Bishop called the Business Session to order.

The Secretary called for a motion to ratify the Council of Trustees Resolution for Rules of Online Convention. The Bishop called for a second and a vote on the motion.

The council of Trustees Resolution was ratified by Convention delegates.

The Bishop then called for the Secretary to make a motion to approve the Convention Agenda and the Ballot for the open positions on the Council of Trustees, the Standing Committee and the Disciplinary Board. The Bishop called for a second and a vote on the motion.

The Convention Agenda and the Ballot for open positions on the Council of Trustees, the Standing Committee, and the Disciplinary Board were adopted by Convention Delegates.

The Bishop welcomed Alternates and guests.

Election of Officers

Convention Delegates elected the following persons to serve as canonical Officers of Convention until the next Annual Convention of the Diocese and until their respective successors are elected:

Treasurer: Open Position
Secretary: Tyrone Powell, Esq.
Registrar: Ms. Debbie Robelen

In accordance with Article III, Section 3 (D) of the Constitution of the Diocese, the Bishop appointed Charles G. Banks, Jr., Esquire as Chancellor of the Diocese, to hold office until the next Annual Convention of the Diocese and until his successor is appointed by the Bishop.

The Chancellor appointed attorneys Thomas Schmidt and Barbara McLemore to serve as Vice Chancellors.

Claims of the Those Entitled to Voice and Vote

WHEREAS, The Reverends Ingrid Andersen, Jeffrey Bassette, Patricia Dickson, Faith D'Urbano, Matthew MacDougall, David Perkins, James Rinehart, Robert Schiesler, and Barbara Seras are all in the geographical bounds of the Diocese and are engaged in ministry approved by the Bishop of this Diocese, but hold canonical status elsewhere in the church, and

WHEREAS, Mr. Kevin Barron and Ms. Donna Barthle are serving in the capacity of Lay Pastors to parishes in this Diocese, but have not been elected as a Delegate of their parish,

THEREFORE, IT IS MOVED: the previously named priests and lay pastors be granted seat in the 150th Convention of the Diocese of Central Pennsylvania with the privilege of voice and vote.

The resolution was adopted by Convention Delegates.

Explanation of Rules of Order

The Chancellor read and excerpt from the Convention Rules Governing Debate on resolutions brought to the floor of Convention.

Tellers and Voting Procedure

The Secretary identified Debbie Robelen, Diocesan Registrar, as Head Teller and the Very Rev. Robyn Szoke-Coolidge as Assistant Teller, who will provide oversight on behalf of the Secretary of Convention.

The Secretary described the voting procedures.

Nominating Committee Report

Ms. Amy Swiernick, Chair of the Nominating Committee, provided the committee's report. The Nominating Committee unanimously submitted the following names for nomination at the 150th Convention of the Diocese of Central Pennsylvania for the Diocesan positions, boards and/or committees indicated, to hold office for the period set forth in the canons and until their respective successors are elected and qualify:

Standing Committee (Elect 2 Clergy & 2 Laypersons)

Clergy Candidates

The Rev. Cn. Katherine Harrigan, St. Paul's, Harrisburg

The Rev. Eric Hillegas, St. John the Baptist, York

Lay Candidates

Mr. Anthony C. Alexander, St. Stephen's Cathedral, Harrisburg (2nd Term)

Ms. Drew Dorgan, St. John's, Lancaster (2nd Term)

Ms. Laura Gottfried-Letsche, St. Luke's, Altoona

Council of Trustees (Elect 1 Clergy & 2 Laypersons)

Clergy Candidates

The Rev. Amanda Knouse, St. John's, Lancaster

Lay Candidates

Dr. Christina Ford, St. Andrew's, State College

Mr. Richard Koch, St. Stephen's Cathedral, Harrisburg

Disciplinary Board (Elect 1 Clergy & 2 Layperson)

Clergy Candidates

The Rev. Richard Bauer, St. Edward's, Lancaster

The Rev. Peter Gdula, Deacon, St. James, Bedford

Lay Candidates

Mr. James Tutak, St. Paul's, Wellsboro

Mr. Robert Simms, Hope Church, Mount Hope/Manheim

The Bishop called for One Ballot for Uncontested Offices.

The motion was approved by the Convention Delegates.

The Secretary then directed the Delegates to follow voting procedures, as indicated previously, and to commence voting.

Keynote Address

Dr. Lisa Kimball presented her Keynote address to the Convention. The Keynote address was a pre-recorded video conversation between Bishop Scanlan and Dr. Kimball.

Finance Committee Report

The Rev. Adam Kradel presented the Finance Committee Report and the 2021 Budget.

Father Kradel called for a motion to approve the 2021 Budget as presented.

The Convention Delegates approved the 2021 Budget.

Lunch

The Bishop adjourned the Business Session for lunch.

Bishop's Address

After the Bishop reconvened the Business Session, she presented her Address to the Convention.

The Rev. Canon David Lovelace's pre-recorded video response to the Bishop's address was aired. Canon Lovelace called for a motion to support the Bishop's address.

Upon motion duly made and seconded, the Convention Delegates approved the resolution supporting the Bishop's Address.

Election Results

The Secretary presented the following election results:

Standing Committee Elect 2 clergy / 2 Laypersons

Clergy

The Rev. Cn. Katherine Harrigan, St. Paul's, Harrisburg

The Rev. Eric Hillegas, St. John the Baptist, York

Lay

Mr. Anthony C. Alexander, St. Stephen's Cathedral, Harrisburg (2nd Term)

Ms. Drew Dorgan, St. John's, Lancaster (2nd Term)

Council of Trustees Elect 1 Clergy / 2 Laypersons

Clergy

The Rev. Amanda Knouse, St. John's, Lancaster

Lay

Dr. Christina Ford, St. Andrew's, State College

Mr. Richard Koch, St. Stephen's Cathedral, Harrisburg

Disciplinary Board Elect 1 Clergy / 2 Laypersons

Clergy

The Rev. Richard Bauer, St. Edward's, Lancaster

Lay

Mr. James Tutak, St. Paul's, Wellsboro

Mr. Robert Simms, Hope Church, Mount Hope/Manheim

The successful candidate will assume their elected positions upon the conclusion of the Convention.

Episcopal Home

The Bishop's pre-recorded video tribute the Episcopal Home was aired.

Annual Reports

The Secretary presented a motion to accept the Annual Reports of Program Ministries of the Council of Trustees, as posted on the diocesan website and to be published in the Journal of Convention.

Upon motion duly made and seconded, the Motion was adopted by Convention delegates.

Courtesy Resolutions

The Bishop, on behalf of the Chair of the courtesy Resolution Committee, reported on the Courtesy Resolutions, as set forth in the convention "packet". After motion duly made and seconded, Convention delegates adopted the Courtesy Resolutions.

Date of Next Annual Convention

The Secretary announced that the next Annual Convention is scheduled for October 22-23, 2021, at a location to be determined.

Motion to delete all ballots and electronic voting data at the end of Convention

The Secretary called for a motion to destroy the ballots and electronic voting data. After motion duly made and seconded, Convention delegates approved the motion to destroy the ballots and electronic voting data.

Adjourn

The Secretary called for a Motion to adjourn the convention. After motion duly made and seconded, Convention delegates approved the motion to adjourn the Convention.

After a closing prayer, the Bishop dismissed the convention delegates.

APPENDIX I

Resolution to Permit "Virtual" Convention

Resolution No. 1 of the 150th Annual Convention of the Diocese of Central Pennsylvania

RESOLVED, that this 150th Convention of the Diocese of Central Pennsylvania hereby adopts, as a resolution of this Convention, the Resolution of the Council of Trustees of the Diocese appearing below, authorizing this Convention to be held as a "Virtual" meeting using electronic communications technology, which Resolution was adopted by the Council on September 10, 2020, and further RESOLVED, that the below Resolution of Council is hereby ratified and confirmed as a Resolution of this Convention, which shall remain in full force and effect until amended or repealed.

Certificate of Secretary of

Council of Trustees of the Diocese of Central Pennsylvania

The undersigned, Secretary of the Council of Trustees of the Diocese of Central Pennsylvania, hereby certifies that the following resolution was adopted by the Council of Trustees at a meeting of the Council duly held on the 10th day of September, 2020:

Resolution to Permit "Virtual" Convention

WHEREAS, Article III of the Constitution of the Diocese of Central Pennsylvania provides in Section 1 that there shall be a stated Convention of the Church in this Diocese at such time and at such place as shall be fixed by the preceding Convention; and

WHEREAS, Section 1(A) of Article III provides that, for any sufficient cause occurring after the designation of the place of the meeting of the Annual Convention, the Ecclesiastical Authority may appoint another time or place, or both, for the meeting of Convention; and

WHEREAS, Title I, Canon III(B) of the Diocese provides that the Diocesan Council of Trustees shall "...carry out the program and work..." of Convention when the Convention is not in session; and

WHEREAS, the Convention Committee and the Bishop, in light of the COVID-19 pandemic and the risk both to individuals and the public health that have been associated with large, in person assemblies, have requested that the Diocesan Council of Trustees adopt this resolution setting forth a special rule of order permitting Conventions of the Diocese to be held as "Virtual" Conventions, using electronic communications technology having the capabilities specified in the resolution; and

WHEREAS, the procedure for conducting the Annual Convention permitted by the resolution is consistent with the requirements for conducting a similar meeting of the members of a Pennsylvania nonprofit corporation provided in Sections 5704(a) and 5708(b) of the Associations Code, 15 Pa. C. S. Sections 5704(a) and 5708(b),

Now, Therefore, BE IT RESOLVED:

1. The Diocesan Council of Trustees concurs with the recommendation of the Convention Committee and the Bishop that the plans for Conventions may be based on holding the meeting as a "Virtual Convention," and approves the adoption of the Provisional Convention Rules of Order for Electronic Meetings as attached to this Resolution as Appendix "A", to permit the Virtual Convention to be held, using electronic communications technology having the capabilities specified in this resolution.

2. That Conventions of this Diocese held hereafter may, at the discretion of the Ecclesiastical Authority, be held by means of the Internet or other electronic communications technology in a fashion pursuant to which Clergy and Lay Delegates, wherever they may be physically located, have the opportunity to read or hear the proceedings substantially concurrently with their occurrence, may vote on matters submitted to the members of Convention, pose questions to the President of Convention and members of any other body, make appropriate motions and comment on the business of the meeting, and express their consent or dissent to any matter presented to Convention for action.

3. The participation by a member of any Convention at a meeting conducted using the technological means specified in paragraph 2, including voting and taking any other action, shall constitute the presence of, or vote or action by, or consent or dissent of the member of Convention.

4. The Agenda for the 150th Annual Convention shall include, as a first order of business, a resolution to approve and ratify this resolution of Diocesan Council as a special rule of order, to include the use of the specific procedures and technology to be identified and recommended in accordance with this resolution, to hold the 150th Annual Convention

APPENDIX "A" TO RESOLUTION OF DIOCESAN COUNCIL IMPLEMENTING VIRTUAL CONVENTION

DIOCESE OF CENTRAL PENNSYLVANIA

Provisional Convention Rules of Order for Electronic Meetings

1. **General.** These Provisional Rules shall go into effect on the convening of a "virtual" Convention of the Diocese, held by electronic means. The regular canonical Rules of Order shall nevertheless apply to any virtual meeting, to the extent not inconsistent with these Provisional Rules.
2. **Notice; Login Information.** The Diocese shall notify Members of Convention, at least sixty (60) days before each meeting, of the date and the time of a virtual meeting of Convention, and, as soon as possible thereafter, but not later than forty-eight (48) hours before the commencement of such meeting), the URL and codes necessary to connect to the Internet meeting service, and, as an alternative and backup to the audio connection included within the Internet service, the phone number and access code(s) the member needs to participate aurally by telephone. The Secretary shall also include a copy of, or a link to, these rules.
3. **Login time.** The Secretary shall schedule Internet meeting service availability to begin at least 30 minutes before the start of each meeting.
4. **Signing in and out.** Members and alternates shall identify themselves as required to sign into the meeting service, and each member shall maintain individual Internet and audio access throughout the meeting whenever present, but Members shall sign out upon any departure before adjournment.
5. **Quorum calls.** The presence of a quorum shall be established by the Secretary based on the count of members who have signed in. Thereafter, the continued presence of a quorum shall be presumed, unless any member demands a quorum count by audible roll call. Such a demand may be made following any vote for which the announced totals add to less than a quorum.
6. **Technical requirements and malfunctions.** Each member shall be responsible for his or her audio and Internet connections; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.
7. **Forced disconnections.** The Chair may cause or direct the disconnection or muting of a member's connection if it is causing undue interference with the meeting. The Chair's decision to do so, which is not subject to appeal, shall be announced during the meeting and recorded in the minutes.
8. **Assignment of the floor; Procedural motions.** To seek recognition by the Chair, a member shall request recognition by clicking on the designated button on the screen display (or by pressing the numeral

#2 on their phone, for audio-only attendees), whereupon the Chair shall recognize requests in the order submitted, except for privileged or incidental motions, as defined in Robert's Rules of Order, and as set forth herein. To introduce a privileged or incidental motion, a Member shall use the text box on the display screen to post the text of the motion in full, along with the Member's name and congregational affiliation, and shall thereafter wait a reasonable time for the Chair's ruling (which shall not be subject to appeal) and instructions before attempting to seek recognition. An audio-only attendee shall press the pound/hashtag button on the Member's phone, and wait for recognition, after which the Member shall state the Member's motion in full, along with the Member's name and parish affiliation.

9. **Display of motions.** The Secretary shall show, by an on-screen display, the immediately pending question and other relevant pending questions (such as the main motion, or the pertinent part of the main motion, when an amendment to it is immediately pending) and, to the extent feasible, the Secretary, or any assistants appointed by the Secretary for this purpose, shall cause such questions, or any other documents that are currently before the meeting for action or information, to be displayed therein until disposed of.

10. **Voting.** Votes shall be taken by the voting feature of the Internet meeting service, unless a different method is ordered by the Chair. The Chair's announcement of the voting result during the meeting shall include the percentage of members voting on each side of the question and the percentage, if any, who explicitly respond to acknowledge their presence without casting a vote. Numerical totals will be available after the conclusion of the meeting. Business may also be conducted by unanimous consent, with the Chair announcing the Chair's understanding of such consent, which shall be subject to objection, whereupon another method of voting shall be used.

11. **Video display.** The Chair, the Secretary, or their respective assistants shall cause a video of the Chair (as well as such other members of the dais as shall be designated by the Chair) to be displayed throughout the meeting, and shall also cause display of the video of the member currently recognized to speak or report.

And the undersigned hereby further certifies that the above resolution has not been modified or amended, and remains in full force and effect as a resolution of the Council of Trustees.

Tyrone Powell, Secretary

APPENDIX II

COURTESY RESOLUTIONS

The Report of the Committee on Courtesy Resolutions for the 150th Convention of the Diocese of Central Pennsylvania, October 19th 2020

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania adopt these following courtesy resolutions to be submitted into the record of this 150th Convention:

On the Right Reverend Audrey and Glenn Scanlan

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its thanksgiving to The Right Reverend Audrey Scanlan and her husband Glenn for their ministry among us, with our prayers for the blessing of our Lord upon them, their family and their ministry in Jesus' name in our midst.

On Liturgy and Music

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its gratitude to Mr. Jordan Markham and the members of the Diocesan Virtual Choir, the Rev. Gene Tucker, our diocesan liturgist, and the Diocesan Liturgy and Music Committee.

On Convention Coordinators Canon Alexis Guszick, and Ms. Faith Neece, with Jason Chmiola

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its gratitude to Alexis Guszick, Canon for Diocesan Events and Communications, and her assistant, Ms. Faith Neece in planning and coordinating this convention, with special thanks to Mr. Jason Chmiola for his IT support.

The Right Reverend Nathan and Mary Ellen Baxter

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its affection and appreciation to The Right Reverend Doctor Nathan D. Baxter and Mary Ellen Baxter in their retirement with our prayers for their abundant health, strength and joy in the years to come.

The Right Reverend Michael and Betty Creighton

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its affection and appreciation to The Right Reverend Michael and Betty Creighton in their retirement, with our prayers for their abundant health, strength and joy in the years to come.

The Right Reverend and Mrs. Charlie and Alice McNutt

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its affection and appreciation to The Right Reverend Charlie McNutt and Alice McNutt, who continue to share in the life and ministry of this diocese while in retirement, offering our prayers for abundant health, strength and joy in years to come.

On the office of the Presiding Bishop

BE IT RESOLVED that this 150th Convention of the Diocese of Central Pennsylvania extend its greeting and thanksgiving to our Presiding Bishop, The Most Reverend Michael B. Curry with our prayers for God's blessing in his ministry among us and for his continued health and wellbeing.

Greetings extended to the President of the House of Deputies

BE IT RESOLVED that this 150th Convention of the Diocese of Central Pennsylvania extend its greeting to The Reverend Gay Clark Jennings, President of the House of Deputies, in thanksgiving for her ministry to the Church and continued prayers for God's blessing in her ministry.

On Clergy Newly Ordained in the Diocese

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania congratulate and welcome clergy who have been ordained in the past year, who are:

The Reverend Kyle Murphy, Priest, Christ Church, Williamsport
The Reverend Stacey Catigano, Deacon, St. John's, Lancaster

On Clergy New to the Diocese

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania extend its welcome

to clergy new in our diocese since the last convention, who are:

The Reverend Matthew MacDougall, St. John's Lancaster, assistant—canonically resident in the Diocese of Northwestern Pennsylvania

The Reverend David Perkins, St. Paul's, Wellsboro, interim—canonically resident in the Diocese of Virginia

The Reverend Thomas Gramley, St. John's, Westfield, supply—canonically resident in the Diocese of Rochester

AND BE IT FURTHER RESOLVED that this convention extend our prayers for God's blessing in their ministry in Christ's Name among us.

On Clergy Recently Retired

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania express its thanksgiving for the service to God and to the Church, as well as our prayers for the healthy and restful retirement, of those clergy who have retired from active ministry among us since last convention:

The Reverend Veronica Chappell, retired from Trinity, Jersey Shore and Christ Church, Williamsport

Memorial Resolutions

BE IT RESOLVED that the 150th Convention of the Diocese of Central Pennsylvania remember with thanksgiving those who have served in our diocese and have gone before us into God's nearer presence, more especially those whom we recollected previously today in the reading of the necrology list of the Diocese, and

BE IT FURTHER RESOLVED that the names of those there recollected today be read into this resolution for publication in the 2020 Journal of the Diocese more particularly remembering The Reverend Barbara Hary, Deacon; the Reverend Canon Rudolph van der Hiel, Esq.; the Reverend Richard Cohoon; the Reverend James Gardner; the Reverend Sudheer Tiwari; the Reverend Arthur Archer; and the Reverend Thomas Joyce.

RESPECTFULLY SUBMITTED,
The Reverend Jeffrey A. Packard, chair
Courtesy Resolutions Committee

DIOCESE OF CENTRAL PENNSYLVANIA

**BUDGET
2021**



2021 Proposed Budget

	2020 Budget	2020 YTD Ending August	2021 Proposed Budget	% Change 2020 Budget to 2021 Budget
INCOME				
Contributions & Grants	\$ 132,000	\$ 220,358	\$ 70,900	-46.3%
Investments	\$ 388,876	\$ 388,187	\$ 405,472	4.3%
Events	\$ 44,500	\$ -	\$ 35,000	-21.3%
Parish Assessment - Fair Share	\$ 1,553,933	\$ 929,471	\$ 1,590,388	2.3%
Stevenson School	\$ 34,365	\$ 23,864	\$ 29,600	-13.9%
Children, Youth, Young Adult	\$ 9,700	\$ 1,625	\$ 3,500	-63.9%
Clergy Wellness & Legacy Insurance	\$ 49,100	\$ 32,860	\$ 42,500	-13.4%
Other	\$ 2,000	\$ 3,123	\$ 2,000	0.0%
TOTAL INCOME	\$ 2,214,474	\$ 1,599,488	\$ 2,179,360	-1.6%
EXPENSES				
Office of the Bishop	\$ 53,250	\$ 9,605	\$ 40,450	-24.0%
Office of Finance & Operations	\$ 45,300	\$ 30,536	\$ 41,550	-8.3%
Office of Dean - Stevenson School	\$ 160,017	\$ 88,236	\$ 152,500	-4.7%
Office of Congregational Life & Mission	\$ 37,300	\$ 4,193	\$ 31,300	-16.1%
Office of Communications & Events	\$ 114,000	\$ 14,638	\$ 131,000	-14.9%
Diocesan Grants	\$ 182,500	\$ 40,424	\$ 142,500	-21.9%
Shaped by Faith	\$ 66,500	\$ 8,079	\$ 51,250	-22.9%
Diocesan Expenses (Inc. Episcopal Church Assesmer	\$ 318,000	\$ 213,080	\$ 292,000	-8.2%
Diocesan Programs & External Support	\$ 134,534	\$ 84,568	\$ 51,990	-61.4%
General Office Expenses	\$ 84,300	\$ 71,304	\$ 83,800	-0.6%
Building & Grounds	\$ 103,800	\$ 52,141	\$ 88,300	-14.9%
Clergy Wellness & Legacy Med. Ins.	\$ 92,500	\$ 53,934	\$ 82,500	-10.8%
Salary & Benefits	\$ 1,066,769	\$ 700,823	\$ 1,088,891	2.1%
TOTAL EXPENSES	\$ 2,458,770	\$ 1,371,561	\$ 2,278,031	-7.4%
SURPLUS / DEFICIT	\$ (244,296)	\$ 227,927	\$ (98,671)	
Roanridge Grant Inc. from 2019	\$15,000	\$15,000		
COT Authorized Funds for SBF & Select Programs	\$236,000	\$236,000	\$81,000	
NET SURPLUS / DEFICIT	\$6,704	\$478,927	-\$17,671	

Episcopal Diocese of Central Pennsylvania
Profit & Loss Budget vs. Actual
 January 1 through August 31, 2020

Proposed 2021 Annual Budget -

Last updated: 9/08/2020 - CL



**Ordinary Income/Expense
 Income**

40050 · Contributions

	Jan. - Aug. 2020	ANNUAL BUDGET 2020	\$ Over / Under Budget	% of Budget 67% of Annual	2021 Budget Request
40051 · Unrestricted	\$621	\$5,000	-\$4,379	12.42%	\$5,000
40052 · Restricted					
40052.2 · Operation Understanding	\$542	\$0	\$542	100.0%	\$400
40052.3 · SSFM Contributions					
40054 · SSFM Other Contributions	\$65	\$6,000	-\$5,935	1.08%	\$9,500
Total 40052.3 · SSFM Contributions	\$65	\$6,000	-\$5,935	1.08%	\$9,500
40055 · Restricted - Other	\$23,400	\$500	\$22,900	4,680.0%	\$50,000
Total 40052 · Restricted	\$24,037	\$7,000	\$17,037	343.39%	\$59,900
40050 · Contributions - Other	\$0	\$100,000	-\$100,000	0.0%	\$0
Total 40050 · Contributions	\$24,658	\$112,000	-\$87,342	22.02%	\$64,900

Shaped by Faith Contributions

40100 · General Grants

40101 · SSFM Grants	\$12,800	\$20,000	-\$7,200	64.0%	\$6,000
40100 · General Grants - Other	\$182,900	\$0	\$182,900	100.0%	\$0
Total 40100 · General Grants	\$195,700	\$20,000	\$175,700	978.5%	\$6,000

2020 - Payroll Protection Program

40200 · Events

40201 · Annual Convention	\$0	\$26,000	-\$26,000	0.0%	\$30,000
40204 · General Events	-\$3,267	\$12,000	-\$15,267	-27.22%	\$5,000
Total 40200 · Events	-\$3,267	\$44,500	-\$47,767	-7.34%	\$35,000

Reduced due to COVID

40300 · Parish Assessment

40301 · Fair Share	\$880,801	\$1,513,933	-\$633,132	58.18%	\$1,550,388
40302 · Prior Year FS	\$48,670	\$40,000	\$8,670	121.68%	\$40,000
40300 · Parish Assessment - Other	\$0	\$0	\$0	0.0%	\$0
Total 40300 · Parish Assessment	\$929,471	\$1,553,933	-\$624,462	59.81%	\$1,590,388

Assumes 100% Pledged

2.3%

40400 · Stevenson School of Ministry

40401 · Tuition					
40101.1 · Fall Tuition	\$150	\$6,175	-\$6,025	2.43%	\$7,100
40101.2 · Spring Tuition	\$7,035	\$6,175	\$860	113.93%	\$8,300
40101.3 · Winter Tuition	\$4,811	\$6,175	-\$1,364	77.91%	\$7,100
40101.4 · Summer Tuition	\$4,668	\$0	\$4,668	100.0%	\$7,100
40401.4 · Prev. Yr. Tuition	\$3,824	\$0	\$3,824	100.0%	\$0
40401.5 · Tuition - Other (Incl. SBF)	\$984	\$0	\$984	100.0%	\$0
Total 40401 · Tuition	\$21,471	\$18,525	\$2,946	115.9%	\$29,600
40402 · Learning Weekends					
40402.1 · Fall Learning Weekends	\$0	\$3,780	-\$3,780	0.0%	\$0
40402.2 · Spring Learning Weekend	\$850	\$3,780	-\$2,930	22.48%	\$0
40402.3 · Winter Learning Weekend	\$1,428	\$3,780	-\$2,352	37.78%	\$0
Total 40402 · Learning Weekends	\$2,278	\$11,340	-\$9,062	20.09%	\$0
40404 · Other SSFM Event Reg. & Fees	\$115	\$4,500	-\$4,385	2.56%	\$0
40400 · Stevenson School of Ministry - Other	\$0	\$0	\$0	0.0%	\$0
Total 40400 · Stevenson School of Ministry	\$23,864	\$34,365	-\$10,501	69.44%	\$29,600

Cancelled due to COVID

Learning weekends on hold depending on COVID.

Incl. as part of Tuition & Fees

-13.9%

40500 · Children, Youth, Young Adult

40502 · Children, Youth, & Young Adult	\$1,625	\$9,700	-\$8,075	16.75%	\$3,500
Total 40500 · Children, Youth, Young Adult	\$1,625	\$9,700	-\$8,075	16.75%	\$3,500

No EYE in 2021.

40600 · Investment Income

40601 · Endowment Income					
40601.1 · General Operating	\$31,458	\$31,458	\$0	100.0%	\$32,785
40601.2 · Episcopal Home	\$1,887	\$1,887	\$0	100.0%	\$1,883
40601.3 · SSFM - General	\$0	\$0	\$0	0.0%	\$0
40601.4 · SSFM - Scholarships	\$5,291	\$5,291	\$0	100.0%	\$5,535
40601.5 · St. Andrews - Shippensburg	\$1,887	\$1,887	\$0	100.0%	\$1,883
Total 40601 · Endowment Income	\$40,523	\$40,523	\$0	100.0%	\$42,085

Assumes 5% draw rate.

40620 · Quasi-Endowment Income

40626 · College Ministry	\$2,154	\$2,154	\$0	100.0%	\$2,255
40628 · Construction	\$22,096	\$22,096	\$0	100.0%	\$23,033
40629 · C,Y, YA Support	\$28,062	\$28,062	\$0	100.0%	\$29,284

Episcopal Diocese of Central Pennsylvania
Profit & Loss Budget vs. Actual
 January 1 through August 31, 2020



	Jan. - Aug. 2020	ANNUAL BUDGET 2020	\$ Over / Under Budget	% of Budget 67% of Annual	2021 Budget Request	
40630 · Communications	\$2,020	\$2,020	\$0	100.0%	\$2,108	
40631 · Episcopal Church Women	\$2,960	\$2,960	\$0	100.0%	\$2,585	
40632 · Episcopal Home	\$17,785	\$17,785	\$0	100.0%	\$21,703	
40635 · Global Outreach & Mission	\$35,559	\$35,559	\$0	100.0%	\$37,128	
40637 · Lambeth & House of Bishops	\$0	\$0	\$0	0.0%		
40638 · Leadership Development	\$13,460	\$13,460	\$0	100.0%	\$14,055	
40639 · Missionary & Ministry	\$105,939	\$105,939	\$0	100.0%	\$111,093	
40642 · Social Ministries	\$27,351	\$27,351	\$0	100.0%	\$28,543	
40643 · SSFM - Scholarships	\$12,555	\$12,555	\$0	100.0%	\$13,136	
40644 · SSFM General	\$17,290	\$17,290	\$0	100.0%	\$18,052	
40645 · St. Mary's - Mission & Ministry	\$19,296	\$19,296	\$0	100.0%	\$20,108	
40646 · York Springs	\$0	\$0	\$0	0.0%		
40647 · Aging, Elderly, Senior	\$3,000	\$3,000	\$0	100.0%		
Total 40620 · Quasi-Endowment Income	\$309,527	\$309,527	\$0	100.0%	\$323,083	
40660 · Unrestricted Investment Income	\$35,826	\$35,826	\$0	100.0%	\$37,304	
40670 · Interest & Dividend	\$2,311	\$3,000	-\$689	77.02%	\$3,000	
Total 40600 · Investment Income	\$388,187	\$388,876	-\$689	99.82%	\$405,472	4.3%
40700 · Special Medical						
40701 · Clergy Med. Ins. Payments	\$20,360	\$36,600	-\$16,240	55.63%	\$30,000	
40702 · Widow's Corporation	\$12,500	\$12,500	\$0	100.0%	\$12,500	
Total 40700 · Special Medical	\$32,860	\$49,100	-\$16,240	66.93%	\$42,500	-13.4%
40800 · Misc. Income						
40801 · Misc. Income	\$2,772	\$2,000	\$772	138.61%	\$2,000	
Total 40800 · Misc. Income	\$3,123	\$2,000	\$1,123	156.13%	\$2,000	
Total Income	\$1,596,220	\$2,214,474	-\$618,254	72%	\$2,179,360	-1.6%

Cover closing costs.

Expense

50100 · Office of the Bishop						
50101 · Arch-Deacon Related	\$500	\$3,500	-\$3,000	14.29%	\$3,500	
50102 · Council / Committee Related	\$1,594	\$2,500	-\$906	63.75%	\$2,000	
50103 · Ministry / Outreach	\$1,442	\$9,000	-\$7,558	16.03%	\$5,000	
50104 · Professional Development / Cont. Edu.	\$2,456	\$3,000	-\$544	81.87%	\$3,000	
50105 · Registrar	\$0	\$750	-\$750	0.0%	\$750	
50107 · Staff Development	\$651	\$5,000	-\$4,349	13.02%	\$4,000	
50108 · Conferences / House of Bishops	\$290	\$6,500	-\$6,210	4.47%	\$6,500	
50109 · Travel, Lodging & Entertainment	\$130	\$9,000	-\$8,870	1.45%	\$8,000	
50110 · Vehicle	\$923	\$3,000	-\$2,077	30.77%	\$2,700	
50210 · Bishop - Special Projects	\$1,602	\$8,000	-\$6,398	20.02%	\$5,000	
50100 · Office of the Bishop - Other	\$0	\$0	\$0	0.0%	\$0	
Total 50100 · Office of the Bishop	\$9,605	\$53,250	-\$43,645	18.04%	\$40,450	-24.0%
50200 · Office of Fin & Oper						
50201 · Finance & Legal						
50201.1 · Accounting Services	\$3,696	\$4,000	-\$304	92.39%	\$4,000	
50201.2 · Audit Services	\$14,500	\$12,000	\$2,500	120.83%	\$15,000	
50201.3 · Background Checks	\$1,691	\$3,500	-\$1,809	48.31%	\$2,500	
50201.4 · Chancellor Services	\$1,724	\$2,500	-\$776	68.95%	\$2,500	
50201.5 · Bank Fees	\$1,012	\$1,000	\$12	101.18%	\$250	
50201.6 · Legal Fees	\$265	\$5,000	-\$4,735	5.3%	\$5,000	
50201.7 · Tax Due	\$0	\$800	-\$800	0.0%	\$800	
50201 · Finance & Legal - Other	\$800	\$0	\$800	100.0%	\$0	
Total 50201 · Finance & Legal	\$23,687	\$28,800	-\$5,113	82.25%	\$30,050	
50202 · Travel, Lodging, Entertainment	\$2,368	\$5,000	-\$2,632	47.36%	\$4,000	
50203 · Professional Development	\$0	\$2,500	-\$2,500	0.0%	\$1,000	
50204 · Misc Exp. / Pending Classific	\$3,931	\$1,500	\$2,431	262.07%	\$1,500	
50205 · Fundraising Related	\$0	\$5,000	-\$5,000	0.0%	\$2,500	
50206 · Professional Exp.	\$550	\$2,500	-\$1,950	22.0%	\$2,500	
50200 · Office of Fin & Oper - Other	\$0	\$0	\$0	0.0%	\$0	
Total 50200 · Office of Fin & Oper	\$30,536	\$45,300	-\$14,764	67.41%	\$41,550	-8.3%
50300 · Office of the Dean						
50302 · Stevenson School - Core						

Episcopal Diocese of Central Pennsylvania
Profit & Loss Budget vs. Actual
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	Jan. - Aug. 2020	ANNUAL BUDGET 2020	\$ Over / Under Budget	% of Budget 67% of Annual	2021 Budget Request	
50303 · Board Development	\$0	\$500	-\$500	0.0%	\$500	
50304 · Course Dev. & Instruction	\$45,110	\$64,000	-\$18,890	70.48%	\$65,000	
50306 · Learning Weekends						
50306.1 · Programming	\$3,152	\$0	\$3,152	100.0%	\$2,000	
50306.2 · Instructor Participation	\$212	\$7,500	-\$7,288	2.82%		
50306.3 · Venue	\$2,699	\$0	\$2,699	100.0%	\$6,000	
Total 50306 · Learning Weekends	\$6,062	\$7,500	-\$1,438	80.83%	\$8,000	
50308 · Tech Subscriptions & Fees	\$13,532	\$17,525	-\$3,993	77.22%	\$15,000	
50310 · Travel, Lodging, & Entertainmen	\$1,502	\$5,000	-\$3,498	30.04%	\$5,000	
50311 · SSFM Supplies	\$69	\$750	-\$681	9.18%	\$600	
50312 · SSFM Marketing	\$250	\$1,500	-\$1,250	16.67%	\$1,000	
50313 · SSFM - Other	\$69	\$2,000	-\$1,931	3.44%	\$1,000	
50314 · SSFM Contracted Services	\$9,475	\$16,000	-\$6,525	59.22%	\$22,000	
50302 · Stevenson School - Core - Other	\$0	\$0	\$0	0.0%		
Total 50302 · Stevenson School - Core	\$76,069	\$114,775	-\$38,706	66.28%	\$118,100	2.9%
50360 · Vital & Effective Leadership						
Total 50360 · Vital & Effective Leadership	\$1,258	\$2,500	-\$1,242	50.31%	\$3,000	
50370 · C, Y, YA Ministries						
Total 50370 · C, Y, YA Ministries	\$10,502	\$40,742	-\$30,240	25.78%	\$30,400	
50380 · Professional Development	\$408	\$2,000	-\$1,592	20.41%	\$1,000	
50300 · Office of the Dean - Other	\$0	\$0	\$0	0.0%		
Total 50300 · Office of the Dean	\$88,236	\$160,017	-\$71,781	55.14%	\$152,500	-4.7%
50400 · Office of Con. Life & Mission						
50401 · Congregational L & M						
50402 · Programming	\$0	\$20,000	-\$20,000	0.0%	\$15,000	
50401 · Congregation L & M - Other	\$300	\$0	\$300	100.0%	\$0	
Total 50401 · Congregation L & M	\$300	\$20,000	-\$19,700	1.5%	\$15,000	
50430 · Transitional Ministry						
50431 · Dues	\$0	\$1,000	-\$1,000	0.0%	\$1,200	
50432 · Conferences						
50432.2 · Travel, Lodging, Food	\$482	\$0	\$482	100.0%	\$600	
50432 · Conferences - Other	\$0	\$2,000	-\$2,000	0.0%	\$2,000	
Total 50432 · Conferences	\$482	\$2,000	-\$1,518	24.08%	\$2,600	
50433 · Job Posting	\$299	\$800	-\$501	37.38%	\$600	
50435 · Transition Consulting	\$25	\$0	\$25	100.0%	\$0	
50436 · Recruiting Expenses	\$0	\$1,000	-\$1,000	0.0%	\$400	
50430 · Transitional Ministry - Other	\$0	\$0	\$0	0.0%	\$0	
Total 50430 · Transitional Ministry	\$806	\$4,800	-\$3,994	16.78%	\$4,800	
50450 · Professional Development						
50450 · Professional Development - Other	\$0	\$6,000	-\$6,000	0.0%	\$6,000	
Total 50450 · Professional Development	\$0	\$6,000	-\$6,000	0.0%	\$6,000	
50451 · Travel, Lodging, & Entertainmen	\$1,399	\$4,000	-\$2,601	34.98%	\$3,500	
50453 · Diocesan Vehicle - Canon	\$1,708	\$2,500	-\$792	68.32%	\$2,000	
50499 · Misc. / Unclassified	\$0	\$0	\$0	0.0%	\$0	
50400 · Office of Con. Life & Mission - Other	\$0	\$0	\$0	0.0%	\$0	
Total 50400 · Office of Con. Life & Mission	\$4,193	\$37,300	-\$33,107	11.24%	\$31,300	-16.1%
50500 · Communication & Events						
50501 · Annual Convention						
50501 · Annual Convention - Other	\$0	\$60,000	-\$60,000	0.0%	\$85,000	
Total 50501 · Annual Convention	\$0	\$60,000	-\$60,000	0.0%	\$85,000	Major Convention
50502 · Diocese Conference & Seminars						
50502 · Diocese Conference & Seminars - Other	\$0	\$5,000	-\$5,000	0.0%	\$5,000	
Total 50502 · Diocese Conference & Seminars	\$0	\$5,000	-\$5,000	0.0%	\$5,000	COVID Dependent
50503 · Clergy Conference						
50503 · Clergy Conference - Other	\$0	\$21,000	-\$21,000	0.0%	\$21,000	COVID Dependent
Total 50503 · Clergy Conference	\$571	\$21,000	-\$20,429	2.72%	\$21,000	
50504 · General Events	\$4,089	\$0	\$4,089	100.0%		Women's Clergy Retreat
50508 · Ordination	\$1,350	\$0	\$1,350	100.0%	\$2,500	
50520.1 · Professional Development	\$75	\$2,500	-\$2,425	3.0%	\$2,500	
50520.2 · Professional Expenses	\$75	\$1,000	-\$925	7.5%	\$1,000	

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50520.3 · Travel, Lodging & Entertainment	\$208	\$2,500	-\$2,293	8.3%	\$2,500	
50530 · Website						
50530.1 · Consulting	\$0	\$16,000	-\$16,000	0.0%	\$0	
Total 50530 · Website	\$0	\$16,000	-\$16,000	0.0%	\$0	
50535 · Consultants & Outsources	\$5,484	\$0	\$5,484	100.0%	\$5,000	
50540 · General Printing	\$0	\$6,000	-\$6,000	0.0%	\$5,000	
50545 · Marketing Related Items	\$1,100	\$0	\$1,100	100.0%	\$1,500	
50599 · Misc. / Unclassified	\$1,686	\$0	\$1,686	100.0%	\$0	
Total 50500 · Communication & Events	\$14,638	\$114,000	-\$99,362	12.84%	\$131,000	14.9%
50600 · Diocese Grants						
50605 · Construction Grants	\$3,000	\$40,000	-\$37,000	7.5%	\$40,000	
50610 · Bishop Missional Grants	\$4,174	\$25,000	-\$20,826	16.7%	\$25,000	
50615 · Parish Operating Grants	\$33,250	\$110,000	-\$76,750	30.23%	\$75,000	
50620 · College Outreach	\$0	\$7,500	-\$7,500	0.0%	\$2,500	
Total 50600 · Diocese Grants	\$40,424	\$182,500	-\$142,076	22.15%	\$142,500	-21.9%
51000 · Shaped By Faith						
51010 · Programming	\$600	\$0	\$600	100.0%	\$0	
51015 · Consultants	\$200	\$0	\$200	100.0%	\$0	
51020 · Venue & Food	\$240	\$3,000	-\$2,760	8.0%	\$3,000	
51025 · Printing & Supplies	\$745	\$10,000	-\$9,255	7.45%	\$6,000	
51030 · SBF Staff Related Expenses						
51030.1 · Travel, Lodging, Food	\$3,669	\$8,500	-\$4,831	43.16%	\$7,500	
51030.2 · Professional Development	\$0	\$0	\$0	0.0%	\$0	
51030 · SBF Staff Related Expenses - Other	\$0	\$0	\$0	0.0%	\$0	
Total 51030 · SBF Staff Related Expenses	\$3,669	\$8,500	-\$4,831	43.16%	\$7,500	
51040 · SSFM Couse Tution	\$2,000	\$15,000	-\$13,000	13.33%	\$4,000	
51050 · SBF Project Funding	\$0	\$30,000	-\$30,000	0.0%	\$30,000	
51199 · Misc. / Unclassified	\$624	\$0	\$624	100.0%	\$750	
51000 · Shaped By Faith - Other	\$0	\$0	\$0	0.0%	\$0	
Total 51000 · Shaped By Faith	\$8,079	\$66,500	-\$58,421	12.15%	\$51,250	-22.9%
51100 · Diocese Expenses						
51101 · Archival Expenses	\$0	\$3,000	-\$3,000	0.0%	\$2,000	
51103 · Council of Churches	\$0	\$2,500	-\$2,500	0.0%	\$2,500	
51104 · DFMS Assessment	\$202,621	\$300,000	-\$97,379	67.54%	\$275,000	
51109 · Province III	\$7,092	\$3,000	\$4,092	236.4%	\$3,000	
51110 · York Springs Property	\$0	\$3,000	-\$3,000	0.0%	\$3,000	
51111 · Liturgy & Music	\$73	\$500	-\$427	14.6%	\$500	
51114 · Cathedral / Pro-Cathedral	\$3,143	\$6,000	-\$2,857	52.38%	\$6,000	
51100 · Diocese Expenses - Other	\$0	\$0	\$0	0.0%	\$0	
Total 51100 · Diocese Expenses	\$213,080	\$318,000	-\$104,920	67.01%	\$292,000	-8.2%
51200 · Diocesan Programs & Ext. Suppor						
51202 · EARS	\$0	\$35,000	-\$35,000	0.0%	\$10,000	
51203 · Social Justice & Equity	\$910	\$6,000	-\$5,090	15.17%	\$4,000	
51206 · Feed My Sheep	\$500	\$3,000	-\$2,500	16.67%	\$3,000	
51210 · VOAD	\$605	\$1,500	-\$895	40.33%	\$1,500	
51211 · Leadership Support	\$36,064	\$56,034	-\$19,970	64.36%	\$10,490	
51212 · Episcopal Home	\$45,239	\$17,500	\$27,739	258.51%	\$0	Closed
51214 · Migration Ministry Group	\$0	\$4,500	-\$4,500	0.0%	\$4,500	
51215 · Pool of Bethesda LGBT	\$0	\$0	\$0	0.0%	\$1,500	
51217 · Evangelism	\$500	\$5,000	-\$4,500	10.0%	\$8,000	
51218 · Environmental Stewardship	\$0	\$5,000	-\$5,000	0.0%	\$5,000	
51219 · Seniors & Spirituality	\$0	\$1,000	-\$1,000	0.0%	\$4,000	
51200 · Diocesan Programs & Ext. Suppor - Other	\$0	\$0	\$0	0.0%	\$0	
Total 51200 · Diocesan Programs & Ext. Suppor	\$84,568	\$134,534	-\$49,966	62.86%	\$51,990	-61.4%
52100 · General Office Expense						
52101 · Office Supplies	\$5,448	\$8,000	-\$2,552	68.1%	\$5,000	
52102 · Postage	\$2,324	\$4,000	-\$1,677	58.09%	\$3,000	
52103 · Diocese Pets	\$639	\$0	\$639	100.0%	\$500	
52104 · Employee Relocation	\$0	\$0	\$0	0.0%	\$0	
52150 · Technology						

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52151 · Equipment Leasing	\$8,285	\$8,000	\$285	103.56%	\$11,000	
52152 · IT / Telecom Hardware	\$10,494	\$13,000	-\$2,506	80.72%	\$7,000	
52153 · IT / Telecom Software	\$1,203	\$2,000	-\$797	60.17%	\$2,000	
52154 · IT Consultant Services	\$0	\$0	\$0	0.0%	\$0	
52155 · IT Help Desk	\$4,690	\$7,000	-\$2,310	67.0%	\$7,000	
52156 · Telecom						
Total 52156 · Telecom	\$10,080	\$13,300	-\$3,220	75.79%	\$13,300	
52157 · Web Site Services	\$4,500	\$5,000	-\$500	90.0%	\$5,000	
52158 · IT Online Subscriptions	\$23,643	\$14,000	\$9,643	168.88%	\$20,000	
52159 · Diocese Database	\$0	\$10,000	-\$10,000	0.0%	\$10,000	
52150 · Technology - Other	\$0	\$0	\$0	0.0%	\$0	
Total 52150 · Technology	\$62,894	\$72,300	-\$9,406	86.99%	\$75,300	
52100 · General Office Expense - Other	\$0	\$0	\$0	0.0%		
Total 52100 · General Office Expense	\$71,304	\$84,300	-\$12,996	84.58%	\$83,800	-0.6%
53100 · Building & Grounds						
53201 · Grounds	\$1,209	\$6,000	-\$4,791	20.15%	\$8,000	
53202 · Cleaning & Maintenance	\$2,449	\$10,000	-\$7,551	24.49%	\$7,500	
53203 · HVAC	\$412	\$5,000	-\$4,588	8.24%	\$5,000	
53204 · Service Contracts	\$1,407	\$3,000	-\$1,593	46.91%	\$3,000	
53205 · Office Furniture	\$244	\$0	\$244	100.0%	\$2,500	
53206 · Major Office Improvements	\$0	\$25,000	-\$25,000	0.0%	\$10,000	
53207 · B&G Supplies	\$1,003	\$0	\$1,003	100.0%	\$1,500	
53210 · Insurance	\$7,754	\$8,000	-\$246	96.93%	\$5,000	
53220 · Taxes	\$24,646	\$25,000	-\$354	98.59%	\$25,000	
53230 · Utilities						
53230.1 · Utilities - Electric	\$9,617	\$15,000	-\$5,383	64.11%	\$14,000	Dependent on level of remote work.
53230.2 · Utilities - Gas	\$1,567	\$3,000	-\$1,433	52.22%	\$3,000	
53230.3 · Utilities - Sewer / Trash	\$1,063	\$1,800	-\$737	59.07%	\$1,800	
53230.4 · Utilities - Water	\$770	\$2,000	-\$1,230	38.49%	\$2,000	
Total 53230 · Utilities	\$13,017	\$21,800	-\$8,783	59.71%	\$20,800	
53240 · Offsite Property Related	\$0	\$0	\$0	0.0%		
53100 · Building & Grounds - Other	\$0	\$0	\$0	0.0%		
Total 53100 · Building & Grounds	\$52,141	\$103,800	-\$51,659	50.23%	\$88,300	-14.9%
53500 · Major Capital Purchase	\$0	\$0	\$0	0.0%		
54100 · Wellness & Legacy Medical						
54101 · Clergy Legacy Med. Ins.	\$41,946	\$80,000	-\$38,054	52.43%	\$70,000	
54102 · Clergy Wellness Program	\$8,575	\$11,000	-\$2,425	77.96%	\$11,000	
54102.5 · Clergy Wellness - Mileage	\$414	\$1,500	-\$1,087	27.57%	\$1,500	
54103 · Designated Medical	\$0	\$0	\$0	0.0%	\$0	
54105 · Widow's Corp Direct Clergy Sup	\$3,000	\$0	\$3,000	100.0%	\$0	
54100 · Wellness & Legacy Medical - Other	\$0	\$0	\$0	0.0%	\$0	
Total 54100 · Wellness & Legacy Medical	\$53,934	\$92,500	-\$38,566	58.31%	\$82,500	-10.8%
59900 · Salary & Benefits						
Total 59900 · Salary & Benefits	\$642,477	\$1,055,107	-\$412,630	60.89%	\$1,088,891	3.2% CPI 1% + Health Ins. Inc.
Salary					\$763,268	
Pension / Retirement					\$102,718	
Health Insurance					\$184,248	
Dental Insurance					\$11,520	
Group Life Insurance					\$1,206	
Group ST Disability					\$1,020	
Group LT Disability					\$1,008	
Employer Tax					\$23,903	
59920 · Non-Salary - Sycamore	\$9,800	\$11,662	-\$1,862	84.03%	\$0	
66000 · Payroll Expenses	\$48,546	\$0	\$48,546	100.0%	\$0	Actually a part of Salary & Benefits
Total Expense	\$1,371,561	\$2,458,770	-\$1,087,209	55.78%	\$2,278,031	-7.4%
Ordinary Income	\$224,659	-\$244,296	\$468,955		-\$98,671	

REPORTS TO CONVENTION

Treasurer's Report

To: Annual Convention
From: Finance Committee
Subject: Year-End 2019 - Treasurer's Report
Date: February 25, 2020

The fiscal year ending December 31, 2019 reported total income of \$2,559,454 (23% over budget) and total expenses of \$2,141,422 (2% over budget). This resulted in a net surplus of \$418,032 compared to a forecast of (\$24,730) before one-time, non-reoccurring adjustments.

There were two significant income events that overinflated operating income. In order to provide a more comparative reflection of traditional operating income, several adjustments were included on page 3 of the 2019 Summary Financial Results report.

The first adjustment was an income reduction of \$390,912 draw from investments that were requested in FY2018 but did not hit our accounts until January of 2019. The second income reduction was a \$200,279 estate gift. The total of these two events amounts to \$591,191.

There were additions to income entries added to the adjustment section of the Summary Financial Results report. The first was \$61,197 for Leadership Support. These funds were previously designated from cash reserves to be applied to expenses related to three Curate positions in the Diocese. The second entry added was \$57,788 for expenses related to Shaped by Faith. These funds were also designated from cash reserves to cover such costs. The total of these two adjustments is \$118,985.

With the above mentioned adjustments, the Net Adjusted Surplus / Deficit was (\$54,173) compared to a budgeted deficit of (\$24,730). These results more accurately reflect the daily operations of the Diocese along with budget versus actual results.

For 2019, the Diocese's contribution income was over \$230,000. Included in this number was a \$200,279 estate gift, \$10,000 from the Episcopal Foundation of Texas supporting Shaped by Faith, and numerous contributions supporting the Bishop's trip to Sri Lanka.

Another significant source of income for the Diocese included three grants received by the Stevenson School for Ministry (SSFM) amounting to \$26,500.

Three areas that income was significantly below budget were tuition and fees for SSFM, event fees for Children, Youth, and Young Adult programs, and funding from the Widow's Corp. used for clergy wellness initiatives. It was determined that further refinement of the budgeting process was needed for SSFM and C, Y, YA. These refinements reflected in the 2020 budget should yield more accurate and realistic income expectations.

Total expenses for the Diocese in 2019 were \$2,141,422, or approximately 2% above budget. Technology expenses were 32% over budget due to pricing increases, hardware replacement, and transition between services. Building and Grounds was also higher than budgeted due to \$18,905 in office improvements, temporary insurance costs related to closed parishes, and higher utility costs.

One expense item of note that was below budget was Diocese Grants. Operating grants were about 38% below budget due to fewer applications and the previous years' refinement of the guidelines.

The Diocese's investments for 2019 had a very strong year with a 18.94% return. As of December 31, 2019, investment allocation was 74% equities, 25% fixed income, and 1% cash equivalents. The portfolio's current 3-Year Average Annual Return is 8.40%.

The total assets under management in the Diocesan pooled portfolio was \$26,465,250, of which \$10,500,177 are assets of the Diocese and \$15,965,073 are parish assets from 38 parishes.

REPORT OF THE ARCHIVIST

Our archival collection continues to offer a rich source of information for researchers throughout the Episcopal Diocese of Central Pennsylvania and beyond. The main goal of the Archivist is to record Diocesan activities and to preserve parish records for future generations. Records demand a great deal of organization to provide an uncomplicated structure for research. Materials in the Diocesan Archives are maintained in an orderly collection to provide a logical system of retrieval. The Classification System is updated on a regular basis to reflect changes and additions to the collection. The archived materials have provided researchers with information on a wide range of subjects.

Genealogy questions continue to be the most demanding aspect of archival research. Inquiries about baptism, confirmation, marriage and burial dates and places are repeatedly received at the Diocese. These inquiries arrive from throughout the United States and from other countries. Relatives of past Diocesan clergy often contact the Archivist to learn more about the life and accomplishments of their ancestors. Grandchildren and great-grandchildren also get in touch with the Archivist with these same questions. If the Diocesan Archives cannot assist these researchers, alternate methods of investigation are always offered.

A parish anniversary celebration provides parishioners with an opportunity to study their history and achievements. The Diocesan Archives provided Trinity Episcopal Church, Chambersburg, Pennsylvania, with historical documents to enhance their 150th Anniversary Celebration. Documents included correspondence, deeds, and photographs.

The Anti-Racism Strategy Team of EARS (Episcopalians Against Racist Systems) researched the Diocesan Archives for relevant materials focusing on the issue of racism. The archival documents aided the team members with information on the parish level. This information will contribute to the team's commitment to develop anti-racist organizing throughout the Diocese of Central Pennsylvania.

Diocesan parish research was conducted many times within the past year. Questions cover such topics as parish admittance dates, cemetery and columbarium issues, merged parish details, priest and deacon service dates, and other key material relevant to parish history. Providing answers to the above listed questions is a fundamental part of archive management.

The work of the Diocesan Archivist is a team effort. Diocesan staff members contribute to many different aspects of archival operation. Carolyn Patterson, Bishop's Assistant and HR Administrator, provided exceptional input into the management of the archives. Chad Linder, Canon for Finance and Operations, offered technical support and administrative assistance on a regular basis. Bishop Scanlan, a frequent archive researcher, continues to support the Diocesan Archives with continued interest in its day-to-day function as well as its future position as an important part of Diocesan life.

Respectfully submitted,

Deborah A. Robelen, Archivist

REPORT OF THE REGISTRAR

Since the last report of the Registrar to Diocesan Convention, the following persons were ordained in the Diocese of Central Pennsylvania:

1. The Rev. Shayna Watson, was ordained as a priest in Christ's Holy Catholic Church on May 18, 2019 at St. Stephen's Episcopal Cathedral, Harrisburg, Pennsylvania by The Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania.
2. The Rev. James Robertson, was ordained as a priest in Christ's Holy Catholic Church on June 15, 2019 at St. Stephen's Episcopal Cathedral, Harrisburg, Pennsylvania by The Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania.
3. The Rev. Asa Coulson, was ordained to the order of deacons in Christ's Holy Catholic Church on January 26, 2019 at St. Stephen's Episcopal Cathedral, Harrisburg, Pennsylvania by The Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania and was ordained as a priest in Christ's Holy Catholic Church on July 23, 2019 at St. James Episcopal Church, Lancaster, Pennsylvania by The Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania.
4. The Rev. Kyle Murphy, was ordained to the order of deacons in Christ's Holy Catholic Church on May 3, 2019 at Trinity Episcopal Pro Cathedral, Williamsport, Pennsylvania by the Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania and was ordained as a priest in Christ's Holy Catholic Church on December 14, 2019 at Christ Episcopal Church, Williamsport, Pennsylvania by The Rt. Rev. Audrey Cady Scanlan, Bishop, Episcopal Diocese of Central Pennsylvania.

The ordination certificates, including the Oath of Conformity, have been submitted and filed in the Record of Ordinations for the Diocese of Central Pennsylvania that is kept at the Office of the Bishop, 101 Pine Street, Harrisburg, Pennsylvania. Worship bulletins used at the ordination ceremonies were submitted for safekeeping the Archives of the Diocese.

Since the last report of the Registrar to Diocesan Convention, The Bishop of the Diocese of Central Pennsylvania received and accepted Letters Dimissory from their respective dioceses for the following persons:

1. The Rev. Grant Ambrose on April 3, 2019 from the Diocese of Virginia to the Diocese of Central Pennsylvania
2. The Rev. Nancy Wakeman on May 14, 2019 from the Diocese of Maryland to the Diocese of Central Pennsylvania
3. The Rev. Eric Hillegas on June 27, 2019 from the Diocese of Massachusetts to the Diocese of Central Pennsylvania
4. The Rev. Carlos de la Torre on July 16, 2019 from the Diocese of Connecticut to the Diocese of Central Pennsylvania
5. The Rev. Amy Welin on July 25, 2019 from the Diocese of Connecticut to the Diocese of Central Pennsylvania
6. The Rev. Greg Welin on July 25, 2019 from the Diocese of Connecticut to the Diocese of Central Pennsylvania
7. The Rev. Amanda Knouse on August 14, 2019 from the Diocese of Virginia to the Diocese of Central Pennsylvania

The Letters Dimissory and record of their acceptance have been filed and are kept at The Office of the Bishop, 101 Pine Street, Harrisburg Pennsylvania.

Since the last report of the Registrar to Diocesan Convention, The Bishop of the Diocese of Central Pennsylvania sent Letters Dimissory to their respective dioceses for the following persons:

1. The Rev. Susan Claytor, April 15, 2019, from the Diocese of Central Pennsylvania to the Diocese of West Virginia
2. The Rev. Howell Sasser, May 20, 2019, from the Diocese of Central Pennsylvania to the Diocese of Delaware
3. The Rev. Nancy Shank, July 2, 2019, from the Diocese of Central Pennsylvania to the Diocese of Kansas

The Letters Dimissory and record of their acceptance have been filed and are kept at The Office of the Bishop, 101 Pine Street, Harrisburg Pennsylvania.

Since the last report of the Registrar to Diocesan Convention, the following persons were admitted as Ordinands:

1. Kyle Murphy to the Diaconate on April 2, 2019
2. The Rev. James Robertson to the Priesthood on April 2, 2019
3. The Rev. Shayna Watson to the Priesthood on April 2, 2019

Respectfully submitted,

Deborah A. Robelen, Registrar

Annual Report Communications & Events

2019 Diocesan Events:

Sat., Jan. 26, Asa Coulson, Ordination to the Diaconate, St. Stephen's Cathedral, Harrisburg
Wed., Jan. 30, Diocesan Staff In-Residence, Harrisburg
Sat. & Sun., Feb 8-9, SSFM Learning Weekend
Fri. – Sun., Feb. 14-16, Happening Youth Retreat, grades 9-12
Sat., Feb., 16, Absalom Jones Service and Youth Essay Contest at St. Stephen's Episcopal Cathedral
Wed., Feb. 27, Diocesan Staff In-Residence Day, Susquehanna Convocation
Thurs., Feb. 28 & Fri. Mar. 1, Diocesan Women's Clergy Retreat
Sat., Mar. 2, Daughters of the King Retreat/Spring Assembly
Wed., Mar. 6, Bishop Out of the Box, Ashes to Go at the State Capitol
Sat., Mar. 23, SSFM – Inquirers Day- Exploring Your Ministry
Wed., Mar. 27, Diocesan Staff In-Residence Day, Altoona Convocation
Fri., – Sun. April 5-7, New Beginnings Retreat, Grades 6-8
Sat., Apr. 6, SSFM Inquirer's Day- Exploring Your Ministry
Sat., Apr. 6, St. Stephen's Episcopal School Celebrates 40 years
Thurs., Apr. 11, Renewal of Vows for Diocesan Clergy at Trinity Episcopal for Northern PA Clergy and St. Stephen's Cathedral, Harrisburg for Southern PA Clergy
Wed., Apr. 17, Bishop Out of the Box, Blessing Bags Distribution in Williamsport
Sat., Apr. 20, Holy Hike, Potter County
Sat., Apr. 27, Youth Committee Meeting
Fri., May 3, Ordination to Priesthood, Kyle Murphy, Christ Church, Williamsport
Sat., May 11, SSFM Graduation
Wed., May 15, Bishop Out of the Box, Compline under the Stars, Potter County
Sat., May 18, Shayna Watson, Ordination to Priesthood, St. Stephen's Cathedral, Harrisburg
Mon.–Wed., May 20-22, Clergy Conference, Harrisburg
Tues., May 28, WB Spring Convocation Meeting, Christ Episcopal Church, Williamsport
Wed., May 29, Staff In-Residence Southern Convocation and Southern Conv. Spring Meeting St. Mary's, Waynesboro
Tues., Jun. 4, Lancaster Conv. Spring Meeting, St. Edwards, Lancaster
Thurs. Jun. 6 – Sat. 8, Anti-Racism Training, Harrisburg
Sat., Jun. 8, Godly Play Training
Tues., Jun. 11, Harrisburg Spring Convocation Meeting, St. John's, Carlisle
Jun. 15, James Robertson, Ordination to Priesthood, St. Stephen's Cathedral, Harrisburg
Tues., Jun. 18, Susquehanna Spring Convocation Meeting, Christ Church, Danville
Wed., Jun. 19, Diocesan Staff In-Residence Day and NT Spring Convocation Meeting, St. Paul's, Wellsboro
Thurs., Jun. 20, Altoona Spring Convocation Meeting, St. John's, Bellefonte
Sun., Jun. 23- Fri. Jun. 28, Appalachian Camino
Sun., Jun. 23, Asa Coulson, Ordination to the Priesthood, St. James, Lancaster
Sat., Jul. 20, Churches United Celebration Day, Columbia, PA
Sat., Jul. 27, PRIDE Festival, Harrisburg, PA
Sat., Aug. 3, Street Fair-Church of the Resurrection Episcopal Mission, Mt. Carmel
Fri- Sun., Aug. 9-11, SSFM, Called to Heal a Broken World, Learning Weekend
Aug. 23 & 24, The Other Health Fair, St. James, Mansfield
Tues., Sept. 3, West Branch Fall Convocation Meeting, Christ Church, Williamsport
Wed., Sept. 4, Susquehanna Fall Convocation Meeting, Christ Church, Berwick
Thurs., Sept. 5, Harrisburg Fall Convocation Meeting, St. Paul's, Seneca St., Harrisburg

Sat. Sept. 7, Installation of The Very Rev. Amy Welin, Dean, St. Stephen's Cathedral, Harrisburg
 Wed., Sept. 11, Southern Fall Convocation Meeting, Memorial Prince of Peace, Gettysburg
 Thurs., Sept. 12, Lancaster Fall Convocation Meeting, St. Thomas, Lancaster
 Sept. 13-15, Deacon's Retreat, Kenbrook Retreat Center, Lebanon
 Sat., Sept. 21, Safeguarding God's Children Training
 Tues., Oct. 1, Altoona Fall Convocation Meeting, St. John's, Huntingdon
 Sat., Oct. 5, Youth Leadership Training Day
 Wed., Oct. 9, NT Fall Convocation Meeting, St. James, Mansfield
 Fri., Oct. 11- Mon. 14, Province III, Trail to Truth
 Fri., Oct. 11- Sun. 14, Eliminating Racism Training
 Sat., Oct. 12, Acolyte Festival at Washington National Cathedral
 Fri., Oct. 18 & Sat. 19, Annual Diocesan Convention, Harrisburg
 Fri., Oct. 25- Sun. Oct. 25, SSFM Learning Weekend
 Sun., Oct. 27, Polka Mass, St. Paul's, Manheim
 Fri., Nov. 1, SSFM Winter Term Began
 Sat., Nov. 2, Godly Play Training
 Sat., Nov. 2, ECW Annual Meeting
 Sat., Nov. 9, Safeguarding God's Children Training
 Fri., Nov. 22- Sun. 24, Youth Ministry Winter Retreat
 Mon., Dec. 9, Bishop Scanlan at the Capitol, Christmas Tree Invocation & Benediction
 Dec. 12, A Christmas Carol, St. Luke's, Altoona
 Fri., Dec. 13, Bishop Out of the Box Live Nativity, St. Andrew's in the Valley, Harrisburg
 Dec. 14, Kyle Murphy, Ordination to Priesthood, Christ Church, Williamsport
 Wed., Dec. 18, Diocesan Staff Service Project, The Salvation Army, Harrisburg

All diocesan events are listed on the google calendar and utilize a live feed plugin to appear on the diocesan website.

Diocesan Communications for 2019/2020:

Sycamore House Service Corps member, Faith Neece, joined Diocesan Staff as the Diocesan Events Coordinator in September of 2019 to assist the Canon for Diocesan Communications and Events to manage all aspects of diocesan events until July 2020.

- E-mail Marketing
 - The Diocesan Digest, Letters from Bishop Scanlan (Pastoral Letters), the Clergy Digest, the Stevenson School for Ministry Monthly E-News, and the Youth E-News continue to be delivered monthly, electronically through Constant Contact, the e-mail marketing software.
 - The Diocesan Office of Communications and Events also supports the Bishop's Assistant/Manager of Human Resources in distributing timely HR-related information.
 - Special messages or promotions are also e-mailed to the diocese and select groups such as parish treasurers, vestry secretaries, wardens, and parish administrators.

- Diocesan Website

Canon Alexis Guszick is the diocesan webmaster and designs and maintains the diocesan website, www.diocesecpa.org. The website continues to grow in the number of visitors. New SSL certificates were installed for site security, and she continues to track Google analytics and reviews traffic reports and site visitors monthly.

In 2020, Canon Guszick worked with Canon Linder to create an online, practical, and secure diocesan giving platform. Users can choose a specific diocesan parish to donate to and the frequency of the donation.

- Diocesan Social Media

Diocesan social media continues to grow at record rates. The diocese uses various social media platforms such as Facebook, Instagram, YouTube, and Twitter to connect with social media users internationally to communicate diocesan vision, happenings, news, and latest events. Facebook alone has increased to almost 2000 likes and over 1900 followers. The Diocesan Instagram is now just shy of 500 followers. The diocesan YouTube channel, which was only created in early 2020, already has over 175 subscribers that can watch hours of Bishop Scanlan's video messages, Shaped by Faith Communications, and SSFM courses. Faith Neece, who is now the part-time Assistant to the Canon for Diocesan Communications, works with the design program, Canva, to provide support with fresh, branded, diocesan graphics, google form creations, and social media post scheduling.

In addition to diocesan social media, the Stevenson School for Ministry now has its own Instagram page. The Diocesan cats, Lilly Grace and Rey, have their very own channel with over 290 posts and 123 followers.

- Podcasts, Videos, Livestream feeds, and Sound bites

The diocesan Communications office continues to produce podcasts, videos, live streams, and sound bite recordings that are uploaded to YouTube, the diocesan website as well as various other social media channels.

- Event Registration

CVENT is used as registration software for diocesan events.

- Teleconferencing

In 2020, the diocese went from a small, two user Zoom account, shared by the diocesan and the Stevenson School for Ministry for online courses, to a robust, full ten multi-user business license. All Zoom efforts were first managed by the Diocesan Office of Communications and are now managed by each staff member needing remote, teleconferenced meetings. At the beginning of 2020, we also created the ability to stream live sessions to diocesan social media channels.

- Database Software

In July of 2020, diocesan staff chose the Databank as the new diocesan database. Efforts are ongoing to input data that pertains to diocesan members, clergy, and parishes.

- Digital Faith

Diocesan parishes continue to utilize the Digital Faith platform for website edits and maintenance. The Diocesan Office of Communications also provides parish support to assist with website design, redesign, or branding efforts.

- Parish Communication Support

In 2019/2020, the Diocesan Office of Communications worked tirelessly to share the love of Christ with all persons, communicate the messages of The Rt. Rev. Dr. Audrey C. Scanlan effectively, and provide ongoing parish support in the area of communications to foster timely, effective communications throughout the diocese.

Respectfully Submitted,
Alexis Guszick,
Canon for Diocesan Communications and Events

Report of the Canon for Congregational Life & Mission

Before I wrote this report, I consulted the reports from the 4 conventions that I've been a part of in Central Pennsylvania. Wow, this is a different year. Fittingly, this will be a different report. First and foremost, I want to say how great it is to work with such an intrepid staff. We've navigated this year with skill, and grace and hard work. It is a joy to serve with such a great bishop and such a great staff.

Several things stand out as I make this report. I want to highlight a couple of groups that have worked hard on your behalf. The first is the Task Force for Operations that was put in place to respond to Covid-19. We held several discussions, consulted experts, listened intently and finally developed the guidelines for worship during this time. This group, chaired by Bishop Audrey, took their responsibility seriously, prayerfully, and with a well-developed sense of their mission. I was honored to be a part of it.

The second group, which I had the honor to chair, was the Theological and Ecclesiological Task Force. This group worked incredibly hard and gave countless hours to this important project. We developed and distributed a survey to the diocese. This survey highlighted the ways that worship practices have changed during the pandemic. The survey was followed by a series of focus groups that took a deep-dive into some of the theological and philosophical quandaries that arose as a result of the pandemic. I commend the report of this committee (found in this convention booklet) to you. Further, we developed a plug-and-play resource for our parishes who wish to continue to use a theological reflection process as a means for discussing difficult realities.

Several other groups have been active this year, in spite of the pandemic. Namely, the subcommittee for recruitment, the environmental Task Force of the Diocese, The Shared Vision Committee of the Council of Trustees/Commission on Ministry and the Evangelism Committee of the Diocese. In January, I was happy to take a group of 5 fellow Central PA leaders to the Evangelism Matters Conference. IN addition, on your behalf, I've been blessed to work on the General Committee Task Force for Church Planting and Congregational Revitalization.

Transition ministry also looks different during this time. There are several churches still in the search process. A few new priests and deacons have joined us during this time and we are grateful for their ministry. Bishop out of the Box has transitioned to online opportunities. The Bishop and I led a series of Bible Studies, held small groups for various interest groups in the diocese, developed a Bingo with Bishop program, and a discussion series around themes of racial reconciliation.

I've also had the pleasure of helping to plan and carry out the work of Shaped By Faith. I've been heartened by the genuine and heartfelt participation of each of the congregations that diligently engage this important work. I look forward to my 5th year serving Central PA and I wish you God's richest blessings in your ministries.

Much peace,

The Rev. Dan Morrow

Canon For Congregational Life and Mission

Shaped by Faith Annual Report Convention 2020

At Diocesan Convention in 2019, we formally launched *Shaped by Faith*, a diocesan-wide initiative inviting participants to reshape our Diocese with vitality and strength, enabling us to serve God's mission most fully here in Central Pennsylvania. We have grounded our process utilized the guiding words outlined by Bishop Scanlan in her address to Convention in 2018: **Discovery, Experimentation, Creativity & Collaboration.**


The bulk of this work is accomplished through regional cohorts in each of our seven Convocations. Three member teams from each parish are asked to commit to nine meetings over an eighteen month period, culminating in a reconfiguration plan. 24 regional meetings have already been held; an additional 54 are scheduled before the completion of this three-year program. Special thanks to the members of our Shaped by Faith leadership team for leading this work:

The Rt. Rev. Audrey Scanlan, *Bishop*
The Rev. Canon Chris Streeter, *Canon for Mission Development & Innovation*
The Rev. Canon Dan Morrow, *Canon for Congregational Life & Mission*
Canon Chad Linder, *Canon for Finance & Operations*
Amy Swiernik, *Experienced Lay Leader*
LaToya Harden, *Support*

An array of resources, including congregational development and mission configuration models, have been shared to help shape this work. All of the materials presented, along with multiple videos and webinars, can be found on the Shaped by Faith section of our Diocesan website. Please refer to our website for additional information regarding the shape and scope of our program:

<http://www.diocesecpa.org/shapedbyfaith>

Our format was required to adjust in response to COVID-19. All meetings through March of 2021 are now virtual and all Shaped by Faith team members are being enrolled in an online learning platform to help enable the successful continuation of this work. Our timeline has also been increased to ensure that all teams will complete their 18-month journey. Our schedule for Shaped by Faith regional meetings is:

									
Convocation	2020	2020	2020	2020	2020	2020	2021	2021	2021
	July	August	September	October	November	December	January	February	March
				Diocesan Convention Saturday, October 17					
West Branch	Individual Check-ins		Sunday, Sept. 20 4-5 pm (6)		Sunday, Nov. 22 4-5 pm (7)		Sunday, Jan. 31 4-5 pm (8)		Sunday, March 21 4-5 pm (9)
Northern Tier	Individual Check-ins		Sat. Sept. 12 10-11 am (5)		Sat. Nov. 21 10-11 am (6)		Sat. Jan. 30 10-11 am (7)		Sat. March 20 10-11 am (8)
Susquehanna	Individual Check-ins		Sunday, Sept. 20 2-3 pm (4)		Sunday, Nov. 22 2-3 pm (5)		Sunday, Jan. 31 2-3 pm (6)		Sunday, March 21 2-3 pm (7)
Harrisburg			Sunday, Sept. 13 3-5pm (1)		Sunday, Nov. 15 2-3 pm (2)		Sunday, Jan. 17 2-3 pm (3)		Sunday, March 14 2-3 pm (4)
Altoona	Monday, July 27 6-7 pm (reboot)			Thursday, Oct. 15 6-7 pm (3)		Thursday, Dec. 10 6-7 pm (4)		Thursday, Feb. 11 6-7 pm (5)	
Lancaster	Sunday, July 26 2-3 pm (reboot)			Sunday, Oct. 11 2-3 pm (3)		Sunday, Dec. 13 2-3 pm (4)		Sunday, Feb. 21 2-3 pm (5)	
Southern	Thursday, July 30 6-7 pm (reboot)			Tuesday, Oct. 13 6-7 pm (3)		Tuesday, Dec. 15 6-7 pm (4)		Tuesday, Feb. 9 6-7 pm (5)	



SHAPED BY FAITH

Convocation	2021	2021	2021	2021	2021	2021	2021	2021	2021
	April	May	June	July	August	September	October	November	December
		Shaped by Faith Event					Diocesan Convention October 15 & 16		
West Branch			Check-In #1			Check-In #2			
Northern Tier		Meeting #9				Check-In #1			Check-In #2
Susquehanna		Meeting #8		Meeting #9			Check-In #1		
Harrisburg		Meeting #5		Meeting #6			Meeting #7		Meeting #8
Altoona	Meeting #6		Meeting #7			Meeting #8		Meeting #9	
Lancaster	Meeting #6		Meeting #7			Meeting #8		Meeting #9	
Southern	Meeting #6		Meeting #7			Meeting #8		Meeting #9	



SHAPED BY FAITH

Convocation	2022	2022	2022	2022	2022	2022
	January	February	March	April	May	June
	Shaped by Faith Event				Shaped by Faith Event	
West Branch			WB, NT & Susq. Event			
Northern Tier			WB, NT & Susq. Event			
Susquehanna			WB, NT & Susq. Event			
Harrisburg		Meeting #9			Check-In #1	
Altoona		Check-In #1			Check-In #2	
Lancaster		Check-In #1			Check-In #2	
Southern		Check-In #1			Check-In #2	

COVID-19 required the cancellation of a Diocesan-wide event featuring Diana Butler Bass concentrated around sharing our common stories. Special thanks to **Carolyn Joy Patterson and Debbie Robelen** for their leadership and energy with this component of our Shaped by Faith program. We look forward to sharing news of a rescheduled opportunity for our entire Diocese to gather together in the coming year!

Finally, a personal note of gratitude for the care and kindness shown as my family and I moved to this Diocese, and I have worked to help administer this program. I am thrilled to be part of this vital ministry in our Diocese, and for the opportunity to work with clergy and lay leaders in each and every one of our congregations. Thank you, Bishop Scanlan, for your vision in implementing this important work in Central Pennsylvania, and for inviting me to join in reshaping our beloved community.

Faithfully submitted,

The Rev. Canon Christopher M. Streeter
Canon for Mission Development & Innovation

Report of the Dean of the Stevenson School for Ministry

2020 in the **Trimester Design**, also included a summer term out of need for courses:

Spring Term February 21- May 2, 2020 74 students enrolled
Summer Term June 1st- August 10,2020 154 Students enrolled
Fall Term August 24-October 30, 2020 117 Students enrolled
Winter Term November 9, 2020-February 6, 2021
 (Winter term break December 23 – January 4)

Cohort enrollment for 2020-2021 Academic term fall term 2020---Present enrollment including
 LTS Anglican Studies cohort 2020-2021 6 students, 2 from the Diocese of Central PA
 SSFM Discernment: 11 students
 Certificate for the ministry of deacon: 3 students (2 from Pittsburgh, 1 from Diocese of Bethlehem)
 Certificate for the ministry of Priest: 13 students (3 from Diocese of Bethlehem)
 Lay Worship Leader 3 Students
 Continuing education 25 students
 Field Placements 6 students; two are Lay Pastors (for 2019-2020)
 Collaborative Mission Center 75 students

Anglican Studies Joint Certificate Program with Lancaster Theological Seminary A gathered celebration resulted in a continuation of the Anglican Studies MOU with SSFM being the 6 Anglican Studies Courses. We had 3 graduates in May 2020 who received the new Anglican Studies Certificate. All three are continuing to serve in the Diocese of Central PA.

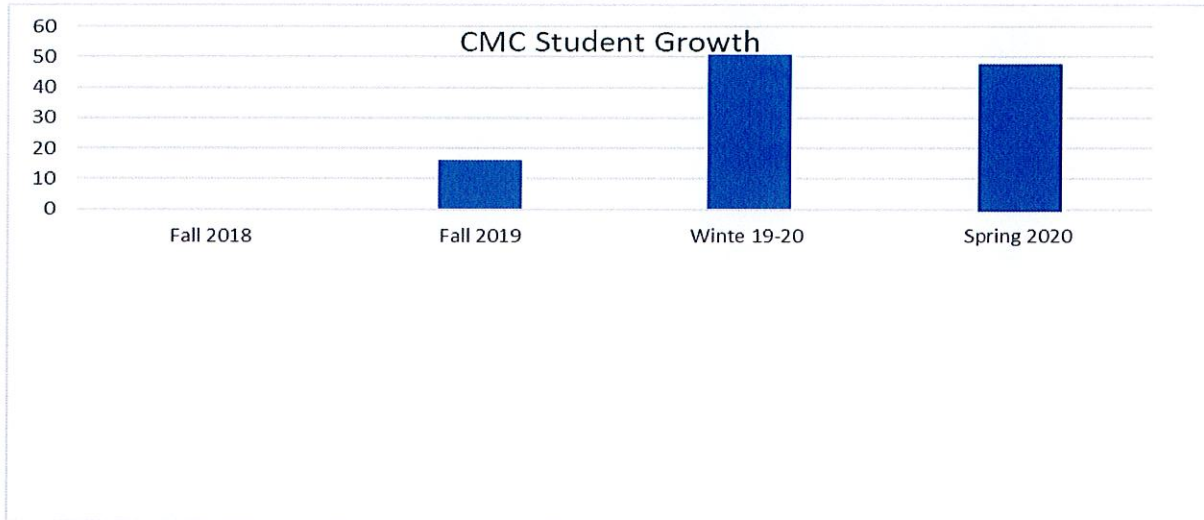
New Collaborative Mission Center for Lay Ministry

Shaped by Faith formation courses, with vouchers for the Diocese of Central PA for congregations to take courses at no cost that are needed for parish life: Discovery of Gifts, Ways to Pray, Ways to tell our Story, Stewardship, Evangelism, Prayer Practices, Ministry in Smaller Congregations, Celtic Spirituality, Vestry leadership, and Parish Administration, Creative use of Space and others designated for each term. Shaped by Faith Basics was a foundational course as well.

Participation Episcopal/Lutheran

Collaborative Mission Center	Central PA	LSS	Total
Fall Term 2019	13	4	(17)
Winter Term 2019 - 2020	31	20	(51)
Spring 2020	18	4	(22)
Summer 2020	126	14	(140)

Missional preaching certificate completion: 22 Lutheran and 3 Episcopal Students in 2020



To support and enhance the continuing education needs of clergy and laity, we are launching new certificate programs in specific ministry competency areas such as: Missional Preaching, Evangelism, and Spiritual Leadership. Course offerings from the Collaborative Mission Center; LSS and SSFM included:

1- Certificate programs for:

- a. Lay Worship Leader
- b. Lay Preacher
- c. Lay Catechist

- 2- **New Evangelism Certificate and Missional Preaching Certificate** developed through collaboration with Lower Susquehanna Synod Staff: Deacon Marsha Roscoe and The Rev. Richard Jorgensen.

The CMC is operational thanks to the partnership of the Lower Susquehanna Synod that contributes \$15,000.00 per year to SSFM and whose faculty asked not to receive a stipend, and a Roanridge Grant of \$15,000.00 for the year August 2019- August 2020 and The Bonham fund grant was \$3,500.00 for VELI

Events: Learning Weekends:

- ❖ **February:** We pivoted to do two webinars and three podcasts with the Rev. Dr. Gina Campbell – Practicing Forward and moving through lament during a time of pandemic
- ❖ **May:** Second webinar with The Rev. Dr. Gina Campbell
- ❖ **September:** Fund raising during a time of Pandemic, led by Lori Jacobwith, at no cost to the diocese
- ❖ **October:** Living Evangelism, The Rev. Matthew Best, Sr. Ingrid Andersen with special guest Jerusalem Greer

Fall of 2020 updates:

The Rev. Marsha Roscoe, who has accepted the position as SSFM part time (12 hours per week) Associate Dean for Academic Affairs and has been with us for one year, brings creativity, knowledge of technical systems, and her pastoral relationship with students which has been amazing in growth producing students, creating student handbook and faculty handbook. Her role has expanded to include a multi-dimensional use of our learning platform.

Vital and Effective Leadership Institute for newly ordained and new clergy to the diocese We are expanding the Vital and Effective Leadership Institute to foster collaborative learning and missional development for Lutheran-Episcopal and other newly ordained clergy beginning their cure. The Rev.

Canon David Lovelace coordinates the VELI program and mentoring through this program. Presently there are 8 participants for this two-year opportunity for continuing education. This colleague and learning cohort are offered at no cost to the clergy .

SSFM Advisory Board: We held three Stevenson School for Ministry Board Meetings, with The Rev. Canon David Lovelace as Chair.

The Stevenson School for Ministry Advisory Board continues to work with a strategic plan developed by an initial task force chaired by The Rev. Canon David Lovelace, that places intentionality upon the need for formational growth in parish life and for financial growth for the school as well as. We focus on four teams: Financial, Marketing, Curriculum and Cross Generational. This year the Advisory Board completed the competencies for lay ministry certificates and the development of a new volunteer position, Director of Formation in order to integrate spiritual formation throughout all aspects of the life of SSFM. The Board participated in three retreats with the Commission on Ministry, The Standing Committee, The Bishop and Diocesan Staff. The Board is also looking at ways to communicate our "Shaped by Faith Courses" and on boarding all the formation opportunities for SSFM. The Cross Generational Team will be included in a separate report.

Mr. Rob Box, Treasurer for SSFM, has continued to engage us in financial development as he works with the Diocesan finance committee and our Canon for Finance Chad Linder to develop a budget and budget trajectory to stabilize SSFM.

Financial highlights:

- ❖ Vocational course offerings/expenses have remained relatively consistent for at least 3 years.
- ❖ Vocational/ continuing education enrollment is up year over year, by over 15%.
- ❖ In 2020, we saw a first-ever 40+% new to SSFM student enrollment increase (becoming the beloved community course); we are working now to retain those students and invite into future opportunities.
- ❖ Our learning weekends pivoted to free online learning webinars, resulting in over a 200% increase in participation (we more than doubled in student size from an average of 15 to nearly 40 students).
- ❖ Additionally, 13% of the new webinar participants registered for at least one (several students have registered for more than one) future class as a paying student (non-voucher or scholarship).
- ❖ In the past 3 months, over a dozen Lutheran clergy have inquired about continuing education at the SSFM. Several have already signed up for courses.

Grant in Pipeline	Use/Courses Covered	Comment	Status	\$ Sought
Lilly Grant (through LSS)	CMC Potential to cover all instructional & admin cost for CMC	Director of CMC and assistant, 4 courses per term.	Pending In third vetting process	\$ Portion to SSFM
United Thank Offering (UTO)	Spiritual formation courses in vocational courses. Would pay for portion of Learning Weekends, webinars, retreats, group spirituality.	Integrative student seminars, PT Director of formation	Submitted Aug 2020	\$10K

Episcopal Church Center	All Eliminating Racism Courses i.e. Becoming the Beloved	No cost courses to CPA. To cover instructional costs for a year of programming	Submitted Aug 2020	\$10K
Bonham	VELI	Participation in VELI is 11 Episcopal Clergy/Congregations + approx. 20 Lutheran Clergy	Due November Received \$3.5K in 2019, invited to reapply in 2020	\$3.5K

Fall Term- Winter 2020 Term preparation includes

1. SSFM lectionary podcast series continues to support those who are preaching, teaching, and engaging in formation through study of the lectionary.
2. Collaboration with Dr. Joshua Davis, Dean of the diocesan school for ministry in the Diocese of Alabama continues as we seek to have parallel tracks and requirements for formation of our students. Presently we have 8 students who are engaged in our courses, and includes students from the Virgin Islands.
3. SSFM works with Alexis Guszick and Faith Neese as a part of a communication and marketing team with Deacon Marsha Roscoe to brand all new SSFM materials and publicize on social media.

Check out our web page for more information www.diocesecpa.org

Respectfully Submitted,

The Very Rev. Robyn Szoke-Coolidge, Dean of the Stevenson School for Ministry ,
rszoke@diocesecpa.org and The Rev. Canon David Lovelace, chair, SSFM Advisory Board

Annual Report of Standing Committee

The Standing Committee organized itself this year to intentionally cover the 4 areas of responsibility canonically given to it—matters in The Episcopal Church, primarily affirmation or refusal of affirmation for bishops-elect; the Ordination Process; Diocesan Property, and Counsel to the bishop. This clarity of organization is seen in the Standing Committee's current monthly agenda, and also in the appointed representatives from Standing Committee to the Commission on Ministry and Finance Committee, detailed below.

In actions this year, the Standing Committee

- Affirmed candidacy and ordination of 3 people brought forward in the ordination process.
- Affirmed all bishops-elect.
- Received regular updates from John Wolgemuth, Standing Committee's representative to the Finance Committee headed by Chad Linder, the Diocesan Canon for Finance and Operation. John shared information on Fair Share, Budget, and parishes wishing to sell, purchase or encumber property.
- Acted as our bishop's Council of Advice as she shared her involvement in the wider church, her decisions regarding parish configuration and leadership when appropriate, and as she came to us asking for our advice on pastoral issues and especially issues surrounding the COVID-19 epidemic including closing of churches, Holy Week services during a pandemic, and policies for safe re-opening of churches.
- Initiated Leadership Development Retreats which included members of the Standing Committee, Commission on Ministry, Stevenson School for Ministry, our Bishop and members of her staff. We came together for one retreat this year and planned collaboratively, with the following goals:
 - Focus on the path toward lay licensed leadership.
 - Come to a common understanding of the essential qualities of lay leaders in our diocese and the opportunities for training and learning.
 - Understand and comprehend the implications of the demographics of our diocese regarding clerical leadership and need for more lay licensed leadership.
 - Understand the roles, core competencies, and formation process through the SSFM of lay licensed ministers.

The Standing Committee meets via Zoom on the 1st Tuesday of every month at 1 p.m., lasting 2-3 hours.

Respectfully submitted,
Drew Dorgan, President of Standing Committee

Commission on Ministry

The Commission on Ministry serves to provide advice and counsel to the Bishop on all matters pertaining to the ordination process. The Commission also assists the Bishop in the formation of those members of our diocese who are called to both lay and ordained ministries. This year the Commission interviewed fourteen people who have entered the formal discernment process but have not yet been received as Candidates for Ordination. The present membership of the Commission includes five priests, one deacon, and six lay persons.

The Commission meetings are held monthly. The Commission also conducts a winter retreat in which all Postulants and Candidates participate. The Co-Vice-Chairs of the Commission meet with the Bishop on a regular basis. Members of the Commission serve as "companions" for Postulants and Candidates as they make their way through the ordination process.

This year the Commission joined members of the Standing Committee and the staff of the Stevenson School for Ministry for three "Leadership Retreats." Discussion in these meetings focused on the changing roles of both ordained and lay leaders in today's church and the process through which men and women are prepared for these responsibilities.

The following actions were taken by the Bishop since the 2019 Annual Convention:

Ordained to the Diaconate Stacey Catigano

Ordained to the Priesthood: Kyle Murphy
Stacey Catigano

Accepted as Candidates Alyssa Pasternak-Post
Kevin Barron
Ted Christopher
Allison Carnahan
Will Robbins

Respectfully submitted,
Ms. Mary Novello and Dr. Bruce H. Johnson
Co-Vice Chairs of the Commission on Ministry

Children and Youth Ministry Report

The Youth Ministry Committee of the Diocese of Central PA initiated in 2019 a quarterly leadership training opportunity for all youth leaders in the Diocese of Central PA. The First two training sessions were led by John Knouse, from St. John's Lancaster. The Youth Committee also has initiated a monthly e-news note for all clergy and congregations to update events, programs and process. One main project was to engage in a joint Episcopal/Lutheran Children's camp experience at Camp Mt. Luther the summer of 2020 however due to Covid 19 it did not happen.

Provincial Events:

On October 11 - 14, 2019, Province III Youth Pilgrimage Trail to Truth: Racial Reconciliation from Washington DC to Philadelphia. We had six youth in attendance and two adults join the Province III Youth Committee for a bus trip from Washington DC. To Philadelphia, PA to discuss and dismantle the history of racism in the church and government. It was a fantastic experience for everyone.

Diocesan Events

On November 22 - 24 2019, we had a Winter Retreat at CML for grades 6 -12. 22 Middle Schoolers and 12 teens joined us as we prepared for Advent, the theme was "Warmth of God's Love". It was a great weekend of learning about Advent, doing traditions that families enjoy doing together like baking cookies, making decorations for others, singing Christmas Carols around the camp fire. It was a nice weekend for the youth to relax and prepare for the busy holiday.

On January 18 – 20, 2020 - We had a leadership weekend to prepare for Happening at Camp Mount Luther. Youth leadership is a key feature of the Happening program. The entire weekend was led by the youth with adult supervision and guidance. This weekend was used to plan the Happening retreat.

On February 13 – 16, 2020 a group of youth, Young Adults and Adults from our diocese and the Diocese of Central New York met at Camp Mount Luther for a weekend called Happening. The Happening "Experience" is a powerful instrument of Christian Renewal. During the three-day retreat, the participants listened to talks given by teenagers and adults. The presentation of the talks by youth using personal life experiences to offer Christ's message to attending Happeners on a level they can understand and to answer many of the faith questions youth struggle with on a daily basis. Talks about church teachings and their importance in the lives of youth attending the weekend were given. Each talk is a critical building block in the creation of the Happening message. The entire series of talks is given in a sequence that is intended to guide Happeners by opening an avenue of discussions to help them verbalize and internalize their faith questions in a safe environment, hopefully leading to a new or renewed relationship with Christ. Tierza Mendez served as Rector and Ryan Couch as Assistant Rector. All the talks were amazing and very powerful that were given. It was a wonderful weekend for all who attended. The youth learned how powerful prayer can be and sharing in many "God Moments".

We had eight Young Adults as part of the Celebration Team #3. This is the third year we had a curriculum for the weekend and everyone enjoyed the weekend. We had Karen DiPace cook and prepare all of the meals over the weekend. The Young Adults stopped each hour during the weekend and would pray for the Happeners and Happening staff. We ended the weekend with a wonderful closing Eucharist with everyone by our youth rector, Rev. Canon Ken Wagner-Pizza, and The Rev. Regina Barrett.

All the events that were planned for the spring, summer and fall had been cancelled because of COVID-19. EYE19 has been cancelled and is not going to be rescheduled. In the spring we felt we needed to touch base with our youth and young adults so we started a Monday night ice cream social. It started out strong but as all the youth and young adults continued to be taught at school virtually they were getting "zoomed out" and we stopped them in May.

Leadership Training

On August 13, 2020 we had a Zoom leaders meeting to help plan for the fall and winter for our youth. We invited all youth and Sunday school leaders to the meeting to help each other on ideas on how we can

connect to our youth while not meeting weekly in church. Many ideas were shared. We are planning our next Zoom meeting on October 1, 2020 at 7:00 PM.

The Province III leaders started meeting in August and are planning on meeting every other month on zoom to help support one another. We share ideas of what everyone is doing to help keep our Sunday school children and youth involved. We have all shared the same concerns and have gotten very good ideas from each other.

We are sending out a Diocesan Youth ministry survey to see where children and youth are in our diocese and who is leading the groups so we can connect our leaders for support and to be able to invite all youth for retreats in the future.

Young adults were invited to a gathering Sept. 19th for a spiritual formation retreat.

Future Events

October 16 – 17, 2020 – Diocesan Convention, the youth will be helping with the services. Sharing stories on Friday PM.

October 31, 2020 – We are hoping to plan a social distant overnight at Camp Mount Luther for all youth and young adults. The theme is going to be All Hollows Eve. We will be following the guidelines for COVID-19 with social distancing.

We are realizing youth do not check e-mail regularly, we are hoping to set up an app for their phones to communicate Diocesan events.

Presently in the planning is to develop an opportunity to do bi monthly zoom gatherings with youth and young adults until we can be together for retreats.



Diocesan Youth Ministry Happening 2019, Pre-COVID-19

Respectfully Submitted by Mary Ellen Kilp on behalf of the youth Committee of the Diocese of Central PA Youth Committee Members: *Mary Ellen Kilp chair; The Rev. Canon Ken Wagner Pizza, Karen DiPace, Erica Sipe, Joe Way, The Rev. Gina Batista, Tim Hanner, Emma DiPace, John Knouse, Robert Kilp, Kelly Paulsen, Beth Runkle, and Theda Tallman.*

Safe Guarding God's Children Convention Report *Offered through the Stevenson School for Ministry*

Mission Statement: Safeguarding God's Children curriculum prepares parishes to prevent sexual

misconduct toward children within the context of the Episcopal Church. The Goal is to reach every person with this training within the diocese and congregation, pre-schools and child care and youth entities that have a home in our parishes and relate to children; including those who are employed or works with and ministers to and with children and youth.

Outcomes for 2020

Due to Covid-19 we restructured our training requirements for those who have not had face to face training and for those who are in training to teach SGC in their convocations. A hybrid model was developed through use of zoom and online SGC.

1. Training Trainers: 2 new trainers trained predominantly in Harrisburg Convocation and Lancaster Convocation. Training Trainers Event was done virtually and SGC will continue to mentor new trainers with the hope of establishing trainers in every convocation and eventually every parish.
2. 10 congregations participated in the new hybrid training with one hour of virtual training to go over the policy and procedure manual for the Diocese of Central PA and to be available for questions, with a three module on line follow up through SGC on line.
3. Encourage parish training to continue to meet administration responsibilities: Copies of the child abuse clearances required of the participants and copies of their certificates of completion are maintained by the individual parishes.
4. Web update with all information including new trainers.
5. Online-training available with Deacon Hank Morrow, issuing user name and passwords

The training process as offered now includes:

1. Collaborative community building around issues of children and youth ministry.
2. Training for all youth leaders and youth leadership for Diocesan Retreats
3. Outreach to smaller parishes and facilitation of collaborative training opportunities.
4. Encouragement for congregations to offer programs for parents.
5. Creation of ongoing communication through the web.
6. Developing an increased community awareness and collective commitment to protect the children of the diocese with zero tolerance.

Respectfully Submitted

The Very Rev. Robyn Szoke-Coolidge
Dean, Stevenson School for Ministry

Eliminating Racism Committee Annual Report to Convention

The Council of Trustees approved the following resolution during their June 6th, 2020 meeting:
Resolved that the Council of Trustees will appoint a committee headed by Jennifer Mattson and Kyle Murphy to form an independent commission to replace the EARS Task Force; initially, the Commission will be comprised of twelve white persons equally divided between clergy and laity; they will be charged with articulating the problem of racism in our diocese; once institutional racial barriers are identified, persons of color in the Diocese would be added to help guide the work of the commission in its mission to identify and eliminate racial barriers within the Diocese; the commission will present a report to the Bishop on or before May 1, 2021 and will present its first annual report to the 2021 Diocesan Convention.

Following this meeting, The Rev. Jennifer Mattson and The Rev. Kyle Murphey met with Bishop Audrey and Mr. Kevin Barron to discuss the next steps towards forming a new, independent commission to replace the EARS task force. They discussed qualities and attributes of potential candidates that would be most helpful. The importance of including candidates from the entire diocese, representing geographic diversity, was noted.

A diocesan video was made to share this initiative and invite candidates to apply. The diocese also sent out information about this work in its weekly diocesan email. A deadline of August 31st was established to receive names. A total of eleven clergy and thirteen lay people submitted their names for consideration. The Rev. Jennifer Mattson and The Rev. Kyle Murphy will conduct interviews with each of these candidates with the goal of submitting a slate of six clergy and six lay people to the bishop by All Saints Day.

Once formed, the committee will submit quarterly reports to the Council of Trustees.

Respectfully submitted,

The Rev. Jennifer Mattson and The Rev. Kyle Murphy

Convention Report of the Environmental Stewardship Committee of the Episcopal Diocese of Central Pennsylvania

Members: Rev Ingrid Andersen; Rev Malinda Clatterbuck; Ms. Kay Cramer; Prof. John Dernbach; Canon Kate Harrigan; Ms. Cricket Hunter; Ms. Madi Keaton; Canon Dan Morrow; Ms. Chloe Selles.

The Environmental Stewardship Committee was formed in August 2019. The role of the Committee is threefold: Networking, Education, and Advocacy. Our goals at the outset were to:

- Create an enabling environment in the Diocese for environmental and climate advocacy and action.
- To identify “community champions” at a convocational level who are already informed and involved, in order to create an effective network for communication, information and action, and to co-ordinate and mentor environmental activists. To identify leader/s for each of these seven convocational clusters.
- Identify the broad spectrum of climate and environmental initiatives and resources in the parishes of this Diocese in order to showcase best environmental practice, and to tell these stories.
- Partner with other Diocesan committees and bodies that work in the connected issues of racial, economic, and other aspects of human dignity and justice.
- Partner and work with other denominations, institutions, organizations and structures who can contribute to this work.
- Provide ongoing information and training for Environmental/Climate advocacy events and opportunities.
- Identify liturgical, educational, scientific and practical resources/information for parishes.

The Committee began with organizing local activism and advocacy, particularly around the Global Climate Strike, and began to identify stakeholders at the Convocational level, and to seek partnerships in the Diocese and nationally. We had established the need for additional support for effective communication and the building of awareness. Just before October’s Convention, the Environmental Committee was rejoicing in its budget allocation, had a broad action plan and was poised to begin to undertake awareness building within the Diocese and strategizing for effective regional communication. And then COVID-19 struck.

Since March, the world has changed dramatically, with a shift to online activism and knowledge transmission. The social and economic disruption of the pandemic has facilitated activism in the United States in a way that is reminiscent of the 1960s. The pandemic exposed fault lines in a society focused primarily on profit and productivity. Record Californian fires have destroyed more than two million acres of forest and property, raising new awareness of a global environmental and climate crisis. Oil companies are in financial crisis because of shutdown and are reportedly rethinking strategies for survival. The task of the Environmental Stewardship Committee going forward is to re-assess this new context of activism, communication, networking and education, in order to have the most impact within this Diocese. A luta continua

The Order of the Daughters of the King

Vision and Mission Statements

Empowered by the Holy Spirit, the vision of The Order of the Daughters of the King® (DOK) is to know Jesus Christ, to make Him known to others, and to become reflections of God's love throughout the world. The Mission of the DOK is the extension of Christ's Kingdom through Prayer, Service and Evangelism.

Who We Are

The Order of the Daughters of the King, founded by Margaret J. Franklin at the Church of the Holy Sepulcher in New York City in 1885, is a religious order for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the historic episcopate but not in communion with it. Membership currently includes women in the Anglican, Episcopal, Lutheran (ELCA) and Roman Catholic churches. Members take lifelong vows and dedicate themselves to prayer, service, and evangelism.

For more information about becoming a Daughter or starting a new chapter, please contact Kristle Evans, kristleevans@yahoo.com.

Diocese of Central Pennsylvania Daughters of the King Executive Board

President – Linda Hoover, Dame Julian of Norwich Chapter, State College
1st Vice-President – Kristle Evans, Harriet Lane Johnston Chapter, Lancaster
2nd Vice-President – Susan Landin, Harriet Lane Johnston Chapter, Lancaster
Recording Secretary – Kitty Mussett, Dame Julian of Norwich Chapter, State College
Treasurer – Alison Vedder, Apostles for Christ Chapter, York
Corresponding Secretary – Ross Fairweather, Harriet Lane Johnston Chapter, Lancaster

Chapter Presidents

Vacant, Daughters of Glory, Harrisburg
Susan Steffen, The Peacemakers, Gettysburg
Susan Landin, Harriet Lane Johnston, Lancaster
Kelley Paulsen, Dame Julian of Norwich, State College
Carolyn Hinton, Apostles for Christ, York

Websites

Daughters of the King National: <https://www.doknational.org/>
Province III: <http://dokproviii.org/>

Ministry Work 2020

The major diocesan service project was assisting organizations working toward stopping human trafficking in central Pennsylvania. Daughters attended seminars, events, and activities to become educated about the problem of human trafficking.

Daughters and chapters provided support with cards, gifts, and toiletries for the Episcopal Church Home in Shippensburg.

Some chapters send out cards to shut-ins. Others led quiet days. All chapters continued to support their parishes by praying for the clergy, staff, and parishioners and by helping as needed.

The chapters and the executive board of DOK used conference calls and Zoom for business meetings, prayer meetings, Compline and social gatherings during the COVID-19 pandemic.

Effective 1 June 2020, Diocesan President Carolyn Hinton resigned her office due to relocation to Florida. In accordance with the diocesan bylaws, her unexpired term of office was filled by 1st vice president, Linda Hoover. Accordingly, Kristle Evans and Susan Landin were appointed to fill the offices of 1st and 2nd vice

presidents respectively.

Because the annual Province III retreat planned for the May 29-31, at the Claggett Center in Maryland had to be cancelled, a Zoom mini-retreat took place on Saturday, May 30, from 10:00 a.m. – 12:30 p.m. and included prayer, music, and keynote speaker Chaz Howard, author of the book *Pond River Ocean Rain*. Almost 200 Daughters from around the province participated.

The annual diocesan spring assembly was cancelled, but the planned events will be transferred to the annual fall assembly to be held on October 24, 2020, via Zoom at The Memorial Church of the Prince of Peace, Gettysburg, Pa.

The five DOK chapters in the diocese used various means to remain active and connected during the pandemic: conducting business meetings and prayer meetings via ZOOM and conference calls, organizing outdoor meetings in local parks, and maintaining monthly prayer chains via email.

On August 26, 2020, two new members were admitted to the order at St. Andrew's in State College. The DOK global 52-day Nehemiah Prayer Vigil 2020, (September 1 - October 22, 2020) encompasses four prayer points: repent, restore, revive, reconnect. The vigil surrounds families, churches, cities, and nations with daily prayer. To join the DOK in the 52-day Nehemiah Prayer Vigil for peace and healing in our world, go to <https://www.doknational.org/page/nehemiah> to participate.

Respectfully submitted,
Linda Hoover, diocesan president

Report from The Episcopal Home

All Residents have Moved to New Homes By early August, all residents of The Episcopal Home had found new places to live. Staff provided support to assist in finding new homes, as well as packing and moving. Canon Mary Grace Shearer and Mother Barbara have been keeping in touch with the former residents and report that they are doing well. The fact that all residents were able to move was remarkable, given the restrictions imposed by the pandemic. Kudos to Canon Shearer and all of the staff who kept The Home COVID-free and made sure the residents were able to move. Staff Transitions All staff who were looking for a new position have found one and appear to be doing well. Canon Shearer has been keeping in touch with them. All severance payments have been made, with the exception of Canon Shearer's severance. Canon Shearer continues to work on a variety of items necessary for the closure. Paperwork has been filed with the Commonwealth and all vendors notified of the closure. Utilities are being transferred to the Diocese. The townhouse rentals and subsequent sale has been transferred to the Diocese. Investment accounts have been closed and the money deposited in the Home checking account. Final bills are being paid. Records going back to 1950 are being culled and those not required to be kept will be shredded. Records to be kept will be transferred to the Diocesan office. Canon Shearer may be employed through October 31 at the latest. Her severance will be paid at the time her employment is completed.

Facilities A Facilities Committee with the majority of members from St. Andrew's has been meeting and exploring options for the various properties. For now, the Committee agrees that the Diocese will continue to own the property. This is a way to ensure that whomever utilizes the facilities will be in sync with the ministry of St. Andrew's, which is physically connected to the property.

21 Prince Street A Lease has been signed between Canon Shearer and the Diocese. Canon Shearer will rent the 21 Prince Street property beginning November 1. The Lease term is until December 31, 2021, although can be terminated earlier. Canon Shearer will pay \$1 per month rent, plus utilities and any repairs under \$250. The Diocese is contracting for mowing and snow removal.

208-212 East Burd Street Properties Canon Linder continues to work with Remax Realty, the property manager for these properties, to place them on the market. Canon Linder is also reaching out to people interested in purchasing the properties, including the Shippensburg Civic Club. The Civic Club is interested in services and housing for people who are homeless.

The Episcopal Home Jean Shepherd and Steve Smith from St. Andrew's and members of the Facilities' Committee, conducted a survey of a portion of the St. Andrew's membership as suggested by Mother Barbara. While some people were surprised that The Episcopal Home closed, most were grateful for the ministry and for the work of Canon Shearer. Overall, members hoped that another important ministry could be housed in the facility, with members of St. Andrew's able to participate. Serving people who are homeless seemed to resonate with the survey participants. Currently, discussions are occurring between Mother Barbara Hutchinson and Canon Chad Linder with Community Cares. Community Cares is a multi-faceted Agency serving people who are homeless. They have been using churches in Carlisle to provide emergency overnight shelter since 2004 and have developed a resource center and outreach programs. They have visited the Home and are very interested in utilizing the facility.
<https://www.morethanshelter.org/> At this point, details of using the facility are being discussed in deeper detail.

The Board's Work Paperwork has been signed and filed with the Commonwealth regarding the closing of a nonprofit. We are waiting for a confirmation on closure, which could take a couple of months up to a year. The Board will continue to be in place until the closure is finalized with the Commonwealth. A subcommittee of the Board is working on a more permanent way to remember the legacy of The Episcopal Home, and especially Canon Mary Grace Shearer. Finances The Home Heroes Fund was closed in June and the investment account was closed in early September. Canon Shearer is working on the final payment of all expenses.

Rebecca Myers,

The Rev.

President of the Board, October 17, 2020

Report of the Diocesan Liturgist

The work of the Diocesan Liturgist reflects to a degree the livelihood and vitality of the Diocese, since it falls to the Liturgist to develop liturgies for events which serve as markers of our common life together. To that end, the Liturgist works with the Bishop to develop worship materials for diocesan events. The Liturgist also serves as an intermediary between the Bishop and with individuals who are being ordained, and with those who are undertaking new parish ministries.

Each year, worship materials are developed for diocesan events such as the Diocesan Convention, Council of Trustees retreats, Commission on Ministry retreats, and the Clergy Conference.

Since last year's report, liturgical materials have been prepared for the celebrations of new ministries at St. Stephen's Cathedral, Harrisburg; St. John the Baptist, York; St. Andrew's, York; Mount Calvary, Camp Hill; St. John's, Bellefonte, and St. John's, Lancaster.

Assistance has been provided to develop worship materials for the priestly ordination of the Rev. Kyle Murphy at Christ Church, Williamsport last December, and for the diaconal ordination of Stacey Catigano, which is scheduled for September at St. Stephen's Cathedral, Harrisburg.

Future planning is an integral part of the work of the Liturgist. To that end, planning for the annual Convention usually begins sometime during the summer. For Convention 2019, an Evening Prayer service and a closing Eucharist were developed. For Convention 2020, an opening Morning Prayer and closing prayers are planned (due to the necessity of conducting the convention via Zoom).

The pandemic's arrival this year caused the cancellation of some events for which the Liturgist assisted in the planning and development of materials, including the annual Chrism Mass and the annual Clergy Conference.

Finally, the Liturgist prepares and offers reports for the quarterly Council of Trustees meetings.

Respectfully submitted,
The Very Rev. Gene R. Tucker
Diocesan Liturgist

DIOCESAN MIGRATION MINISTRY RESOURCES: 2020 Annual Report

Early in the year, Refugee Resource Group's committee members decided to change its name, in order to more accurately describe a wider range of people to serve. We became Diocesan Migration Ministry Resources (DMMR) and expanded our mission to include immigrant and all forms of migrant populations. Our webpage on the diocese's website was updated to provide an explanation about the informational resources that we have made available.

'**Shut Down Berks Detention Center**' was a partnering project we were involved with beginning in January. The facility, located in Leesport (Berks County), housed separated refugee children, with or without a family member, under the direction of U. S. Immigration and Customs Enforcement. Although we formed a group of people to demonstrate outside of the facility in May, our plans were set aside when Pennsylvania entered social gathering restrictions due to the Covid-19 pandemic. We did engage with another organization to learn about its strategy to confront opposition about welcoming migrants in to our communities.

The pandemic also interrupted our plan to offer **travel grants** to parishioners wanting to observe the refugee crossing crisis along our country's southwest border. We wanted to announce the grants during March, but 'stay at home' orders were issued and prevented people from boarding aircraft travel to Arizona and Texas. When travel returns to a more predictable manner, we will consider offering travel grants to the Borderland Pilgrimage of the Diocese of the Rio Grande.

We wrote a script for a to-be-released graphic mini-book, entitled '**Dandelions**'. The publication uses an asset vs. detriment comparison between how the Dandelion is viewed as a weed or a nutritional resource, in order to refute negative perceptions about immigrants. The narrative material was given to our diocesan Communications office. With the cancellation of in-house worship and the diocesan convention, we pulled back from having a paper, comic-style version printed. We hope that 'Dandelions' will soon appear in our webpage.

Members of the committee researched a federal, migrant-related policy know as **Deferred Action for Childhood Arrivals** (DACA) and prepared an informative timeline about its background and current presence. The policy allows some individuals, who were brought into the United States as children, to receive a renewable two-year period of deferred action from deportation and become eligible for a work permit here. The report appears on the DMMR's webpage.

Driving PA. Forward is the latest initiative we are looking to support. An organization, MILPA, is collecting at least 10,000 signatures on a petition to enable people to obtain a Pa. driver's license, regardless of their residential status. MILPA wants to introduce Pa. legislation creating a law allowing people with a Tax Identification Number to once again be eligible for a driver's license. In addition, it wants assurance that driver's license information will be kept private, unless there is a criminal warrant to access it.

During monthly meetings, committee members report updates from immigrant organizations including, but not limited to, Church World Services, Catholic Charities Harrisburg, Lutheran Immigration and Refugee Service, Movement of Immigrant Leaders in Pa., Pa. Immigrant and Refugee Women's Network and Episcopal Migration Ministries/Partners in Welcome. DMMR meets monthly on the third Tuesday at 1 PM and welcomes having interested people join us.

COMMITTEE MEMBERS: Gerry Garber, Fred & Rosemary Hartman, Joan Horn, David W. Martin, The Rev. Beth Mollard, Carolyn Patterson, The Rev. Dr. Gregory Welin and Sam & Margie Ward.
ADVISORY MEMBERS: Sandra Elion, The Rev. Daphne Messersmith and The Rev. Rebecca Myers.

Council of Trustees Working Group on Aging in Faith

BACKGROUND The Council of Trustees charged the Working Group with the following tasks during their meeting on December 1, 2020

- Identify resources helpful to deepening the spirituality of elders and those who work with them
- Provide case studies and models of how parishes in Central PA can more effectively attract and successfully engage active retirees within our Episcopal parishes
- Present these findings to the next convention
- Create web-based resources for parishes that can be made available through the Diocesan website

This past year, the Working Group designed a survey which was administered via the Diocesan website. We received responses from large and small congregations throughout the Diocese. Note, the survey responses were submitted BEFORE the pandemic lockdown.

SAMPLE OF SURVEY RESPONSES

Question: How Does Your Parish Use the Experience and Skills of Older Members?

A: The parish invited participation by older members in all activities. More can be done to tap into the unique gifts that older members bring to enrich the church and its impact.

A: Not well. Their skills and knowledge are seldom sought out.

A: Shouldn't that be the other way around? Older members often feel as though the church has moved beyond them. They feel they no longer know their church. Liturgies and programs have become unrecognizable to the older parishioner.

Question: What ministries, programs or events has the parish had for older adults?

A: Christian formation through "Parlor People" (adult forum on end of life/advance care planning issues)
Other topics offered included advocacy, living the way of love.

A: Pastoral Care Committee often interacts with older members. We are a close community, involved with each other for much more than choir practice.

Question: What other forms of outreach does your parish provide for older adults in the community? Aging in Faith Working Group Report - Diocesan Convention October 2020 page 1

A: Ten months of the year, we go to apartment complexes our church helped build.

A: I think the emphasis should be on what the older adults can be in the world and do for the church, rather than what the church can do for older adults.

A: We host the community food bank and a monthly free dinner for the community. Most attendees are older adults.

Question: How can the Diocese assist your parish to better support older members?

A: Planned giving opportunities and discussions/video presentations on the spirituality of aging.

A: Help them to be spiritual and wisdom leaders in the art of impacting the larger world using their unique gifts more fully to be the person they were born to be.

The Working Group met via ZOOM on September 3, 2020 to review the survey results and discuss next steps.

NEXT STEPS/RECOMMENDATIONS

1. In light of the ongoing effects of the pandemic, the Task Force recommends that we pause further deliberations of the Working Group until after the crisis has passed. It is clear from the survey results that there is work to be done. We foresee a critical need to reach people who have been isolated and unable to worship online due to technology challenges, or in person due to safety concerns.

2. We also recommend that as the Shaped by Faith process continues, consideration be given to appointing an Aging in Faith ministry leader who can help support the work of clergy and parish leaders on

finding ways to help older members deepen their spirituality through contemplative prayer practices, Bible study and small group fellowship.

The members of our Working Group remain committed to helping the Diocese work on strategies and outreach efforts that can help older members feel welcome and valued by their faith communities and engaged more fully in the life and ministry of each parish.

Respectfully Submitted, Aging in Faith Working Group
Martha Harris, Rev. David Peck, Rev. Jim Robertson, Mary Alleman, Mary Grace Shearer

BISHOP'S OFFICIAL ACTS

Visitations:

<i>Date</i>	<i>Parish</i>	<i>#Confirmations</i>	<i>#Receptions</i>	<i>#Reaffirmations</i>	
Jan 6	St. Andrew's in the City, Harrisburg				
13	St. John's, Marietta				
27	St. Andrew's in the Valley, Harrisburg				
Feb 3	St. Andrew's, York				
10	St. Mark's, Lewistown				
24	Bangor, Churchtown	1	2		
Mar 3	St. Mark's, Northumberland				
24	St. Andrew's State College	1	3		
Apr 7	St. Mary's, Waynesboro	1			
May 5	St. John's, Carlisle	4	5		
12	Hope Church, Mount Hope				
19	Good Shepherd, Hawk Run				
Jun 2	St. Paul, Columbia				
16	Christ Church, Milton				
Jul 21	St. James, Mansfield				
28	St. Luke's, Altoona				
Aug 4	Trinity, Jersey Shore				
25	All Saints Brookland & Christ Church, Coudersport				
Sep 8	St. James, Muncy				
15	St. Matthew's, Sunbury				
22	St. Paul's, Bloomsburg				
29	St. James, Exchange				
Oct 6	St. Paul's, Phillipsburg				
11	St. Andrew's, Lewisburg	4	1		
20	St. Andrew's, Tioga and St. John's, Westfield				
Nov 10	Resurrection Mission, Mount Carmel				
Dec 8	Nativity, Newport				
15	St. Luke's, Mechanicsburg				
22	Prince of Peace, Gettysburg	6	7	2	
	TOTALS	17	18	2	

Transfer of Canonical Residence

<i>Date</i>	<i>Name</i>	<i>From Diocese</i>	<i>To Diocese</i>
April 3	The Rev. Grant Ambrose	Virginia	
April 15	The Rev. Susan Claytor		West Virginia
May 14	The Rev. Nancy Wakeman	Maryland	
May 20	The Rev. Howell Sasser		Delaware
June 27	The Rev. Eric Hillegas	Massachusetts	
July 2	The Rev. Nancy Shank		Kansas
July 16	The Rev. Carlos de la Torre	Connecticut	
July 25	The Rev. Amy Welin	Connecticut	
July 25	The Rev. Greg Welin	Connecticut	
August 15	The Rev. Amanda Knouse	Virginia	

License to Officiate in the Diocese of Central Pennsylvania

<i>Date</i>	<i>Name</i>	<i>Diocese of Canonical Residence</i>
January 1	The Rev. Ingrid Andersen	Natal, South Africa
	The Rev. Jeffrey Bassette	ELCA
	The Rev. Richard Bauer	Southeast Florida
	The Rev. Ronald Jaynes	Pennsylvania
	The Rev. Thomas Joyce	Chicago
	The Rev. Carlton Kelley	Western Michigan
	The Rev. Howard Kempzell	Virginia
	The Rev. Robert McKay	NW Pennsylvania
	The Rev. Glenn Miller	ELCA
	The Rev. Peter Mwaura	Mount Kenya South
	The Rev. Cn. Robert Schiesler	Western Michigan
	The Rev. Barbara Seras	Maryland
	The Rev. Philip Snyder	Central NY
	The Rev. Amy Welin	Connecticut
	The Rev. Gregory Welin	Connecticut
	The Rev. Melissa Wilcox	Milwaukee

Recommendation to Standing Committee for Postulants/Candidates/Ordinands

<i>Name</i>	<i>Date Made Postulant</i>	<i>Date Made Candidate</i>	<i>Date Made Ordinand</i>
Kyle Murphy			4/2/2019 (Deacon)
James Robertson			4/2/2019 (Priest)
Shayna Watson			4/2/2019 (Priest)

Ordinations

<i>Name</i>	<i>Ordination to Diaconate</i>	<i>Ordination to Priesthood</i>
The Rev. Shayna Watson		5/18/2019
The Rev. James Robertson		6/15/2019
The Rev. Asa Coulson	1/26/2019	7/23/2019
The Rev. Kyle Murphy	5/3/2019	12/14/19

Re-Marriage Approvals

<i>Date of Approval</i>	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>Clergy</i>	<i>Parish</i>	<i>Date of Marriage</i>
Feb 21	Jessica Frost Jones	Scott Wilson	A Welin	St. Stephen's Cathedral, Harrisburg	Jul 5
Apr 5	Richard Steinmetz, III	Donna Schmitt	G Welin	Mount Calvary, Camp Hill	May 4
Apr 16	Cynthia L Ellis	John R Payo	M Wilcox	St. John's, Carlisle	May 4
Apr 20	Jonathan D. Hansen	J. Allison St. Louis	Karen Johnson (Dioc. Washington)		Jun 29
Jul 3	Matthew Cadel	Amy Silva	D Lovelace	St. John's, Eaglesmere	Aug 31
Sep 3	Nanette Anslinger	John Skrabalak	J Jacobson	Trinity, Tyrone	Oct 26

Diocesan and Ecumenical Events

<i>Date</i>	<i>Event</i>	<i>Location</i>
Jan 5	Attend Trinity, Jersey Shore Annual meeting	Trinity, Jersey Shore
Jan 5	Secularization of Church Building	St. Gabriel's, Coles Creek/Benton
Jan 6	Attend Boar's Head Festival	St. John's, Carlisle
Jan 12	COM retreat	St. Stephen's Cathedral

Jan 16	Bishop out of the Box	St. Andrew's in the City
Jan 21	Attend MLK Event hosted by Christian Churches United	First Christian Church (Disciples of Christ), Lemoyne
Jan 22	LARC Bishops meeting	
Jan 26	Celebrate at Funeral for Joshua Bullock	St. Paul's, Harrisburg
Jan 30	Diocesan Staff in Residence in Harrisburg Convocation	All Saints, Hershey
Feb 5	Attended Harrisburg Convocation Epiphany Dinner	
Feb 16	Attended Happening 12	Camp Mount Luther
Feb 16	Absalom Jones Service – celebrant	St. Stephen's Cathedral, Harrisburg
Feb 27	Diocesan Staff in Residence in Susquehanna Convocation	Christ Memorial Church, Danville
Mar 1	Attend Diocesan Women's Retreat	
Mar 2	Daughters of the King Annual Retreat – celebrant	St. Andrew's in the Valley, Harrisburg
Mar 27	Diocesan Staff in Residence in Altoona Convocation	St. John's, Bellefonte
Apr 6	Inquirers Day: Exploring Your Ministry	St. Cyril Center, Danville
Apr 11	Renewal of Clergy Vows and Chrism Mass	Trinity Pro-Cathedral, Williamsport and St. Stephen's Cathedral, Harrisburg
Apr 14	Palm Sunday	Trinity Pro-Cathedral, Williamsport
Apr 18 & 19	Maundy Thursday and Good Friday	Resurrection Mission, Mount Carmel
Apr 20	Easter Vigil	St. Stephen's Cathedral, Harrisburg
Apr 21	Easter	St. Stephen's Cathedral, Harrisburg
May 4	Lead St. John's Huntingdon Women's Retreat	St. John's, Huntingdon
May 11	SSFM Graduation	St. Cyril Center, Danville
May 15	Bishop out of the Box	Potter County
May 18	Celebrant – St. Paul's, Manheim 150 th Anniversary	St. Paul's, Manheim
May 20-22	Clergy Conference	St. Thomas, Lancaster
May 23	Interfaith Iftar	Islamic Society of Greater Harrisburg, Steelton
May 28	West Branch Spring Convocation Meeting	
May 29	Diocesan Staff in Residence in Southern Convocation	St. Mary's, Waynesboro
May 29	Southern Spring Convocation Meeting	St. Mary's, Waynesboro
May 31	Shared Vision Retreat (COM/SC/SSFM)	St. Stephen's Cathedral, Harrisburg
Jun 1	Council of Trustees meeting	All Saints, Selinsgrove
Jun 2	LARC Vespers	
Jun 4	Lancaster Spring Convocation Meeting	
Jun 6-8	Anti-Racism Training	St. Thomas, Lancaster
Jun 11	Harrisburg Spring Convocation Meeting	
Jun 16	Celebration of Wedding Anniversaries	St. Stephen's Cathedral, Harrisburg
Jun 18	Susquehanna Spring Convocation Meeting	
Jun 19	NT Spring Convocation meeting	St. James, Mansfield
Jun 20	Altoona Spring Convocation meeting	
Jun 22-28	Appalachian Camino	Appalachian Trail & Churches
Jul 27	Harrisburg Pride Fest	Harrisburg

Aug 22	St. Stephen's Episcopal School Open House	St. Stephen's Cathedral, Harrisburg
Aug 23	Columbarium blessing	St. Mark's, Lewistown
Aug 24	Bishop's Day at Camp Mount Luther summer camp	Camp Mount Luther, Mifflinburg
Sep 3	WB Fall Convocation meeting	
Sep 4	Susquehanna Fall Convocation meeting	
Sep 5	Council of Trustees	St. Paul's, Harrisburg
Sep 5	Harrisburg Fall Convocation meeting	
Sep 6	Shared Vision Retreat (COM/SC/SSFM)	St. Stephen's Cathedral, Harrisburg
Sep 7	Celebration of New Ministry – Dean Amy Welin	St. Stephen's Cathedral, Harrisburg
Sep 10	Celebration of New Ministry – The Rev. Grant Ambrose	St. Andrew's, York
Sep 11	Southern Fall Convocation meeting	
Sep 12	Lancaster Fall Convocation meeting	
Sep 13-15	Deacon's Retreat	Kenbrook Retreat Center
Sep 21	Celebrant – Funeral of Sandra Strohl	St. Stephen's Cathedral, Harrisburg
Oct 1	Altoona Fall convocation meeting	
Oct 9	NT Fall Convocation meeting	St. James, Mansfield
Oct 11-12	Eliminating Racism training	St. Thomas, Lancaster
Oct 18-19	Annual Diocesan Convention	Zembo Event Facility, Harrisburg
Oct 28	LARC Day of Dialogue	RC Diocese of Harrisburg Center
Oct 29	Celebration of New Ministry – The Rev. Eric Hilllegas	St. John, York
Nov 2	ECW Annual meeting	
Nov 5	Celebration of New Ministry – The Rev. Greg Welin	Mount Calvary, Camp Hill
Nov 12	Celebration of New Ministry – The Rev. Carlos de la Torre	St. John's, Bellefonte
Dec 5	Celebration of New Ministry – The Rev. Amanda Knouse	St. John, Lancaster
Dec 13	Bishop out of the Box – Live Nativity	St. Andrew's in the Valley, Harrisburg
Dec 15	Attend Service of Lessons and Carols	St. Andrew's, State College
Dec 18	Bishop's Staff Service Project	Salvation Army, Harrisburg

Events out of Diocese

<i>Date</i>	<i>Event</i>	<i>Location</i>
Mar 12-15	House of Bishops	Kanuga
Mar 18-21	OPD Interim Body	St. Louis
Apr 26-29	Meeting with Bishops' Colleague Group	Florida
May 6	Province III Synod	Martinsburg, WV
Jun 13	Widow's Corp Annual Meeting	Philadelphia
Jul 29	Meeting with Bishops' Colleague Group	Wilkes Barre
Aug 26-28	LOV mentoring site visit	Diocese of Kansas
Aug 29-31	Bishops' Colleague Group	Indianapolis
Sep 16-20	HOB	Minneapolis
Sep 23-27	OPD Interim Body meeting	Bellweather Farm, Ohio
Oct 2-3	Widow's Corp Celebration	Philadelphia
Nov 7-8	ECF Board Meeting	New York
Nov 14-16	ERD/PB Pilgrimage	Sri Lanka
	Presiding – MN Title IV hearings	On behalf of Bishop of Minnesota

DIOCESE OF CENTRAL PENNSYLVANIA

AUDITORS REPORT

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

Years Ended December 31, 2019 and 2018

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

Financial Statements with Supplementary Information -
Modified Cash Basis

Years Ended December 31, 2019 and 2018

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INDEPENDENT AUDITORS' REPORT

To the Council of Trustees
**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

We have audited the accompanying financial statements of **The Incorporated Trustees of the Episcopal Diocese of Central Pennsylvania** (the Diocese; a nonprofit organization), which comprise the statements of assets, liabilities, and net assets - modified cash basis as of December 31, 2019 and 2018, and the related statements of support and revenue, expenses, and other changes in net assets - modified cash basis, and functional expenses - modified cash basis, for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the 2019 financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets - modified cash basis of **The Incorporated Trustees of the Episcopal Diocese of Central Pennsylvania** as of December 31, 2019, and its support and revenue, expenses, and other changes in net assets - modified cash basis for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Prior Period Financial Statements

The financial statements as of and for the year ended December 31, 2018, were audited by Greenawalt & Company, P.C., who merged with Trout CPA as of January 1, 2020, and whose report dated August 22, 2019, expressed an unmodified opinion on those modified cash basis financial statements.

Basis of Accounting

We draw attention to Note 1 of the financial statements which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Trout CPA

November 12, 2020
Lancaster, Pennsylvania

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**
STATEMENTS of ASSETS, LIABILITIES, and NET ASSETS -
Modified Cash Basis
December 31, 2019 and 2018

	2019	2018
ASSETS		
CASH and INVESTMENTS		
Cash	\$ 701,174	\$ 430,080
Investments	<u>26,526,969</u>	<u>23,344,907</u>
TOTAL ASSETS	<u>27,228,143</u>	<u>23,774,987</u>
LIABILITIES and NET ASSETS		
LIABILITIES		
Payroll Tax Withholdings	9,621	8,936
Investments Held for Others	<u>15,965,072</u>	<u>13,683,990</u>
TOTAL LIABILITIES	15,974,693	13,692,926
NET ASSETS		
Without Donor Restrictions	5,127,721	4,347,178
With Donor Restrictions	<u>6,125,729</u>	<u>5,734,883</u>
TOTAL NET ASSETS	<u>11,253,450</u>	<u>10,082,061</u>
TOTAL LIABILITIES and NET ASSETS	<u>\$ 27,228,143</u>	<u>\$ 23,774,987</u>

See notes to financial statements.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

STATEMENTS of SUPPORT and REVENUE, EXPENSES, and OTHER CHANGES in NET ASSETS -
Modified Cash Basis
Years Ended December 31, 2019 and 2018

	2019		
	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT and REVENUE			
Parish Assessments	\$ 1,385,132	\$ -0-	\$ 1,385,132
Investment Income	33,718	38,019	71,737
Closed Parish Income	9,899	-0-	9,899
Contributions	330,284	20,800	351,084
Program Fees - Insurance Payments	35,435	-0-	35,435
Program Fees - Conference and Training	55,276	-0-	55,276
Principal Repayments	58,097	-0-	58,097
Unrealized and Realized Gains (Losses)	680,097	943,203	1,623,300
Proceeds from Sale of Property	-0-	-0-	-0-
Miscellaneous Income	4,351	-0-	4,351
Net Assets Released from Restriction			
Satisfaction of Program Restrictions	611,176	(611,176)	-0-
Total Support and Revenue	3,203,465	390,846	3,594,311
EXPENSES			
Program Services:			
Mission and Ministry	732,674	-0-	732,674
Financially Assisted Parishes	326,021	-0-	326,021
Parish Transition, Resources, and Training	208,144	-0-	208,144
Episcopal Function	55,582	-0-	55,582
Children, Youth, and Young Adult	72,888	-0-	72,888
Stevenson School	291,801	-0-	291,801
Total Program Services	1,687,110	-0-	1,687,110
Support Services:			
Management and General	493,626	-0-	493,626
Fundraising	42,458	-0-	42,458
Total Support Services	536,084	-0-	536,084
Unallocated National Apportionment	199,728	-0-	199,728
Total Expenses	2,422,922	-0-	2,422,922
CHANGES in NET ASSETS	780,543	390,846	1,171,389
NET ASSETS			
Beginning of Year	4,347,178	5,734,883	10,082,061
End of Year	\$ 5,127,721	\$ 6,125,729	\$ 11,253,450

See notes to financial statements.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

STATEMENTS of SUPPORT and REVENUE, EXPENSES, and OTHER CHANGES in NET ASSETS -

Modified Cash Basis

(Continued)

Years Ended December 31, 2019 and 2018

	2018		
	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT and REVENUE			
Parish Assessments	\$ 1,319,172	\$ -0-	\$ 1,319,172
Investment Income	18,399	17,911	36,310
Closed Parish Income	51,294	-0-	51,294
Contributions	530,150	37,046	567,196
Program Fees - Insurance Payments	30,240	-0-	30,240
Program Fees - Conference and Training	58,306	-0-	58,306
Principal Repayments	64,013	-0-	64,013
Unrealized and Realized Gains (Losses)	(399,558)	(563,957)	(963,515)
Proceeds from Sale of Property	52,004	-0-	52,004
Miscellaneous Income	11,556	-0-	11,556
Net Assets Released from Restriction			
Satisfaction of Program Restrictions	33,116	(33,116)	-0-
Total Support and Revenue	1,768,692	(542,116)	1,226,576
EXPENSES			
Program Services:			
Mission and Ministry	652,969	-0-	652,969
Financially Assisted Parishes	212,851	-0-	212,851
Parish Transition, Resources, and Training	175,079	-0-	175,079
Episcopal Function	103,404	-0-	103,404
Children, Youth, and Young Adult	63,306	-0-	63,306
Stevenson School	271,984	-0-	271,984
Total Program Services	1,479,593	-0-	1,479,593
Support Services:			
Management and General	455,708	-0-	455,708
Fundraising	25,119	-0-	25,119
Total Support Services	480,827	-0-	480,827
Unallocated National Apportionment	212,720	-0-	212,720
Total Expenses	2,173,140	-0-	2,173,140
CHANGES in NET ASSETS	(404,448)	(542,116)	(946,564)
NET ASSETS			
Beginning of Year	4,751,626	6,276,999	11,028,625
End of Year	\$ 4,347,178	\$ 5,734,883	\$ 10,082,061

See notes to financial statements.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

STATEMENTS of FUNCTIONAL EXPENSES -

Modified Cash Basis

Years Ended December 31, 2019 and 2018

2019

	Support Services										Total
	Program Services					Support Services					
	Mission and Ministry	Financially Assisted Parishes	Parish Transition, Resources, and Training	Children, Youth, and Young Adult	Stevenson School	Management and General	Fundraising	Unallocated National	Apportionment		
Salaries	\$ 133,062	\$ 13,306	\$ 99,794	\$ 33,265	\$ 19,959	\$ 113,101	\$ 232,326	\$ 19,959	\$ -	\$ -	\$ 664,772
Payroll Taxes and Employee Benefits	59,877	5,988	44,908	14,969	8,981	50,895	110,312	8,981	-	-	304,911
National Apportionment	-	-	-	-	-	-	-	-	-	199,728	199,728
Professional Development	2,612	-	6,052	-	50	2,312	17,370	-	-	-	28,396
Grants, Support, and Loans	-	306,727	17,369	-	-	-	-	-	-	-	324,096
Educational Training	2,414	-	-	-	9,689	70,545	603	-	-	-	83,251
Meetings, Conferences, and Convention	164,734	-	1,290	6,843	-	-	6,390	-	-	-	179,257
Travel, Lodging, and Entertainment	11,188	-	8,464	505	16,308	5,241	6,048	-	-	-	47,754
Office Expense	27,716	-	12,670	-	8,217	16,463	31,397	13,518	-	-	109,981
Telecommunications	3,011	-	641	-	320	12,682	1,281	-	-	-	17,935
Occupancy Expenses	18,725	-	9,364	-	9,364	14,046	42,137	-	-	-	93,636
Capital Purchases	6,773	-	3,308	-	-	5,356	6,616	-	-	-	22,053
Retired Clergy Benefits	98,482	-	-	-	-	-	-	-	-	-	98,482
Vehicle Expenses	2,657	-	3,037	-	-	-	2,775	-	-	-	8,469
Charitable Giving	199,709	-	-	-	-	-	-	-	-	-	199,709
Marketing	-	-	-	-	-	1,160	-	-	-	-	1,160
Professional Fees	514	-	-	-	-	-	32,058	-	-	-	32,572
Miscellaneous	1,200	-	1,247	-	-	-	4,313	-	-	-	6,760
	\$ 732,674	\$ 326,021	\$ 208,144	\$ 55,582	\$ 72,888	\$ 291,801	\$ 493,626	\$ 42,458	\$ 199,728	\$ 2,422,922	

See notes to financial statements.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

STATEMENTS of FUNCTIONAL EXPENSES -

Modified Cash Basis

(Continued)

Years Ended December 31, 2019 and 2018

2018

	Support Services										Total
	Program Services					Support Services					
	Mission and Ministry	Financially Assisted Parishes	Parish Transition, Resources, and Training	Children, Youth, and Young Adult	Stevenson School	Management and General	Fundraising	Unallocated National			
Salaries	\$ 116,775	\$ 11,678	\$ 87,581	\$ 29,194	\$ 17,517	\$ 99,258	\$ 204,356	\$ 17,517	\$ -0-	\$ -0-	\$ 583,876
Payroll Taxes and Employee Benefits	50,684	5,068	38,013	12,671	7,603	43,081	88,696	7,602	-0-	-0-	253,418
National Apportionment	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	212,720	212,720
Professional Development	-0-	-0-	2,517	-0-	370	908	8,528	-0-	-0-	-0-	12,323
Grants, Support, and Loans	-0-	196,105	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	196,105
Educational Training	-0-	-0-	5,691	-0-	3,874	76,913	-0-	-0-	-0-	-0-	86,478
Meetings, Conferences, and Convention	139,336	-0-	1,764	61,269	-0-	-0-	10,135	-0-	-0-	-0-	212,504
Travel, Lodging, and Entertainment	5,986	-0-	10,760	270	16,523	4,934	7,133	-0-	-0-	-0-	45,606
Office Expense	24,068	-0-	12,334	-0-	8,019	16,039	32,835	-0-	-0-	-0-	93,295
Telecommunications	6,304	-0-	1,576	-0-	788	13,153	3,151	-0-	-0-	-0-	24,972
Occupancy Expenses	17,225	-0-	8,612	-0-	8,612	12,918	42,602	-0-	-0-	-0-	89,969
Capital Purchases	18,886	-0-	-0-	-0-	-0-	-0-	10,169	-0-	-0-	-0-	29,055
Retired Clergy Benefits	99,846	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	99,846
Vehicle Expenses	4,206	-0-	2,822	-0-	-0-	-0-	3,322	-0-	-0-	-0-	10,350
Charitable Giving	159,947	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	159,947
Marketing	-0-	-0-	-0-	-0-	-0-	4,780	-0-	-0-	-0-	-0-	4,780
Professional Fees	8,227	-0-	-0-	-0-	-0-	-0-	40,020	-0-	-0-	-0-	48,247
Miscellaneous	1,479	-0-	3,409	-0-	-0-	-0-	4,761	-0-	-0-	-0-	9,649
	\$ 652,969	\$ 212,851	\$ 175,079	\$ 103,404	\$ 63,306	\$ 271,984	\$ 455,708	\$ 25,119	\$ 212,720	\$ 2,173,140	

See notes to financial statements.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

NOTE 1 - SUMMARY of SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

The Incorporated Trustees of the Episcopal Diocese of Central Pennsylvania (Diocese) is a constituent of the Episcopal Church, known as the Protestant Episcopal Church in the United States of America. The Diocese exists, operates, and is governed pursuant to a Constitution and Canons adopted in 1789 and subsequently amended from time to time. The Diocese is a nonprofit organization and is dedicated to establishing, developing, and promoting all aspects of church ministry within the sixty-one parishes of Central Pennsylvania. The Diocese is supported primarily through parish assessments received from each of the parishes.

Basis of Accounting

The Diocese policy is to present its financial statements on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America in which the amounts are reported according to the existence or absence of donor-imposed restrictions. Under this basis differs, revenue is recognized when received rather than when earned and expenses are generally recognized when paid rather than when the liability is incurred with the exception of recording fair value adjustments on investments and payroll tax withholdings. Consequently, accounts receivable, accounts payable, and accrued expenses are not included in the financial statements. The financial operations of individual parishes distinct from the Diocese are not reflected in the financial statements.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB). The Diocese presents its financial position and activities according to two classes of net assets:

Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Diocese. These net assets may be used at the discretion of the Diocese's management and the Council of Trustees.

Net Assets with Donor Restrictions

Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by the actions of the Diocese. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Programs

The Diocese has six programs that focus on promoting aspects of church ministry of the member parishes. The mission and ministry program include resources that support local and international organizations related to the Diocesan ministry. The financially assisted parishes program includes assistance to parishes to support mission, ministry, operations, and capital projects. The parish transition, resources, and training program include resources provided to parishes for training and transition of rectors. The Episcopal function program includes costs for national and regional conferences supporting Episcopalians. The children, youth, and young adult program includes activities that support the encouragement of spirituality among the children, youth, and young members of each parish. The Stevenson School program provides theological education to all to further mission and ministry.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 1 - SUMMARY of SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements on the modified cash basis of accounting requires the use of estimates based on management's knowledge and experience. The Diocese estimates relate primarily to the valuation of investments and the allocation of functional expenses. Due to their prospective nature, actual results could differ from those estimates.

Investments

Investments are recorded at fair value in the statements of assets, liabilities, and net assets - modified cash basis in accordance with FASB ASC Subtopic 958-320, *Not-For-Profit Entities-Investments-Debt and Equity Securities*. Certain funds are managed by the Episcopal Church Foundation and include investments of the Diocese and custodial funds for any of the sixty-one parishes. The funds are pooled to maximize earnings. Investment income or loss (including realized and unrealized gains and losses on investments, interest, and dividends) is included in the change in unrestricted net assets unless restricted by the donor or the law.

The Diocese has adopted FASB ASC Topic 820, *Fair Value Investments*. This standard defines fair value, establishes a framework for measuring fair value, and stipulates the disclosure requirements for fair value measurements.

The Diocese invests in a professionally-managed portfolio that contains various types of securities. Such investments are exposed to interest rate, market, and credit risks. Due to the level of risk associated with such investments, and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in the near term may materially affect investment balances and the amounts reported in the financial statements and the accompanying notes. In the statements of assets, liabilities, and net assets - modified cash basis, funds held for others are included in the investment balance.

Property and Equipment

The cost of property and equipment is expensed in the year purchased.

Mission and Parish Property

Active missions and parishes of the Diocese are not recorded in the financial statements. The Diocesan has control over the property through the Standing Committee. The congregations maintain beneficial use of the properties. In the event that a mission or parish is deconsecrated, beneficial ownership of the property held by the congregation reverts to the Diocese and is therefore held as an asset of the Diocese until sold. The proceeds from the sale of deconsecrated (consecrated) congregations are recorded as support and revenue on the statement of support and revenue, expenses, and other changes in net assets - modified cash basis.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 1 - SUMMARY of SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributions

Support that is restricted by the donor is reported as an increase in net assets - without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor - restricted support is reported as an increase in net assets - with donor restrictions depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets - with donor restrictions are reclassified to net assets - without donor restrictions and reported in the statements of support and revenue, expenses, and other changes in net assets - modified cash basis as net assets released from restrictions.

Income Taxes

The Diocese is a non-profit organization which is statutorily exempt from federal income taxes under the Internal Revenue Code. The standards require an assessment of the Diocese's exposure to income taxes at the entity level as a result of uncertain tax positions taken in current and previously filed tax returns. Examples of tax positions taken at the entity level include the continuing validity of its tax-exempt status, potential unrelated business activities, and other tax positions that could result in income taxes to the Diocese upon examinations by taxing authorities. The Diocese's management is not aware of any activities that would jeopardize its tax-exempt status or would be subject to unrelated business or excise tax.

As a religious organization, the Diocese is not subject to annual income tax filings. However, any activities that are unrelated to their exempt purpose or activities requiring an excise tax could subject the Diocese to filing a Form 990T. In 2018, the Diocese filed Form 990T. The 2018 Form 990T is subject to examination by the Internal Revenue Service, generally for three years after the return is filed.

Functional Expenses

The costs of providing Diocese programs and supporting services have been summarized on a functional basis in the statements of support and revenue, expenses, and other changes in net assets - modified cash basis. Certain expenses are charged directly to program or supporting services based on specific identification. Indirect expenses have been allocated by management based on reasonable allocation methods. Expenses related to more than one program or supporting service are allocated on the basis of actual or estimated employee time.

Accounting Standards Adopted in 2019

During the year, the Diocese adopted ASU 2018-08, Topic 958, *Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*. The Diocese has analyzed the provisions of FASB's ASC Topic 958 and has concluded that no changes to the Diocese's preexisting policies of revenue recognition are necessary to conform with the new standard. Therefore, a restatement of net assets is not necessary to apply the standard retrospectively.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 1 - SUMMARY of SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounting Standards Not Yet Adopted

The Financial Accounting Standards Board Update ASU 2014-09, *Revenue from Contracts with Customers*, which requires entities to recognize revenue when a customer obtains control rather than when entities have transferred substantially all risks and rewards of a good or service. This update is effective for the Diocese's year ending December 31, 2020. The Diocese is currently assessing the impact the adoption of ASU 2014-09 will have on its financial statements.

The Financial Accounting Standards Board issued Accounting Standards Update ASU 2016-02, *Leases (Topic 842)*, which increases transparency and comparability among organizations by recognizing lease assets and lease liabilities on the statements of assets, liabilities, and net assets - modified cash basis and disclosing key information about leasing arrangements. This update is effective for the Diocese's year ending December 31, 2022. The Diocese is currently assessing the impact the adoption of ASU 2016-02 will have on its financial statements.

There are other FASB pronouncements that will become effective for future reporting periods. The Diocese does not currently anticipate any significant impact on the Diocese's financial statements from these pronouncements.

NOTE 2 - INVESTMENTS

The fair value of investments for the years ended December 31, 2019 and 2018, are summarized as follows:

	2019		2018	
	Cost	Fair Value	Cost	Fair Value
Cash and Cash Equivalents	278,372	278,372	1,201,265	1,201,265
Stocks:				
Energy	-0-	-0-	51	54
Financial	1,349	1,846	1,033	1,115
Healthcare	884	2,183	1,393	2,681
Technology	621	1,990	621	1,397
Industrials	608	2,311	608	1,963
Consumer Defensive	1,683	3,763	2,005	3,369
Consumer Cyclical	<u>834</u>	<u>991</u>	<u>1,735</u>	<u>1,461</u>
	5,979	13,084	7,446	12,040
Exchange Traded Fund	3,127	3,775	3,211	3,008
Corporate:				
Fixed Income	35,861	37,684	30,272	30,795

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 2 - INVESTMENTS (Continued)

	2019		2018	
	Cost	Fair Value	Cost	Fair Value
Common Trust Funds:				
Large CAP Equities	4,838,392	7,670,688	5,712,057	7,125,165
Small/Mid CAP Equities	1,804,764	2,684,857	1,916,182	2,341,494
International Equities	6,207,506	7,249,151	5,993,227	5,958,097
REIT	1,906,148	2,037,481	921,411	918,672
Fixed Income	<u>5,952,486</u>	<u>6,551,877</u>	<u>5,514,708</u>	<u>5,754,371</u>
	<u>20,709,296</u>	<u>26,194,054</u>	<u>20,057,585</u>	<u>22,097,799</u>
	21,032,635	26,526,969	21,299,779	23,344,907

The following schedule summarizes the investment return in the statements of support and revenue, expenses, and other changes in net assets - modified cash basis for the years ended:

	2019	2018
Interest and Dividend Income	71,737	36,310
Net Realized and Unrealized Gains (Losses)	<u>1,676,840</u>	<u>(910,557)</u>
	1,748,577	(874,247)
Investment Fees	<u>(53,540)</u>	<u>(52,958)</u>
	1,695,037	(927,205)

NOTE 3 - FAIR VALUE MEASUREMENTS

FASB ASC Topic 820, *Fair Value Measurement*, establishes a fair value hierarchy, which prioritizes the inputs to valuation techniques used to measure fair value into three broad levels. The hierarchy gives the highest priority to level 1 inputs and the lowest priority to level 3 inputs. The three levels of the fair value hierarchy are described as follows: Level 1- inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Diocese has the ability to access; Level 2- inputs consist of observable inputs other than quoted prices for identical assets or quoted prices for similar assets or liabilities in active or inactive markets; and Level 3- inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

**The Incorporated Trustees of the
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NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Following is a description of the valuation methodology used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2019 and 2018.

Level 1: The fair value of cash and cash equivalents, exchange traded funds, and stocks are based on closing market prices for the respective security as reported in active markets.

Level 2: Corporate - Valued at the closing price reported in the active market in which the bond is traded. Other corporate bonds are valued based on yield currently available on comparable securities of issuers with similar credit ratings. When quoted prices are not available for identical or similar bonds, the bond is valued under a discounted cash flows approach that maximizes observable inputs, such as current yields of similar instruments, but includes adjustments for certain risks that may not be observable, such as credit and liquidity risks.

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient

Certain investments that were measured at net asset value per share (or its equivalent) have not been classified in the fair value hierarchy. The fair value presented in the following notes is intended to permit the reconciliation of the fair value hierarchy to the line items presented in the statement of assets, liabilities, and net assets - modified cash basis.

Common Trust Funds

Large CAP

DJ-UBS Roll Select Commodity Index: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the Bloomberg Roll Select Commodity Index (sm) over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates or a combination of these factors.

S&P 500 Common Trust Fund: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the S&P 500 Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates or a combination of these factors.

Small/Mid CAP

S&P Mid CAP Lending: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the S&P Mid CAP 400 index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates or a combination of these factors.

**The Incorporated Trustees of the
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NOTES to FINANCIAL STATEMENTS
(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Small/Mid CAP (Continued)

Small CAP Index: The investment objective of the Fund is to exceed the performance of the Russell 2000 Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates, or a combination of these factors.

International

Active International Small CAP: The investment objective of the Fund is to exceed the performance of the S&P EPAC Small CAP Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates, or a combination of these factors.

Daily Active Emerging Market: The investment objective of the Fund is to provide a total investment return in excess of the performance of the MSCI Emerging Markets Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates, or a combination of these factors.

International Alpha Select: The investment objective of the Fund is to provide a total investment return in excess of the performance of the MSCI EAFE Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held and for certain holdings, values are derived from indices, reference rates, or a combination of these factors.

REIT (Real Estate Investment Trust)

REIT Index: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the Dow Jones U.S. Select REIT Index (sm) over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held.

SPDR Dow Jones International Real Estate Fund: The investment objective is to provide investment results, that, before expenses, correspond generally to the price, and yield performance of publicly traded equity securities of companies in Dow Jones Global Real Estate Index. The per unit net asset value of the Fund is determined by dividing the value of total assets less total liabilities by the number of units outstanding. The market price used to calculate the market return is determined by using the midpoint between the highest bid and the lowest offer on the exchange on which the shares of a fund are listed for trading, as of the time that the fund's net asset value is calculated.

**The Incorporated Trustees of the
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NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Fixed Income

High Yield: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the Bloomberg Barclays U.S. Corporate High Yield Custom BB/B ex-144A Index over the long term. The per unit net asset value of the Fund is determined each business day based on holdings in which the values are derived from indices, reference rates, or a combination of these factors.

Passive Bond Market: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the Bloomberg Barclays U.S. Aggregate Bond Index over the long term. The per unit net asset value of the Fund is determined each business day and is determined by dividing the value of total assets less total liabilities by the number of units outstanding.

TCW Emerging Markets Income Fund: The investment objective of the Fund is to seek high total return from current income and capital appreciation by investing at least 80% of the value of its net assets in debt securities issued or guaranteed by companies, financial institutions, and government entities in emerging market countries. The net asset value per share is determined by dividing the Fund's net assets attributable to each class by the number of shares issued and outstanding of that class on each day the New York Stock Exchange is open for trading.

Treasury Inflation Protected Securities: The investment objective of the Fund is to approximate as closely as practicable, before expenses, the performance of the Bloomberg Barclays U.S. Treasury Inflation Protected Securities (TIPS) Index over the long term. The per unit net asset value of the Fund is determined each business day based on the quoted market prices of the underlying investments held.

The preceding methods may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Diocese believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Fixed Income (Continued)

The following table sets forth by level, within the fair value hierarchy, the Diocese's assets at fair value on a recurring basis.

	December 31, 2019			Total
	Level 1	Level 2	Level 3	
Investments Measured at Fair Value				
Cash and Cash Equivalents	278,372	-0-	-0-	278,372
Stocks:				
Energy	-0-	-0-	-0-	-0-
Financial	1,846	-0-	-0-	1,846
Healthcare	2,183	-0-	-0-	2,183
Technology	1,990	-0-	-0-	1,990
Industrials	2,311	-0-	-0-	2,311
Consumer Defensive	3,763	-0-	-0-	3,763
Consumer Cyclical	<u>991</u>	<u>-0-</u>	<u>-0-</u>	<u>991</u>
	13,084	-0-	-0-	13,084
Exchange Traded Fund	3,775	-0-	-0-	3,775
Corporate:				
Fixed Income	<u>-0-</u>	<u>37,684</u>	<u>-0-</u>	<u>37,684</u>
Total Investments Measured at Fair Value	295,231	37,684	-0-	332,915

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Fixed Income (Continued)

	December 31, 2019			
	Level 1	Level 2	Level 3	Total
Investments Measured at NAV				
Common Trust Funds:				
Large CAP:				
DJ-UBS Roll Select Commodity Index				1,053,369
S&P 500 Common Trust Fund				6,617,319
Small/Mid CAP:				
S&P/Mid CAP Lending				1,367,674
Small CAP Index				1,317,183
International:				
Active International Small CAP				1,097,729
Daily Active Emerging Market				2,214,613
International Alpha Select				3,936,809
REIT:				
REIT Index				1,031,579
SPDR Dow Jones International Real Estate Fund				1,005,902
Fixed Income:				
High Yield				1,284,691
Passive Bond Market				2,672,411
TCW Emerging Market Income Fund				1,285,052
Treasury Inflation Protected Securities				<u>1,309,723</u>
Total Investments Measured at NAV	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>26,194,054</u>
Total Investments	295,231	37,684	-0-	26,526,969

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Fixed Income (Continued)

	December 31, 2018			Total
	Level 1	Level 2	Level 3	
Investments Measured at Fair Value				
Cash and Cash Equivalents	1,201,265			1,201,265
Stocks:				
Energy	54			54
Financial	1,115			1,115
Healthcare	2,681			2,681
Technology	1,397			1,397
Industrials	1,963			1,963
Consumer Defensive	3,369			3,369
Consumer Cyclical	<u>1,461</u>			<u>1,461</u>
	12,040	-0-	-0-	12,040
Exchange Traded and Closed End Fund - Equities	3,008			3,008
Corporate Bonds:				
Fixed Income	<u> </u>	<u>30,795</u>	<u> </u>	<u>30,795</u>
Total Investments Measured at Fair Value	1,216,313	30,795	-0-	1,247,108

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS
(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Investments Measured Using the Net Asset Value (NAV) per Share Practical Expedient (Continued)

Common Trust Funds (Continued)

Fixed Income (Continued)

	December 31, 2018			
	Level 1	Level 2	Level 3	Total
Investments Measured at NAV				
Common Trust Funds:				
Large CAP				
DJ-UBS Roll Select Commodity Index				1,144,677
S&P 500 Common Trust Fund				5,980,488
Small/Mid CAP:				
S&P/Mid CAP Lending				1,055,761
Small CAP Index				1,285,733
International:				
Active International Small CAP				897,463
Daily Active Emerging Market				1,670,261
International Alpha Select				3,390,373
REIT:				
REIT Index				458,439
SPDR Dow Jones International Real Estate Fund				460,233
Fixed Income:				
High Yield				1,421,269
Passive Bond Market				2,364,527
TCW Emerging Market Income Fund				743,927
Treasury Inflation Protected Securities				<u>1,224,648</u>
Total Investments Measured at NAV	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>22,097,799</u>
Total Investments	1,216,313	30,795	-0-	23,344,907

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

Additional Information for Investments Using the NAV per Share Practical Expedient

The following table sets forth additional disclosures for the measurements of investments in certain entities that calculate net assets per share (or its equivalent) at December 31, 2019.

Investment Type	Fair Value	Unfunded Commitments	Redemption Frequency	Redemption Notice Period
Common Trust Funds:				
Large CAP				
DJ-UBS Roll Select Commodity Index	1,053,369	N/A	Daily	None
S&P 500 Common Trust Fund	6,617,319	N/A	Daily	None
Small/Mid CAP:				
S&P/Mid CAP Lending	1,367,674	N/A	Daily	None
Small CAP index	1,317,183	N/A	Daily	None
International:				
Active International Small CAP	1,097,729	N/A	Daily	None
Daily Active Emerging Market	2,214,613	N/A	Daily	None
International Alpha Select	3,936,809	N/A	Daily	None
REIT:				
REIT Index	1,031,579	N/A	Daily	None
SPDR Dow Jones International Real Estate Fund	1,005,902	N/A	Daily	None
Fixed Income:				
High Yield	1,284,691	N/A	Daily	None
Passive Bond Market	2,672,411	N/A	Daily	None
TCW Emerging Market Income Fund	1,285,052	N/A	Daily	None
Treasury Inflation Protected Securities	<u>1,309,723</u>	N/A	Daily	None
	26,194,054			

Changes in Fair Value Levels

The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another. In such instances, the transfer is reported at the beginning of the reporting period.

Gains and losses (realized and unrealized) included in changes in value for the period above are reflected in the statements of support and revenue, expenses, and other changes in net assets - modified cash basis. There were no transfers in or out of level 3 in 2019 or 2018.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 4 - ENDOWMENT FUNDS

Endowments consist of various investment funds established primarily for operating needs of the Diocese and includes net assets with donor restrictions. Net assets associated with endowment funds are classified and reported based on Pennsylvania state law and the existence or absence of donor-imposed restrictions.

Investment Return Objectives, Risk Parameters, and Strategies - The Diocese has adopted written investment and spending policies, approved by the Council of Trustees, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment funds while also maintaining the purchasing power of those endowment assets over the long-term. Investment risk is measured in terms of the total endowment fund. Investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk. Endowment assets are managed by a committee of the Council of Trustees and are invested in a well-diversified asset-mix, which includes equity and debt securities.

Spending Policy - The Diocese is governed by the Commonwealth of Pennsylvania's Act 141. Act 141 is a total return policy that allows a nonprofit to treat a percentage of the average market value of the endowment's investments as income each year. The Diocese established a policy of appropriating for distribution each year a range of 2% to 7% of the average annual value of the endowment assets over the prior three years. For 2019 and 2018, the Diocese used a 5% distribution rate, respectively. In establishing these policies, the Diocese considered the long-term expected return on its investment assets, the nature and duration of the individual endowment funds, many of which must be maintained in perpetuity because of donor-restrictions, and the possible effects of inflation. For 2018, the distribution did not occur until January 2019.

Changes in the endowment assets for the years ending December 31 is as follows:

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	Total Endowment Assets
Endowment Net Assets, January 1, 2018	3,398,500	6,162,198	9,560,698
Additions	64,013	12,603	76,616
Withdrawals	(31,570)	-0-	(31,570)
Investment Income	9,842	17,792	27,634
Spending Policy Distribution	-0-	(2,757)	(2,757)
Realized and Unrealized (Losses)	<u>(307,273)</u>	<u>(561,789)</u>	<u>(869,062)</u>
Endowment Net Assets, December 31, 2018	3,133,512	5,628,047	8,761,559

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 4 - ENDOWMENT FUNDS (Continued)

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	Total Endowment Assets
Endowment Net Assets, January 1, 2019	3,133,512	5,628,047	8,761,559
Additions	58,097	-0-	58,097
Withdrawals	(83,537)	-0-	(83,537)
Investment Income	21,792	37,830	59,622
Spending Policy Distribution	(117,694)	(551,072)	(668,766)
Realized and Unrealized Gains	<u>529,857</u>	<u>939,677</u>	<u>1,469,534</u>
Endowment Net Assets, December 31, 2019	3,542,027	6,054,482	9,596,509

NOTE 5 - CONTINGENCIES

Certain parishes of the Diocese have entered into loans which have been co-signed by an Officer of the Diocese. In the event of default, the Diocese may be obligated to pay the unpaid portion of the defaulted obligations. The outstanding balances of such loans at December 31, 2019 and 2018, were \$697,309 and \$805,395, respectively.

NOTE 6 - POSTRETIREMENT BENEFITS OTHER than PENSIONS

The Diocese provides the cost of a health insurance supplement policy to its retired clergy for life. The primary plan for these benefits is one administered by an agency of the national church (the Episcopal Church Clergy and Employees). For 2019 and 2018, the monthly premium per clergy totaled approximately \$130 a month. The total paid for the years ended December 31, 2019 and 2018, totaled \$48,883 and \$53,500, respectively.

NOTE 7 - RETIREMENT PLAN

The Diocese participates in a defined benefit plan and a defined contribution plan. The defined benefit plan is a multi-employer plan maintained for the benefit of clergy and administered by the Church Pension Fund on behalf of the Episcopal Church. The Diocese's contributions in 2019 and 2018 to the plan were \$65,258 and \$56,914, respectively. The Diocese's relative position in this plan is not readily determinable.

The defined contribution plan covers substantially all eligible lay employees. The provisions of the plan permit the employees to make tax-deferred contributions to the plan not to exceed IRS limitations. The plan also permits the Diocese to make discretionary contributions to the plan. The Diocese's 2019 and 2018 contributions were \$17,945 each year.

**The Incorporated Trustees of the
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NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 8 - NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions have been set-aside by the Council of Trustees for the following purposes at December 31:

	2019	2018
Designated for Specific Purpose:		
Lambeth Conference	37,415	33,089
National Convention	13,209	39,573
Bishop Search	<u>61,907</u>	<u>43,878</u>
	112,531	116,540
Designated - Quasi Endowment:		
Parish Loan Fund	2,277,359	1,945,078
Mission and Ministry	659,647	614,098
Communications	42,150	39,222
Children, Youth, and Young Adults	151,611	141,226
Stevenson School	264,721	256,624
Leadership Development	63,982	59,506
Episcopal Church Women	37,459	35,888
College Ministry	<u>45,098</u>	<u>41,870</u>
	3,542,027	3,133,512

NOTE 9 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes at December 31:

	2019	2018
Specific Purpose:		
Episcopal Church Women	23,784	29,912
Bishop's Discretionary Funds	3,597	7,451
Clergy Medical Insurance	-0-	25,607
Parish Support	3,098	3,098
College Ministry	1,801	1,801
Sharing the Vision	<u>38,967</u>	<u>38,967</u>
	71,247	106,836

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 9 - NET ASSETS WITH DONOR RESTRICTIONS (Continued)

	2019	2018
Endowment Funds:		
Mission and Ministry	1,964,359	1,820,900
Social Ministry	570,869	531,115
Parish Support	90,734	85,451
Stevenson School	471,732	438,633
Construction and Repairs	460,661	428,841
Domestic and Foreign Missions	308,497	286,924
World Outreach, Youth, Aging, Leadership	1,519,318	1,413,022
General Purpose	<u>668,312</u>	<u>623,161</u>
	6,054,482	5,628,047
 Total Net Assets with Donor Restrictions	 6,125,729	 5,734,883

NOTE 10 - OPERATING LEASES

The Diocese leased office equipment with terms through December of 2023. At December 31, 2019, the minimum rental payments under non-cancellable leases with a term in excess of one year were as follows:

2020	6,506
2021	5,532
2022	5,532
2023	2,771

Total lease expense for the years ended December 31, 2019 and 2018 totaled \$11,376 and \$5,844, respectively.

NOTE 11 - RELATED PARTIES

The Diocese provides grants to parishes within its region for the purpose of assisting congregations with major structural and renovation projects, assistance with certain qualified projects, and assistance with college outreach and other parish missions. During 2019 and 2018, the Diocese provided \$127,840 and \$133,884, respectively, in funding. By virtue of being member parishes, these transactions are considered related party in nature.

The Diocese provides loans to congregations for the purpose of new construction, existing facility remodel or for repairs over a term of 2 to 10 years with a fixed term rate of 2%. The loans outstanding at December 31, 2019 and 2018, totaled \$352,870 and \$337,339, respectively.

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 11 - RELATED PARTIES (Continued)

The Diocese is affiliated with the Protestant Episcopal Church in the United States of America. As part of that affiliation, in 2019 and 2018, the Diocese committed \$199,728 and \$212,720, respectively, in support of the national church. In addition, the Diocese participates in various health and benefit plans as provide by the national church. Refer to Note 7 for further details.

NOTE 12 - CONCENTRATIONS

The Diocese revenues for the Missionary Budget Fund include amounts received from the sixty-one parishes within its Central Pennsylvania diocese. The parish assessment revenue represents 38.5% and 104.5% of the total support and revenue for the Diocese. The continuation of Diocese operations is usually assumed in financial accounting in the absence of evidence to the contrary. The Diocese is subject to the uncertainty as to the amounts of future support.

Financial instruments that potentially subject the Diocese to concentration of credit risk consist of cash and investments. The Diocese maintains its cash deposits and investments. The Diocese maintains its cash deposits and investments with various financial institutions where the account balances may at times exceed FDIC and SIPC insured limits.

The Diocese has a line-of-credit with Mid-Penn Bank in the amount of \$250,000. Interest is payable monthly based on the prime rate as quoted in the Wall Street Journal subject to a floor rate of 3.75%. Principal is due on demand. The line-of-credit is secured by the assets of the Diocese. At year-end 2019 and 2018, there was no outstanding balance.

NOTE 13 - AVAILABILITY and LIQUIDITY

The following represents the Diocese's financial assets available for general expenses within one year of the statements of support and revenue, expenses, and other changes in net assets - modified cash basis at December 31:

	2019	2018
Financial Assets at Year End:		
Cash	701,174	430,080
Investments	<u>26,526,969</u>	<u>23,344,907</u>
Total Financial Assets	27,228,143	23,774,987

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

NOTES to FINANCIAL STATEMENTS

(Continued)

NOTE 13 - AVAILABILITY and LIQUIDITY (Continued)

	2019	2018
Less Amounts not Available to be Used Within One Year for General Expenses:		
Net Assets with Donor Restrictions	6,125,729	5,734,883
Council Designated Quasi-Endowment	3,542,027	3,133,512
Investments Held for Others	<u>15,965,072</u>	<u>13,683,990</u>
	25,632,828	22,552,385
Financial Assets Available to Meet General Expenses Expenses Within One Year	1,595,315	1,222,602

A donor's restriction requires resources to be used in a particular manner or in a future period. The Diocese must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expense within one year.

NOTE 14 - SUBSEQUENT EVENTS

On March 11, 2020, the World Health Organization declared the coronavirus (COVID-19) a pandemic. On March 19, 2020, Governor Tom Wolf ordered the closure of non-life sustaining businesses in Pennsylvania. The Diocese is continuing operations within rigid guidelines aimed at halting the spread of the virus.

The extent of the impact of COVID-19 on the operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on the Diocese donors, employees, and vendors all of which are uncertain and cannot predict. At this point, the extent to which COVID-19 may impact the Diocese's financial condition or results of operations is uncertain.

In April 2020, the Diocese obtained a \$182,900 loan through the Small Business Administration's Paycheck Protection Program. The Diocese may qualify for forgiveness of certain principal amounts under the program. The balance of the loan that is not forgiven is due in fixed monthly payments beginning November 2020, with a final payment of unpaid principal and interest due April 2022. The loan is unsecured and bears interest at 1%.

In 2020, the Episcopal Home closed its operations and ownership of the building and 3 rental properties of the Home reverted to the Diocese.

Subsequent events have been evaluated through November 12, 2020, which represents the date the financial statements were available to be issued.



INDEPENDENT AUDITORS' REPORT on SUPPLEMENTARY INFORMATION

To the Council of Trustees
**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

We have audited the modified cash basis financial statements of **The Incorporated Trustees of the Episcopal Diocese of Central Pennsylvania** as of and for the year ended December 31, 2019, and our report thereon, dated November 12, 2020, which expressed an unmodified opinion on those financial statements, appears on pages 1 and 2. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of support and revenue, expenses, and other changes in net assets - modified cash basis - by fund is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole on the basis of accounting described in Note 1.

Trout CPA

November 12, 2020
Lancaster, Pennsylvania

Without Donor Restrictions - Quasi - Endowment

Bishop Helstand Fund	Bishop Wyatt-Brown Fund	St. Mary's Bastian Fd For Mission and Ministry	St. Mary's Heether for C,Y & YA	Episcopal Ministry at PSU
\$ 50,033	\$ -0-	\$ -0-	\$ -0-	\$ -0-
1,895,045	107,945	374,618	113,168	41,870
<u>1,945,078</u>	<u>107,945</u>	<u>374,618</u>	<u>113,168</u>	<u>41,870</u>
-0-	-0-	-0-	-0-	-0-
13,881	727	2,518	761	282
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
58,097	-0-	-0-	-0-	-0-
333,303	18,050	62,553	18,892	7,013
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
<u>405,281</u>	<u>18,777</u>	<u>65,071</u>	<u>19,653</u>	<u>7,295</u>
73,000	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-
<u>73,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>332,281</u>	<u>18,777</u>	<u>65,071</u>	<u>19,653</u>	<u>7,295</u>
-0-	(10,658)	(37,536)	(11,363)	(4,067)
<u>332,281</u>	<u>8,119</u>	<u>27,535</u>	<u>8,290</u>	<u>3,228</u>
35,516	-0-	-0-	-0-	-0-
2,241,843	116,064	402,153	121,458	45,098
<u>\$ 2,277,359</u>	<u>\$ 116,064</u>	<u>\$ 402,153</u>	<u>\$ 121,458</u>	<u>\$ 45,098</u>

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

SCHEDULE of SUPPORT and REVENUE, EXPENSES, and OTHER CHANGES in NET ASSETS -

Modified Cash Basis - by Fund

(Continued)

Year Ended December 31, 2019

		Without Donor Restrictions - Quasi - Endowment							
		St. Mary's Property Fund For SCS Scholarships	ECW Book of Remem- brance	Called to Grow Communi- cation	Called to Grow Youth	Bishop Advance Work Fund	Leadership Endowment	Total Quasi Endowment	Total Without Donor Restriction
BEGINNING BALANCE									
DCPA	1/1/19	\$ 12,537	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 62,570	\$ 323,373
Investments	1/1/19	244,087	35,888	39,222	28,058	131,536	59,505	3,070,942	4,023,805
Total	1/1/19	256,624	35,888	39,222	28,058	131,536	59,505	3,133,512	4,347,178
SUPPORT and REVENUE									
Parish Assessments		-0-	-0-	-0-	-0-	-0-	-0-	-0-	1,385,132
Investment Income		1,645	241	263	189	885	400	21,792	33,718
Closed Parish Income		-0-	-0-	-0-	-0-	-0-	-0-	-0-	9,899
Contributions		-0-	-0-	-0-	-0-	-0-	-0-	-0-	330,284
Program Fees-Insurance Payments		-0-	-0-	-0-	-0-	-0-	-0-	-0-	35,435
Program Fees-Conference/Training		-0-	-0-	-0-	-0-	-0-	-0-	-0-	55,276
Loan Repayments		-0-	-0-	-0-	-0-	-0-	-0-	58,097	58,097
Unrealized/Realized Gains		40,855	5,996	6,556	4,690	21,997	9,952	529,857	680,097
Proceeds from Sale of Property		-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Miscellaneous Income		-0-	-0-	-0-	-0-	-0-	-0-	-0-	4,351
Total Support and Revenue		42,500	6,237	6,819	4,879	22,882	10,352	609,746	2,592,289
EXPENSES									
Program Services		10,537	-0-	-0-	-0-	-0-	-0-	83,537	1,687,110
Support Services		-0-	-0-	-0-	-0-	-0-	-0-	-0-	536,084
Unallocated National Apportionment		-0-	-0-	-0-	-0-	-0-	-0-	-0-	199,728
Parish Investment Distributions		-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Total Expenses		10,537	-0-	-0-	-0-	-0-	-0-	83,537	2,422,922
Changes in Net Assets		31,963	6,237	6,819	4,879	22,882	10,352	526,209	169,367
OTHER CHANGES in NET ASSETS									
Spending Policy and Operational Transfers		(23,866)	(4,666)	(3,891)	(2,784)	(12,988)	(5,875)	(117,694)	611,176
Total Changes in Net Assets		8,097	1,571	2,928	2,095	9,894	4,477	408,515	780,543
ENDING BALANCE									
DCPA	12/31/19	2,000	-0-	-0-	-0-	-0-	-0-	37,516	621,951
Investments	12/31/19	262,721	37,459	42,150	30,153	141,430	63,982	3,504,511	4,505,770
Total	12/31/19	\$ 264,721	\$ 37,459	\$ 42,150	\$ 30,153	\$ 141,430	\$ 63,982	\$ 3,542,027	\$ 5,127,721

See independent auditors' report on supplementary information.

With Donor Restrictions - Endowments

Bishop Stevenson Fund	Endowment/ Fieldwork Funds	York Springs Church Fund	SCS Dean Endowment	Bishop Darlington Fund	Kermit L. Lloyd Memorial	Bishop Charlie McNutt Endowment
\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
531,115	1,324,881	14,358	62,686	428,841	273,101	286,924
<u>531,115</u>	<u>1,324,881</u>	<u>14,358</u>	<u>62,686</u>	<u>428,841</u>	<u>273,101</u>	<u>286,924</u>
-0-	-0-	-0-	-0-	-0-	-0-	-0-
3,575	8,958	96	422	2,885	1,839	1,932
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
88,787	222,505	2,401	10,482	71,651	45,666	47,978
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
<u>92,362</u>	<u>231,463</u>	<u>2,497</u>	<u>10,904</u>	<u>74,536</u>	<u>47,505</u>	<u>49,910</u>
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-	-0-
<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>92,362</u>	<u>231,463</u>	<u>2,497</u>	<u>10,904</u>	<u>74,536</u>	<u>47,505</u>	<u>49,910</u>
(52,608)	(125,112)	(1,421)	(6,190)	(42,716)	(26,974)	(28,337)
<u>39,754</u>	<u>106,351</u>	<u>1,076</u>	<u>4,714</u>	<u>31,820</u>	<u>20,531</u>	<u>21,573</u>
-0-	-0-	-0-	-0-	-0-	-0-	-0-
570,869	1,431,232	15,434	67,400	460,661	293,632	308,497
<u>\$ 570,869</u>	<u>\$ 1,431,232</u>	<u>\$ 15,434</u>	<u>\$ 67,400</u>	<u>\$ 460,661</u>	<u>\$ 293,632</u>	<u>\$ 308,497</u>

With Donor Restrictions - Endowments (Continued)

Alrichs	Oscar Heinz Endowment	Mr. & Mrs. George Hosfeld	John Baldwin James Fund for Seminarians	Total With Donor Restrictions - Endowments	Total With Donor Restrictions
\$ 12,603	\$ -0-	\$ -0-	\$ -0-	\$ 12,603	\$ 97,771
-0-	578,861	71,093	16,611	5,615,444	5,637,112
<u>12,603</u>	<u>578,861</u>	<u>71,093</u>	<u>16,611</u>	<u>5,628,047</u>	<u>5,734,883</u>
-0-	-0-	-0-	-0-	-0-	-0-
-0-	3,893	472	112	37,830	38,019
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	20,800
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	96,690	11,793	2,777	939,677	943,203
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	100,583	12,265	2,889	977,507	1,002,022
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	-0-	-0-	-0-	-0-	-0-
-0-	100,583	12,265	2,889	977,507	1,002,022
-0-	(57,809)	(8,058)	(1,639)	(551,072)	(611,176)
-0-	42,774	4,207	1,250	426,435	390,846
12,603	-0-	-0-	-0-	12,603	69,602
-0-	621,635	75,300	17,861	6,041,879	6,056,127
<u>\$ 12,603</u>	<u>\$ 621,635</u>	<u>\$ 75,300</u>	<u>\$ 17,861</u>	<u>\$ 6,054,482</u>	<u>\$ 6,125,729</u>

**The Incorporated Trustees of the
Episcopal Diocese of Central Pennsylvania**

SCHEDULE of SUPPORT and REVENUE, EXPENSES, and OTHER CHANGES in NET ASSETS -
Modified Cash Basis - by Fund
(Continued)
Year Ended December 31, 2019

	<u>Total Diocese</u>	<u>Custodial Accounts</u>	<u>Total</u>
BEGINNING BALANCE			
DCPA 1/1/19	\$ 421,144	\$ -0-	\$ 421,144
Investment: 1/1/19	9,660,917	13,683,990	23,344,907
Total 1/1/19	<u>10,082,061</u>	<u>13,683,990</u>	<u>23,766,051</u>
SUPPORT and REVENUE			
Parish Assessments	1,385,132	-0-	1,385,132
Investment Income	71,737	96,390	168,127
Closed Parish Income	9,899	-0-	9,899
Contributions	351,084	336,218	687,302
Program Fees-Insurance Payments	35,435	-0-	35,435
Program Fees-Conference/Training	55,276	-0-	55,276
Loan Repayments	58,097	-0-	58,097
Unrealized/Realized Gains	1,623,300	2,387,222	4,010,522
Proceeds from Sale of Property	-0-	-0-	-0-
Miscellaneous Income	4,351	-0-	4,351
Total Support and Revenue	<u>3,594,311</u>	<u>2,819,830</u>	<u>6,414,141</u>
EXPENSES			
Program Services	1,687,110	-0-	1,687,110
Support Services	536,084	-0-	536,084
Unallocated National Apportionment	199,728	-0-	199,728
Parish Investment Distributions	-0-	538,748	538,748
Total Expenses and Transfers	<u>2,422,922</u>	<u>538,748</u>	<u>2,961,670</u>
Changes in Net Assets	<u>1,171,389</u>	<u>2,281,082</u>	<u>3,452,471</u>
OTHER CHANGES in NET ASSETS			
Spending Policy and Operational Transfers	-0-	-0-	-0-
Total Changes in Net Assets	<u>1,171,389</u>	<u>2,281,082</u>	<u>3,452,471</u>
ENDING BALANCE			
DCPA 12/31/19	691,553	-0-	691,553
Investment: 12/31/19	10,561,897	15,965,072	26,526,969
Total 12/31/19	<u>\$ 11,253,450</u>	<u>\$ 15,965,072</u>	<u>\$ 27,218,522</u>

See independent auditors' report on supplementary information.

Bequest Form

The attention of the members of the Church of the Diocese of Central Pennsylvania is called to the desirability of provision for work of the Church in their will. Forms of bequest for the Parish, the Diocese and the National Church are submitted for their use.

Form of Bequest

I, _____, give the bequest to Rector, Wardens and Vestry of _____, _____, in the Diocese of Central Pennsylvania, _____% of my estate to be used for general church purposes.
(The testator may designate the object of their bequest if they so desire.)

Form of Bequest

I, _____, give the bequest to the Council of Trustees of the Episcopal Diocese of Harrisburg a.k.a. The Episcopal Diocese of Central Pennsylvania _____% of my estate to be used for general diocesan purposes.
(The testator may designate the object of their bequest if they so desire.)

Form of Bequest

I, _____, give and bequest to the Domestic and Foreign Missionary Society of the Episcopal Church in the United States of America _____% of my estate to be used for its corporate purposes.
(The testator may designate the object of their bequest if they so desire.)

To discuss the matter of a bequest, please contact:

**The Chancellor of the Diocese
Charles Banks, Esq.
PO Box 11937, Harrisburg, PA 17108
1-888-236-5959**