

Finance Committee Schedule

To: All Members

From: Canon Bill Graffius

Date: Fall of 2016

September 13, 2016 – Investment Team of Finance Committee at 2:00 p.m. in Diocesan Center
Act 141 Resolution recommendation to Finance Committee

September 13, 2016 – 3:00 p.m. full Finance Committee at Diocesan Center
Approve Act 141 Resolution and memorialize in minutes
Approve budget for presentation to COT and Convention

October 18, 2016 – 2017 budget “wrap-up” per Convention requirements (special meeting)
Fair Share approval for 2017 “ask”

November 1, 2016 – Housing Allowance resolutions reminders sent to all Clergy

December 6, 2016 – Investment Team meeting at 2:00 p.m. at Diocesan Center
Conference call with State Street Global

December 6, 2016 – Full Finance Committee meeting 3:00 p.m. at Diocesan Center
Diocesan staff Housing Allowance resolutions signed
Treasurer and Cn. for Fin. and Ops. meet to transfer monies as budgeted

March 6, 2017 – Investment Team meeting at 2:00 p.m. at Diocesan Center

March 6, 2017 – Full Finance Committee meeting at 3:00 p.m. at Diocesan Center
Begin discussions of 2018 budget
Bishop presents tentative direction to budget mission and ministry for 2018
Notice out to all Diocesan staff/Commissions, etc. to prepare budget for
presentation on July 6, and 7, 2017

June 6, 2017 – Investment Team meeting at 2:00 p.m. at Diocesan House

June 6, 2017- Full Finance Committee meeting at 3:00 p.m. at Diocesan Center
Agenda set for invitees to present budget requests

July 6 & 7, 2017–Budget presentation s (staff present: Comm. Chairs may submit)

July 24, 2017: Special meeting of Finance Committee to create tentative budget for presentation to COT

September 5, 2017 – Investment Team meeting at Diocesan House at 2:00 p.m.
Act 141 Resolution for 2018 budget
Conference call with State Street Global

September 5, 2017 - Full Finance Committee meeting at 3:00 p.m. at Diocesan Center
Final review for Convocation presentations of 2018 budget
Final 2018 budget review prior to annual Convention
Approve Act 141 resolution

November 1, 2017 – Housing Allowance reminders sent to all Clergy

December 5, 2017 – Investment team meeting at 2:00 p.m. at Diocesan Center

December 5, 2017 - Full Finance Committee meeting at 3:00 p.m. at Diocesan Center
Final discussion of 2017 budget prior to implementation
Approve Housing Allowance resolutions for all Diocesan staff

All above is subject to change as required.