

**THE EPISCOPAL DIOCESE OF
CENTRAL PENNSYLVANIA
COMPILED FINANCIAL REPORT
JUNE 30, 2016**



Smith Elliott Kearns & Company, LLC
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

ACCOUNTANT'S COMPILATION REPORT

Finance Committee
The Episcopal Diocese of Central Pennsylvania
Harrisburg, Pennsylvania

Management is responsible for the accompanying financial statements of The Episcopal Diocese of Central Pennsylvania (a nonprofit organization), which comprise the statement of assets, liabilities and net assets - cash basis - operating account as of June 30, 2016, and the related statement of revenues, expenses and changes in net assets - budget to actual - cash basis - operating account for the quarter and period then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's assets, liabilities, net assets, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to The Episcopal Diocese of Central Pennsylvania.

Smith Elliott Kearns & Company, LLC

Carlisle, Pennsylvania
July 18, 2016

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

**STATEMENT OF ASSETS, LIABILITIES, & NET ASSETS
- CASH BASIS - OPERATING ACCOUNT
June 30, 2016**

ASSETS

CURRENT ASSETS

Checking	
Bishop Heistand Fund Mid Penn	\$ 27,905.15
DCPA General Operating Mid Penn	67,375.13
Bishop Darlington Checking Account	(7,800.00)
Medical Insurance Fund	25,607.00
St. Mary's Williamsport	12,537.27
Petty Cash	200.00
Total checking	<u>125,824.55</u>
Total assets	<u>\$ 125,824.55</u>

LIABILITIES & NET ASSETS

CURRENT LIABILITIES

Payroll withholdings & liabilities	\$ 6,288.32
Total current liabilities	<u>6,288.32</u>

NET ASSETS

Unrestricted	
DCPA Fund Balance	257,048.58
Bishop Darlington Memorial Fund	(7,800.00)
Medical Insurance Fund	25,607.00
St. Mary's Williamsport	12,537.27
Bishop Heistand Loan Fund Balance	27,905.15
Unrestricted Net Assets	<u>(70,219.55)</u>
Total unrestricted net assets	<u>245,078.45</u>
Change in net assets	<u>(125,542.22)</u>
Total net assets	<u>119,536.23</u>
Total liabilities & net assets	<u>\$ 125,824.55</u>

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

**STATEMENT OF REVENUES, EXPENSES, & CHANGE IN NET ASSETS
- BUDGET TO ACTUAL - CASH BASIS - OPERATING ACCOUNT
For the Quarter Ended June 30, 2016**

	Current Quarter		Year to Date	
	Budget	Actual	Budget	Actual
Revenue				
Communications & Events				
Communications & Events	\$ 9,999.99	\$ -	\$ 19,999.98	\$ 843.90
	<u>9,999.99</u>	<u>-</u>	<u>19,999.98</u>	<u>843.90</u>
Formation & Mission				
Children Ministry Receipts	1,250.01	-	2,500.02	-
Youth Ministry Receipts	1,500.00	1,841.25	3,000.00	6,241.30
Young Adults Ministry Receipts	500.01	-	1,000.02	-
Grants	249.99	-	499.98	-
	<u>3,500.01</u>	<u>1,841.25</u>	<u>7,000.02</u>	<u>6,241.30</u>
Fair Share				
Fair Share	345,000.00	341,306.08	690,000.00	652,544.55
Prior Year	7,500.00	-	15,000.00	32,135.35
	<u>352,500.00</u>	<u>341,306.08</u>	<u>705,000.00</u>	<u>684,679.90</u>
Diocesan Investment				
Heintz Fund	9,500.01	1,000.00	19,000.02	1,000.00
Incorporated Trustees Fund	14,750.01	-	29,500.02	-
Darlington Fund	300.00	-	600.00	-
Bishop's Advanced Work	1,200.00	-	2,400.00	-
Endowment Field Work	12,500.01	-	25,000.02	-
Bishop Wyatt - Brown Fund	999.99	-	1,999.98	-
Interest & Dividend Income	324.99	159.30	649.98	401.25
	<u>39,575.01</u>	<u>1,159.30</u>	<u>79,150.02</u>	<u>1,401.25</u>
Stevenson School				
St. Mary's Fund	2,124.99	-	4,249.98	-
Doris Q. Stevenson Fund	324.99	-	649.98	-
Roanridge Grant	999.99	-	1,999.98	-
New Grants	2,499.99	-	4,999.98	-
Contributions	2,000.01	33.75	4,000.02	655.75
SSFM Income from Registration	2,499.99	1,563.00	4,999.98	5,688.65
Leadership Training, Ray Wells	1,250.01	-	2,500.02	-
Registration for Events (SGC)	375.00	-	750.00	-
THRIVE Tuition	1,500.00	328.20	3,000.00	748.20
The Vital & Effective Leadership Institute	50.01	-	100.02	-
	<u>13,624.98</u>	<u>1,924.95</u>	<u>27,249.96</u>	<u>7,092.60</u>
Widow's Corp & Clergy Insurance				
Grants - Widow's Corp	6,999.99	-	13,999.98	-
Medical Insurance Reimbursement	7,500.00	-	15,000.00	4,209.00
Designated Medical Assistance	375.00	-	750.00	-
	<u>14,874.99</u>	<u>-</u>	<u>29,749.98</u>	<u>4,209.00</u>
S.T.V. Grants				
World Missions	3,624.99	-	7,249.98	-
Youth & Young Adults	3,624.99	-	7,249.98	-
S.T.V. Among the Aging	3,624.99	-	7,249.98	-
S.T.V. Leadership Development	1,812.51	-	3,625.02	-
	<u>12,687.48</u>	<u>-</u>	<u>25,374.96</u>	<u>-</u>

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

**STATEMENT OF REVENUES, EXPENSES, & CHANGE IN NET ASSETS
- BUDGET TO ACTUAL - CASH BASIS - OPERATING ACCOUNT
For the Quarter Ended June 30, 2016**

	Current Quarter		Year to Date	
	Budget	Actual	Budget	Actual
Special Funds Revenues				
Bishop Honaman Fund	\$ 4,625.01	\$ -	\$ 9,250.02	\$ -
Kermit Lloyd Fund	2,450.01	1,062.00	4,900.02	1,062.00
Bishop McNutt World Vision	2,574.99	-	5,149.98	-
Bishop Stevenson Fund	4,824.99	-	9,649.98	-
Operation Understanding Revenues	1,050.00	3,621.00	2,100.00	3,661.00
York Springs Fund	62.49	-	124.98	-
General Convention	500.01	-	1,000.02	-
	<u>16,087.50</u>	<u>4,683.00</u>	<u>32,175.00</u>	<u>4,723.00</u>
General Revenues				
Jubilee Officer Donation	125.01	-	250.02	-
Bequests	2,499.99	-	4,999.98	-
	<u>2,625.00</u>	<u>-</u>	<u>5,250.00</u>	<u>-</u>
Miscellaneous Income				
Misc. Income	7,500.00	536.11	15,000.00	19,532.53
Bishop's Open	2,000.01	175.00	4,000.02	175.00
Special Pass Thru Income	5,000.01	5,000.00	10,000.02	6,700.00
Feed My Sheep Income	249.99	-	499.98	-
	<u>14,750.01</u>	<u>5,711.11</u>	<u>29,500.02</u>	<u>26,407.53</u>
Total Revenue	<u>480,224.97</u>	<u>356,625.69</u>	<u>960,449.94</u>	<u>735,598.48</u>
Operating Expenses				
Communications To Episcopal Church				
DFMS Assessment	71,750.01	72,498.00	143,500.02	144,996.00
General Convention Reserve	3,375.00	3,000.00	6,750.00	6,000.00
	<u>75,125.01</u>	<u>75,498.00</u>	<u>150,250.02</u>	<u>150,996.00</u>
Office of the Bishop				
Elected Bishop Salary	31,173.00	31,173.03	62,346.00	62,346.09
Ministry Expenses	6,249.99	3,582.74	12,499.98	9,225.29
Vehicle	975.00	814.15	1,950.00	1,248.85
Sabbatical Reserve	1,250.01	-	2,500.02	-
Council & Committee	750.00	1,178.85	1,500.00	1,497.23
Canon to Ordinary Salary	15,747.50	15,747.48	31,494.98	31,494.96
Canon to Ordinary Program Expenses	500.01	863.98	1,000.02	1,373.68
Canon to Ordinary Discretionary Fund	500.01	219.32	1,000.02	219.32
Financial Assistance Salary	4,463.00	4,394.05	8,925.98	8,315.50
Bishop's Administrative Assistant Salary	12,095.49	12,095.52	24,190.98	24,191.04
Administrative Assistant Staff Salary	3,257.76	3,530.34	6,515.52	7,403.98
Arch-Deacon Expense	375.00	(564.96)	750.00	2,055.82
Registrar Expenses	50.01	175.09	100.02	175.09
Leadership Development Institute	24,999.99	25,628.28	49,999.98	51,894.76
Bishop Staff Development	2,499.99	1,396.93	4,999.98	1,771.93
	<u>104,886.76</u>	<u>100,234.80</u>	<u>209,773.48</u>	<u>203,213.54</u>
Formation & Mission				
Youth Ministry Program	5,000.01	5,383.58	10,000.02	13,898.61
Young Adult Ministries	750.00	-	1,500.00	-
Childrens' Ministry Program	875.01	208.08	1,750.02	488.50
	<u>6,625.02</u>	<u>5,591.66</u>	<u>13,250.04</u>	<u>14,387.11</u>
Deployment (TMO)				
TMO Program Expenses	2,499.99	1,461.55	4,999.98	2,452.64
Program Director	22,534.74	-	45,069.48	15,023.20
	<u>25,034.73</u>	<u>1,461.55</u>	<u>50,069.46</u>	<u>17,475.84</u>

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

**STATEMENT OF REVENUES, EXPENSES, & CHANGE IN NET ASSETS
- BUDGET TO ACTUAL - CASH BASIS - OPERATING ACCOUNT
For the Quarter Ended June 30, 2016**

	Current Quarter		Year to Date	
	Budget	Actual	Budget	Actual
Communications				
Webmaster	\$ 2,499.99	\$ 667.50	\$ 4,999.98	\$ 1,231.25
Capital Equipment	249.99	-	499.98	-
Communications Program	3,999.99	6,477.10	7,999.98	9,680.15
Director Expenses	750.00	672.36	1,500.00	1,477.17
Program Director	6,114.75	6,114.78	12,229.50	12,229.56
	<u>13,614.72</u>	<u>13,931.74</u>	<u>27,229.44</u>	<u>24,618.13</u>
Events				
Conferences & Seminars	8,750.01	5,888.76	17,500.02	8,481.66
Ordination expense	249.99	-	499.98	-
Director Expenses - Events	750.00	1,109.12	1,500.00	1,587.33
Convention Journal	9,500.01	483.44	19,000.02	653.00
Program Director - Events	6,114.75	6,114.78	12,229.50	12,229.56
Capital Equipment	249.99	-	499.98	-
	<u>25,614.75</u>	<u>13,596.10</u>	<u>51,229.50</u>	<u>22,951.55</u>
Congregation Development				
Operating Grants	35,000.01	37,500.00	70,000.02	75,000.00
Bishop's Mission Grants	3,750.00	2,500.00	7,500.00	2,797.92
Program Expense	500.01	143.58	1,000.02	1,704.74
Program Director	-	-	-	573.15
	<u>39,250.02</u>	<u>40,143.58</u>	<u>78,500.04</u>	<u>80,075.81</u>
Stevenson School				
Writer & Instructor Fees - SSFM	5,000.01	11,922.04	10,000.02	11,922.04
Administrative Support	249.99	-	499.98	-
Orientation Leadership	375.00	1,250.00	750.00	1,500.00
Outside Contract Services	1,749.99	8,305.00	3,499.98	8,305.00
Oriention Facility Rental	2,499.99	2,156.00	4,999.98	4,906.00
Database Development	212.49	448.20	424.98	1,298.10
THRIVE Consultants	3,000.00	3,400.00	6,000.00	3,400.00
Meeting Expenses	750.00	4,092.12	1,500.00	5,753.52
Eliminating Racism Training	924.99	647.68	1,849.98	3,316.18
Stewardship Training	750.00	-	1,500.00	-
Addiction & Recovery Task Force	750.00	-	1,500.00	161.85
Liturgical Renewal Task Force	999.99	-	1,999.98	-
Module Writer & Instructor Fees - Leadership	2,000.01	665.17	4,000.02	665.17
Faculty & Consultants	624.99	250.00	1,249.98	250.00
Meeting Expenses	500.01	210.00	1,000.02	385.00
Marketing & Promotions	375.00	-	750.00	-
Telecommunications	249.99	-	499.98	122.44
Online Software & Text Supplies	375.00	-	750.00	-
Office Supplies & Expenses	125.01	-	250.02	119.18
Postage	125.01	-	250.02	-
Printing & Copying	125.01	-	250.02	-
Permits & Licenses	249.99	-	499.98	-
Dean of SSFM	27,761.01	27,690.27	55,522.02	55,380.54
Training & Education	2,499.99	-	4,999.98	-
Travel & Lodging	750.00	417.09	1,500.00	1,060.19
Meals & Entertainment	300.00	77.84	600.00	193.12
Consultant Contract Fee	3,750.00	3,750.00	7,500.00	7,500.00
	<u>57,073.47</u>	<u>65,281.41</u>	<u>114,146.94</u>	<u>106,238.33</u>

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

STATEMENT OF REVENUES, EXPENSES, & CHANGE IN NET ASSETS

- BUDGET TO ACTUAL - CASH BASIS - OPERATING ACCOUNT

For the Quarter Ended June 30, 2016

	Current Quarter		Year to Date	
	Budget	Actual	Budget	Actual
Clergy Wellness				
Clergy Wellness Program & Expenses	\$ 7,125.00	\$ 6,527.68	\$ 14,250.00	\$ 12,044.21
Clergy Medical Insurance Reimbursement	5,000.01	9,753.00	10,000.02	24,713.00
Designated Medical (Special)	375.00	-	750.00	-
	<u>12,500.01</u>	<u>16,280.68</u>	<u>25,000.02</u>	<u>36,757.21</u>
Grants Pass Thru				
Bishop Honaman Fund	4,625.01	1,000.00	9,250.02	5,500.00
Lloyd Funds Seminarian	2,450.01	1,000.00	4,900.02	1,000.00
Bishop McNutt World Vision	2,574.99	-	5,149.98	-
Bishop Stevenson	4,824.99	-	9,649.98	1,500.00
Operation Understanding Grants	1,050.00	230.00	2,100.00	3,030.00
York Springs Fund	62.49	637.00	124.98	637.00
	<u>15,587.49</u>	<u>2,867.00</u>	<u>31,174.98</u>	<u>11,667.00</u>
Diocesan Expenses				
Liturgy & Music	375.00	147.00	750.00	209.57
Jubilee Officer	125.01	404.12	250.02	404.12
Episcopal Home	4,374.99	4,375.02	8,749.98	8,750.04
Province III	875.01	-	1,750.02	-
Council of Churches	875.01	-	1,750.02	-
Ecumenical Affairs	624.99	-	1,249.98	-
General Convention	3,375.00	-	6,750.00	-
Future Bishop Search Reserve	3,125.01	4,500.00	6,250.02	9,000.00
Diocesan Emerg. Prep.	375.00	48.01	750.00	48.01
	<u>14,125.02</u>	<u>9,474.15</u>	<u>28,250.04</u>	<u>18,411.74</u>
Finance & Legal Consultants				
Accounting Services	5,000.01	3,900.00	10,000.02	6,500.00
Auditor	4,500.00	11,258.65	9,000.00	13,078.20
Chancellor	249.99	-	499.98	-
IT Consultant	2,000.01	1,620.00	4,000.02	7,101.99
	<u>11,750.01</u>	<u>16,778.65</u>	<u>23,500.02</u>	<u>26,680.19</u>
Office General Expense				
Office Supplies	1,625.01	2,376.68	3,250.02	4,280.14
Equipment Leases	875.01	2,814.66	1,750.02	3,796.48
Service Contracts	3,750.00	3,415.26	7,500.00	7,006.37
Telecommunications	1,749.99	3,023.47	3,499.98	4,177.34
Postage	750.00	598.61	1,500.00	1,121.18
Capital Equipment & Software	249.99	854.86	499.98	854.86
	<u>9,000.00</u>	<u>13,083.54</u>	<u>18,000.00</u>	<u>21,236.37</u>
Diocesan Center				
Building Maintenance	5,000.01	2,386.79	10,000.02	6,009.64
Real Estate Taxes	6,750.00	-	13,500.00	4,636.26
Building Insurance	2,499.99	2,355.39	4,999.98	2,355.39
Utilities	5,000.01	5,692.52	10,000.02	11,320.89
	<u>19,250.01</u>	<u>10,434.70</u>	<u>38,500.02</u>	<u>24,322.18</u>
Total Staff Expenses				
Staff Salaries	-	6,720.20	-	12,446.10
Staff Pensions	13,265.00	8,966.58	26,529.98	20,459.17
Staff Insurances	27,650.01	24,842.85	55,300.02	53,974.08
FICA	3,675.00	4,071.49	7,350.00	7,999.85
	<u>44,590.01</u>	<u>44,601.12</u>	<u>89,180.00</u>	<u>94,879.20</u>

THE EPISCOPAL DIOCESE OF CENTRAL PENNSYLVANIA

**STATEMENT OF REVENUES, EXPENSES, & CHANGE IN NET ASSETS
- BUDGET TO ACTUAL - CASH BASIS - OPERATING ACCOUNT
For the Quarter Ended June 30, 2016**

	<u>Current Quarter</u>		<u>Year to Date</u>	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
Miscellaneous Expense				
Miscellaneous Expense	\$ 249.99	\$ 5,461.57	\$ 499.98	\$ 6,942.08
Bishop's Open	624.99	-	1,249.98	-
Special Pass Thru Expenses	-	1,000.00	-	2,700.00
Feed My Sheep Expense	1,749.99	588.92	3,499.98	5,588.92
Clergy/Staff Background Checks	375.00	140.00	750.00	1,519.50
	<u>2,999.97</u>	<u>7,190.49</u>	<u>5,999.94</u>	<u>16,750.50</u>
Total Operating Expenses	<u>477,027.00</u>	<u>436,449.17</u>	<u>954,053.94</u>	<u>870,660.70</u>
Other Expenses				
Transmittals				
Transmittals To Bishop	-	250.00	-	500.00
Non-specified	-	691.00	-	-
State St. pass thrus	-	(10,020.00)	-	(10,020.00)
	<u>-</u>	<u>(9,079.00)</u>	<u>-</u>	<u>(9,520.00)</u>
Total Other Expenses	<u>-</u>	<u>(9,079.00)</u>	<u>-</u>	<u>(9,520.00)</u>
Change in Net Assets	<u>\$ 3,197.97</u>	<u>\$ (70,744.48)</u>	<u>\$ 6,396.00</u>	<u>\$ (125,542.22)</u>