Department of Congregational Development Diocese of Central Pennsylvania

OPERATIONAL GRANTS

# The Diocese of Central PA OPERATIONAL GRANTS are for major, long term mission and ministry expenses that are not necessarily covered by other grants. It should be noted that all Diocesan grants are awarded on the understanding that the congregation will pay its full Fair Share.

**Operational Grant Guidelines:** Grants are available for time-limited, specific mission and ministry expenses of congregations within the Diocese of Central Pennsylvania.

Of particular interest to the Grants Task Group are mission and ministries that:

* Are new ministries or expansion of existing ministries
* Engage new partners in cooperative efforts (churches, schools, community groups, etc.)
* Leverage new resources (time, money, expertise)
* Undertake activities that will make a lasting, significant impact in the mission and ministry of the parish

The Task Group is also interested in the following:

* The extent to which 2015 Operating grant funds were used for the stated goals
* Other funding sources that are available to the parish
* The realities in the community (geography, demographics, economics)
* Financial resources, gifts and skills of parishioners, and the physical property being used responsibly

**GRANT APPLICATION**

Date of Application:

Parish Name and Location:

Date of Vestry approval of this application:

Contact Person's Name and Title:

Contact Person’s Email:

# Grant Amount Requested: $

Brief Description of Ministry:

Is this a new ministry or a continuing ministry? If it is new, what is the estimated start date? Is it ongoing or does it have an end date?

Are you seeking funding from other sources? If so, how much and from whom?

Is your ministry contingent upon receiving these funds? If so, please explain.

What other resources will be used (non-financial goods and services)?

If you received an Operational Grant last year, how were the funds used? (Please be specific and indicate exact amounts spent for each activity.)

# Statistical and Financial Data

Please include the following items:

1. 2016 Operating Budget
2. 2015 Parochial Report
3. Line item budget for this ministry

2016 Total Operating Income $ 2016 Total Operating Expenses $

Total Indebtedness $ (Itemize amount and terms of each debt) Average attendance at all Sunday worship services over the past three years

2013:

2014:

2015:

# Narrative

Introduction: Briefly tell us about your congregation and community.

Ministry Description and Impact: Describe the ministry you are seeking grant funding for. Why is this ministry important? How will it help your congregation? How will it help the community?

Goal & Assessment: What goals have been set for this ministry? What do you hope to achieve? How will you measure the success of this ministry?

Leadership: Describe the roles of staff and volunteers. What experience or credentials do they provide?

Partnerships: Do you have any partnerships with other churches or community groups? For collaborative efforts, what role or responsibilities will each organization have?

Additional Resources: Are there ways the Diocese of Central PA could help your congregation in addition to funding, such as providing training, technical assistance, connections with other parishes, etc.

# Please return all grant materials to:

Sherri Hartshaw

Trinity Episcopal Church 844 West Fourth Street Williamsport, PA 17701

Phone: 570-322-0126

Fax: 570-322-6508

Email: trinitychurchpa@comcast.net

# This form and all supporting documents must be submitted to Sherri Hartshaw by December 1, 2016.