

Date: 21 October 2016
To: All Clergy
From: Bill Graffius
Subject: Housing Allowance

Once again it is time for your Vestry to approve a Housing Allowance, by Vestry Resolution, or set a rate if housing is provided. IRS rules apply to both.

As with last year we are providing a sample Resolution that can be modified easily for provided housing, and a brief overview of IRS Rules and a work sheet for your use.

A couple of very important points to remember;

1. The Vestry creates and signs the Resolution. You have responsibility for accuracy, and
2. The Resolution MUST be created, approved and signed by all parties before 1.1.2017

Remember to access the national Church web and, when posted, review an excellent booklet entitled "2016 Federal Reporting Requirements" (not yet out but soon will be). You can find 2015 Guides on-line now, in Google. This will give you great information and get you started. It is very worthwhile to do so. Clergy who have the benefit of a provided house by the Parish will find the IRS Tax Guide a must.

This is very *important*: If you are an Interim Priest, and in place for more than one year, you need to contact your tax advisor.

Any questions please contact Canon for Finances and Operations at 717.236.5959 after you contact your personal tax advisor.